

April 4<sup>th</sup>, 2023

Mr. Usman Khan,  
CNIC#1730104544021,  
UCPO – Chagarmati,  
Peshawar – KPK.

**Subject: Employment Contract Extension Letter**

Dear Mr. Usman Khan,

This is with reference to your employment contract with CHIP Training & Consulting (Pvt.) Ltd. for the position of Union Council Polio Officer (UCPO) at Chagarmati - Shah Alam - Peshawar - KPK, which expired on March 31<sup>st</sup>, 2023.

It is hereby to inform you that your said employment contract for Polio Third Party Personnel (PTPP) project has been further extended for another term with effect from April 1<sup>st</sup>, 2023 to June 30<sup>th</sup>, 2023.

Please note that all the other terms and conditions of the originally signed employment contract shall remain the same. Please sign the letter and submit it to CTC for the company record.

Yours Sincerely,



HR Department  
CHIP Training & Consulting  
CC;  
Personal File.