## TRAINING & CONSULTING

The second second	CHIP Training & Co	onsulting (Pvt) Ltd	
	Human Resour	ce Department	
	Documents	Check List	
Designation Sa Name of Employee	Asit Ali	Focal Person for file management	
Area/ Site 4/M Yu	Dadalshat F/3 Ship 10040	CNIC No	41303-2665642-3
Date of Joining	14-7-2023	Resignation/ Termination Date	a a

S No:	Documents	If Received ( 🗸 )	Remarks (If Any)
1	Academic Credentials (verified by HEC)	~	
2	Experience Certificates	V	
3	Resume	V	
4	Employment Form	V	
5	Kinship Form	V	
6	Physical Verification Form		
7	Education and Dual Job Verification form	V	
8	Bank Detail Form	V	35
9	Contract Letter In Hard Copy	V	
10	Security Clearance Form (If Applicable)	V	
11	Copy Of CNIC	V	
12	Passport size Photograph	~	
13	Sops Acknowledgement Form	V	
14	Joining Form	~	
	CTC Focal Person		CTC HR Associa
	Date		Date
1-00-			
	14		

## Application for Employment with CTC

Instructions

#### I Read the whole form carefully before starting to fill it in Affix a recent passport This form should be completed in ink, in candidate's own handwriting sized ■ Attach copies (not originals) of all testimonials and certificates. A copy of CV and CNIC is mandatory Colour It space provided in the form for any particular information is inadequate, please attach additional sheets. photograph here ■ If any information is given in this form is subsequently found to be incorrect, it will be constructed as a gross misconduct, liable to be punished by instant dismissal and other disciplinary action as may be appropriate to the nature of misstatement رقع ق استعمال ك الله ( كا في ق عناف في جاب م البار على ( For official use only to be filled by CTC Staff) عيد وكات من كالم الموال وكان (Position applied for) عبد وكات المراكب المراكب المراكب المراكب المراكب مَتَكِ بُولَ رِبْعِينَا فَي رَبِيتَ فَأَمْ وَقَعْ آرِنْ ﴿ (سَالْ مِعِيدُ وَنَ) (Expected Date of Induction Training if selected) (Personal Information) علومات (Personal Information) همالي (Full Name) مملي تام 1.1 Asix Ali شاخی کارز کانسی (CNIC No.) 41303-2665642-3 ويُّرشافتي نبر (شافتي كاردُمير نه: و نَـ كَامورت مِين) 1.3 (Other Identification number if CNIC is not available) (Date of Birth ة رقّ بيدانش (سال زمينة بون) 1.4 27-9-1989 (YYYY/MM/DD) (السي ايك رِنشان اللهُ مين) ولناه وبيندسال عليميسا ٢ من يبيرا ش كاجا ئزولتس م ف مال مقوم ہے۔ تاریخ پیدائی معوم نین (Day, Month (Tick any One) (Check DOE DOF not Year Available) Mentioned) والدوشوء وخوني رشته داركانام (Father's/Husband Name/ 1.5 Name of i.e. Next Kin) (Relationship with Applicant) اميدوارك ما تحدرشة (Marital Status) (Gender) Male 1.7 (Tribe) Sindhi (Ethnicity) : ات GISHKOXI زبان Sindhi (Language) H #8 street there old S. AV (Permanent Address) 1.8 Tando Jam TMC Hyderated Same as above (District and Union Council) (Present Address) 1.9 0300-265673dobile. (Residence) (Contact Detail) 2.0 (E-mail. (Office) 🦸 B.A (ARTS) أ فرزا تعليجي سند (Last Qualification) 2.1

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I contirm and certify that the information given above is frais, correct and collaist be subsequently discovered.					
-A 4					

24-12-2023 Extrate

TRAINING & CONSULTING

# CHIP Training & Consulting (Pvt). Ltd Declaration Form of Candidate for Residential Address (To be filled & signed by Candidate)

Name of Candidate as per CNIC:	Asib	Ali Gishkori		
S/D/W of;	Ghulam	Ghulam Qadir		
CNIC NO:	4130326656423			
Position Applied:	Sat	ety Warden		
Permanent address as				
per CNIC:	House No:	H # 8		
	Street #:	Street # 03		
	Mohallah:	old S.A.4 colony		
	Village:			
	Sector/UC:	Tando Jam		
	Town / Tehsil:	Hyderalad (R)		
	District	Hyderabad		
Current Residential				
Address:	House No:	H # 8		
(Kindly don't fill this section if permanentand	Street#	Street # 8		
residential addresses are same)	Mohallah:	old S.A.U Colony		
	Village:			
	Sector/UC	Tando Jam		
	Town / Tehsil:	Hyderobad (R)		
	District	Hyderosad		
Signature&Date:	Date of Form Filling	Signature of Applicant:		
	24-12-202	3 4 1/4		

TRAINING & CONSULTING

## Disclosure of Relationship Form

(To be filled by Candidate)

I Asi Ali S/D/W/O G Resident of H#08 Street 3. UC TMAT Jam Tehsil Hyde	helan Padisic	oldingCl	VIC .4.13	03-266	5642-3
Resident of ## # Street 2	0.1d S. A.	U. ca	10ng -	Fondo Town.	
UC TML T. Jam Tehsil Hyde	Di,Di	strict	Hyde	relad	
	Candidate	for	the	position	of
with			ulting (P	vt.) Ltd. unde	er its
third party contract for PTPP project, do he	reby declare as	under:			

- 1. That none of my blood/close relations which may include inter alia parents, brother, sister, husband, wife, spouse, children, maternal and paternal uncle, aunt, niece, nephew, brother/father/mother/sister-law or any other relationship which could come into the standard definition of "blood/close relation" is employed under PTPP project in the same district or PTPP or CTC offices in the same province where I am candidate for this position.
- 2. That, if selected for this position, I shall be bound to declare during the course of my employment any of my above said relationship if the same joins PTPP, CTC or/and WHO to CTC at the earliest.
- 3. The following blood/close relations (as mentioned in article 01 above) are employed within PTPP CTC or WHO as of the date mentioned below:

Name	Designation	Organization	Province/Distric t	UC	Relationship
/	/	/	/		1 /
	/•		/•		1/1

**Declaration**; I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Signature:

Date: 24-12-2023



## DECLARATION FORM

(TO BE FILLED BY THE	EMPLOYEE
----------------------	----------

1 Asip Ali Gishkori S/D/W/O Ghulam Qader Gishkori polding
CNIC 41303-2665642-3 Resident of H#8 Street 3 Old SAUCelony TTUC Tehsil Hyderal AR) District Hyderal Employee for
the position of Safety With CHIP Training & Consulting (Pvt) Ltd under its third party contract for PTPP Project, do hereby declare as under:

- That, I have not enrolled myself in any program in any college/university which comes under the category
  of regular studies and that currently I am not taking any regular classes.
- That, I am not employed by any government department or private organizations neither have I any private business registered in my name nor am active partner in family business.
- 3. I shall be bound to declare during the course of my employment any of the above mentioned scenarios.
- If found making a false or misleading statement when applying for this position with the company, I will
  be liable to instant dismissal, without benefits, on discovery of such falsehood or misrepresentation.

The following are the details of my regular studies or dual job, if any:

Name	Regular Student Of	Department/ Institute Name	Working as employee with Govt/Private)	Department/ Organization name	Private business, if any	Any other part time job
	/			/		/
,					/	

**Declaration:** I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Date: 24-12-2-23





## **CHIP TRAINING & CONSULTING**

## JOINING REPORT BY A NEW EMPLOYEE

Name of the Employee	Acib Ali Gishkovi
Position appointed to	Sakety warden
Department and/or Location of appointment	Asif Ali Gishkowi Safety warden Hm Yousifani and Dadal Shah filling sktim Tando Allahyan
CNIC#	41303-2665 642-3
CNIC Expiry Date	01-01-2031
Date of Joining	14-07-2023
Date and Ref. No. of appointment letter	
Supervisors Comments	
Supervisors Signature	



## **Employment Contract**

THIS AGREEMENT made as of Jul 14th, 2023, at Islamabad between CHIP Training and Consulting (Pvt) Ltd (hereinafter referred to as Employer) having its principal place of business at Islamabad and Mr. Asif Ali (hereinafter referred to as Employee), - West Karachi - Sindh WHEREAS the Employer desires to obtain the benefit of the services of the Employee, and the Employee desires to render such services on the terms and conditions set forth.

IN CONSIDERATION of the promises and goods and valuable consideration the parties agree as follows.

#### 1 Position Title

- (a) The employee shall be designated as a Safety warden for the bike straddling project
- (b) The employee shall be required to perform his/her duties as per TORs (Annex A).

### 2 Contract Validity

The employment contract will be valid from Jul 14th, 2023 to Aug 31st, 2023 and will be considered discontinued in not extended expressly. The extension to this employment contract will be subject to satisfactory performance of work deliverables and upholding of high moral and ethical standards.

### 3. Duty Station & Reporting Line

The employee shall be based in - West Karachi - Sindh and you shall be working under the direct supervisor of TM/DM and in close coordination with the CTC focal person for all day-to-day/program activities

#### 4. Salary

- (a) Gross salary of PKR. 33,000/ with a communication allowance of PKR 1,000 per month shall be paid subject to withholding tax.
- (b) it will essentially remain the responsibility of the employee to keep his/her tax affairs in order i.e. obtaining NTN and filing tax returns. By accepting this employment, the employee has categorically exonerated the employer from any responsibility for his/her tax affairs.
- (c) All reasonable expenses arising out of employment shall be reimbursed provided that the same have been authorized prior to being incurred and with the provision of appropriate receipts.

#### 5. Benefits

The employee shall be entitled for death and accidental insurance benefits, which can be claimed with six-(6) months for death cases and three (3) months for accidental from the date of incident, otherwise employer will not be liable to settle the claims.

#### 6. Timings

The employee shall be required to perform his/her duties on a full-time basis. The working week has six days from Monday to Saturday, 8:00 am to 4:00 pm which may include weekends, however, instructions of the Federal Government shall be considered final.

#### 7. Leaves

The leaves are subject to fulfillment of conditions prescribed in the leave policy. The leave can not be encashed against accrued leave balance. The employee will also be entitled to gazette holidays declared by the Federal Government of Pakistan

### CHIP Training & Consulting (PVT) LTD.

CHIP House Plot 1 (Fayyaz Market), Street 9, G-8-2, Islamabad – Pakistan Tel: +92-51-111-111-920, Fax: +92-51-2280081, E.mail: info@ctc.org.pk

www.ctc.org.pk



## [CTC - HRO - SW - Contracting - 7.8.7-d-002 - IF/NN/SS] [Employment Contract - West Karachi - Jul-2023]

## 8. Disciplinary Actions

(a) The employer reserves the right to take disciplinary actions against the employee where in its opinion-which is final - the employee is found to underperformer or guilty of misconduct, negligence, data funding, absence from duty without permission, or any other conduct considered by company deterrent to its interest or of violation of one or more terms of this employment and/or any other rules contained in the Employee Service Rule (ESR) which may include inter alia termination of the employment contract without notice.

#### 9. Notice Period and Contract Extensions

- (a) Both the employer and employee at any time terminate this employment contract by giving prior notice of not less than 15 days or 15 days of gross salary in lieu of the notice period.
- (b) The above clause will not be applicable where the employment contract is expired and the employer has decided not to extend it any further. In such cases, the employment contract shall be deemed to be concluded by the employer.
- (c) It is the absolute discretion of the employer to discontinue the employment contract on its expiration without assigning any particular reason (s) and the same cannot be challenged in any court of law

## 10. General Terms of Employment

- (a) The employee shall abide and govern by the Employee Service Rules for Safety Warden Staff (ESR) and the same shall be read as an integral part of this employment contract.
- (b) During the course of the employment period or subsequent to conclusion/termination/resignation from the service, the employee must observe strict confidentiality regarding matters which, by their nature are to be treated as secrets or confidential and shall not be disclosed to anyone whosoever.
- (c) Under this contract, the employee shall not be termed as a "worker" in terms of the Workenze E Compensation Act 1923.
- (d) In case of any dispute/disagreement, the suits/petitions shall only be instituted the courts/tribunals situated within the local limits of Islamabad hence the jurisdiction of any other court/tribunal (conferred under the Code of Civil Procedure) shall be excluded.
- (e) The Employer reserves the right to unilaterally alter/modify from time to time the terms and conditions of employment contracts and such a variation can take effect without employees' consent being sought.

Yours Truly

HR Department CHIP Training & Consulting The Employer has caused this agreement to be executed by its duly authorized Employer and the Employee has read, understood and agreed to the above terms and conditions and set his hand as of the date mentioned below.

[Signature]

CNIC # 4130326656423

Date: 20-07-2023





Bank Account Information				
Name of Employee	Asib Ali Gishkori			
Designation				
Union Council / Area	Safety warden TandaJAMAYor			
District / Agency	Tando Jam Hydersbad			
Contact No.	0300-2656730			
CNIC No.	41303-2665642-3			

Bank Account Title	Asif Ali
Bank Name	Bank AL Habib Limited
Bank Address	Main Mir Pur Khas Hyderaland Road Toude Allahire
Bank Branch Code	11.40
Bank Account Number (With IBAN)	PKS1BAHL1140004800519701

I will be responsible for the results occurring due to any mistake/error in the above information and there will be no liability on Chip Training and Consulting Pvt. Ltd for any dues/funds payable to me.

Employee Signature (Mandatory) Employee Thumb Impression (Mandatory)

Dated: 24-12-2-23

Note:

Employee will provide the bank account maintenance certificate with this letter for next salary processing.







## Board of Intermediate & Secondary Education

HYDERABAD, SINDH.

Certificate No. 0076704



Group: Science/Grantk Seat No. 66615





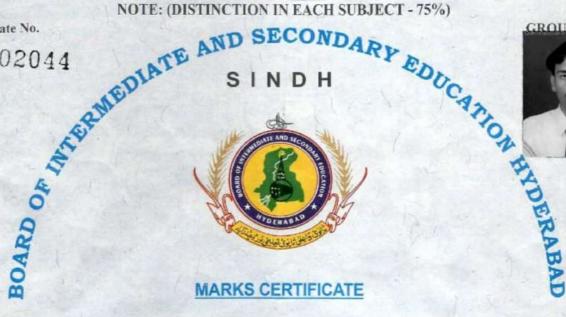
Secondary School Certificate Examination 2005

Annual/SKINNENSKXX

This is to certify that  GHI  Father's Name	LAM QADIR	
Surname GISHK	ORI ARI MEM: H/S S.A.U COLONY TA	parties the second beauty
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Sindhi & Urdu Sa  2. English I & II  3. Pakistan Studies  4. Islamiat/Civics  The date of birth as a  27/09/1989	1. Physics 1. Gene 2. Chemistry 2. Gene 3. Mathematics 3. 4. Biology/Computer Science 4.  recorded in the admission form  TWENTY SEVENTH	eral Science eral Mathematics Grade
Sindhi & Urdu Sa  2. English I & II  3. Pakistan Studies  4. Islamiat/Civics  The date of birth as a  27/09/1989  One Thousand Nine	1. Gene 2. Chemistry 2. Gene 3. Mathematics 3. 4. Biology/Computer Science 4.  recorded in the admission form TWENTY SEVENTH  Hundred and EIGHTY NINE	eral Science eral Mathematics Grade SEPTEMBER
Sindhi & Urdu Sa  2. English I & II  3. Pakistan Studies  4. Islamiat/Civics  The date of birth as a  27/09/1989  One Thousand Nine	1. Physics 1. Gene 2. Chemistry 2. Gene 3. Mathematics 3. 4. Biology/Computer Science 4.  recorded in the admission form  TWENTY SEVENTH	eral Science eral Mathematics Grade SEPTEMBER
Sindhi & Urdu Sa  2. English I & II  3. Pakistan Studies  4. Islamiat/Civics  The date of birth as a  27/09/1989  One Thousand Nine	1. Gene 2. Chemistry 2. Gene 3. Mathematics 3. 4. Biology/Computer Science 4.  recorded in the admission form TWENTY SEVENTH  Hundred andEIGHTY NINE mination was taken as a Whole/i	eral Science eral Mathematics Grade SEPTEMBER
Sindhi & Urdu Sa  2. English I & II  3. Pakistan Studies  4. Islamiat/Civics  The date of birth as a  27/09/1989  One Thousand Nine	2. Chemistry 2. Gene 3. Mathematics 3. 4. Biology/Computer Science 4.  TWENTY SEVENTH  Hundred and EIGHTY NINE  mination was taken as a Whole/i	ral Science ral Mathematics Grade SEPTEMBER In Parts

Certificate No. 002044

NOTE: (DISTINCTION IN EACH SUBJECT - 75%)



SECONDARY SCHOOL CERTIFICATE PART - 1- II (CLASS IX - X)

**GHULAM QADIR** 

ANNUAL

2005 **EXAMINATION** 

GROUP SCIENCE

ASIF ALI NAME:

FATHER'S NAME'

OF

GISHKORI SURNAME

SEAT NUMBER

66615

317 - BUKHARI MEM: H/S S.A.U COLONY TANDO JAM

COMPONENT II COMPONENT III COMPONENT I Assessment Done Biology Computer English Physics Chemistry Salis SS-Sindhi Salis/Urdu-II by School out of 850 C=Civics for non Muslims IK - Ikhlaqyat GRADE OF COMPONENT III = Sindhi U = Urdu - I Pakistan Studies Mathematics Total Marks Obtained Paper - II Practical Practical Theory Theory Practical Греогу GRADE Paper - 1 Marks Secured out of 250 Islamiat US-Urdu SUBJECT 75 25 75 25 100 75 25 Max. Marks: 75 75 75 75 75 75 25 25 25 25 25 25 25 08 33 25 08 25 08 Min. Marks: 25 25 08 Marks 55 39 XX XX 598 60 42 60 80 22 PASS 59 54 41 23 41 22 Obtained S. US IT

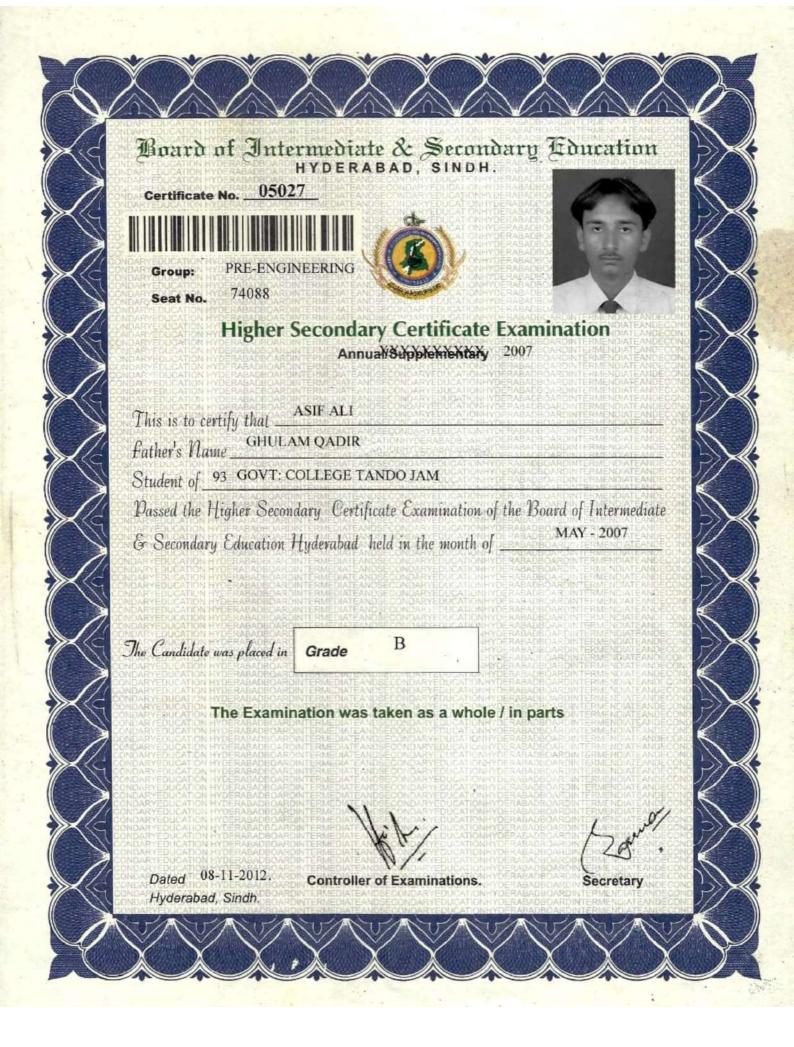
FIVE HUNDRED NINTY EIGHT ONLY. otal Marks (in words)

HYDERABAD SINDH 21/02/2011 Dated

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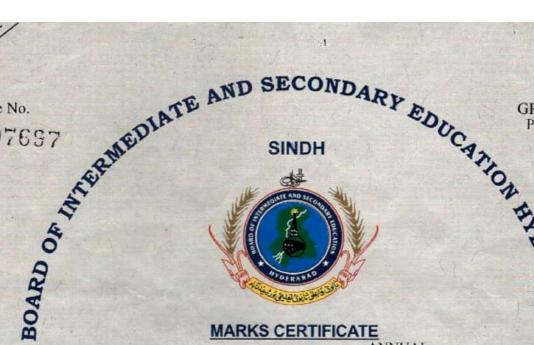
CONTROLLER OF EXAMINATIONS





Certificate No. 097697

**GROUP** PRE-ENGINEERING



MARKS CERTIFICATE

HIGHER SECONDARY CERTIFICATE PART I - II (CLASS XI - XII)

ANNUAL

MAY 2007 (INTERMEDIATE) HELD IN THE MONTH OF

NAME:

**EXAMINATION** 

ASIF ALI

FATHER'S NAME: GHULAM QADIR

SURNAME:

GISHKORI

2007

SEAT NUMBER

074088

COLLEGE:

93 - GOVT: COLLEGE TANDO JAM

**HYDERABAD** DISTRICT:

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Total Marks (in words)

SIX HUNDRED EIGHTY FOUR

ONLY.

GRADE

HYDERABAD SINDH

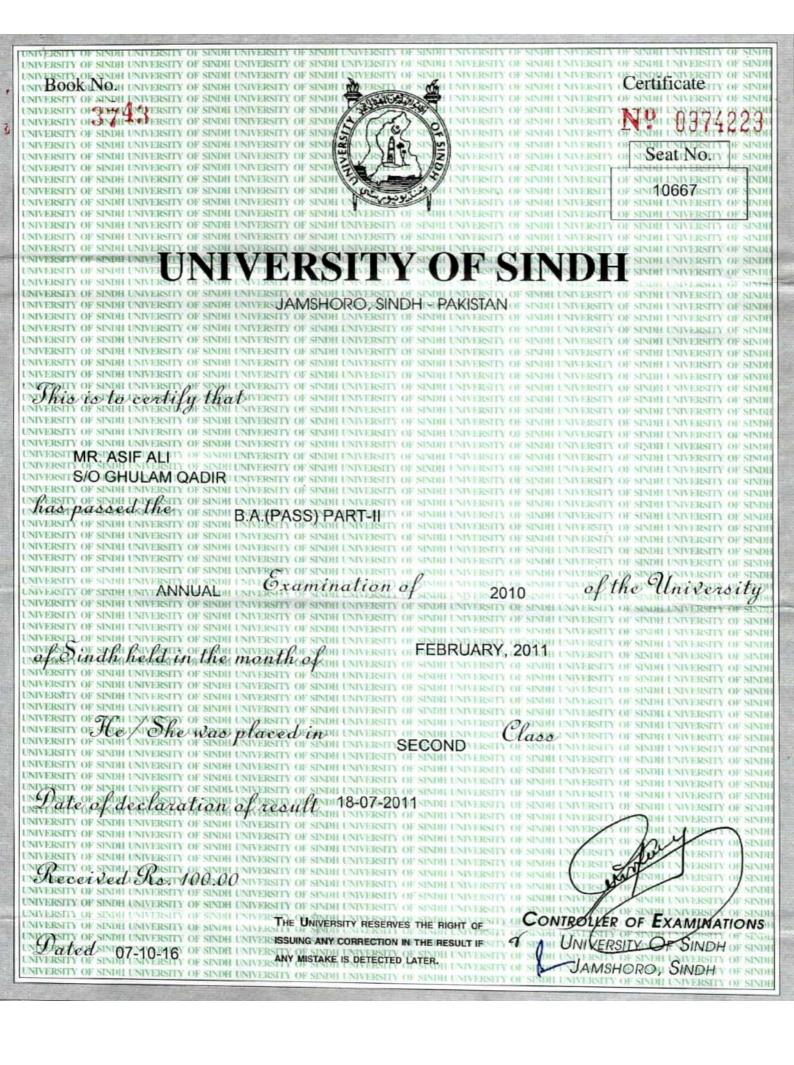
Dated

20/02/2010

Prepared by

Read by

Checked by



## UNIVERSITY OF SINDH Certificate

JAMSHORO, SINDH, PAKISTAN

1670

B.A. (Pass) Part - II

Nº 166954

Seat No.

Certificate showing the number of marks secured by

10667

ASIF ALI MR. GHULAM QADIR 5/0

B.A. (Pass) Part-II ANNUAL Examination of 2010 held in FEBRUARY, 2011

Subjects	Maximum Marks	Minimum Marks	Marks Obtained	Remarks
Compulsory-I English	100	33	47	7
Compulsory-II SINDHI	100	33	63	
Elective-I Paper-II ECONOMICS	100	33	45	
Elective-II POL:SCIENCE Paper-II	100	33	52	
Elective-III Paper-II SOCIOLOGY	100	33	52	
	170			1
Total Marks of Part-II	500		259	
Total Marks of Part-I	500-		294	
Grand Total of Part-I & II	1000		553	SECOND CLASS

Total Marks (in words) Two HUNDRED FIFTY NINE

Received Rs.

Challan No.

Date of declaration of result 18-07-2011

Dated: 08-09-11

## APPENDIX XIV

THE PAKISTAN CITIZENSHIP ACT - 1951 (II OF 1951) AND RULE MADE IN REUNDER: (VIDE RULE-23)

FORM-P-1

## CERTIFICATE OF DOMICILE

WHEREAS,ASI	- 2047		
lo, D/o, GRULA	M CABIR	11-	
Has applied for CERTIFICATE ( II of 1951) alleging with respect of the undersigned that the condition of CERTIFICATE OF DOMICILE	OF DOMICILE f himself / herse ned laid down i	olf particulars set-out is section-17 of the s	t below has satisfied
	FALI	11/2	Case.
756152			
NOW THEREFORE, in purs	s CERTIFIC	ATE OF DOM	CILE is issued
Issued on			
No.PV/DOM/ 9230 of 5	EVECUTIVE	DISTRICT OFFIC	ER (REVENUE) &
HYDERABAD.	SPECI	AL JUDICIAL MA	GISTRATE,
PARTICULARS I	RELATING T	THE APPLICA	NT
Full Name			
Father's Name ADDI	f.		
Address in Pakistan 8 A0			WALL THE READ.
Address in the country outside Pakis	itan	NO.	
Place of Domicile PlaceIYDEI	ABAD. T	ehsil HYDERAB A	D -
Prov/Admn HYDERABAD (SIND)	H) RUE	NAL.	
Date of Arrival in the Place of D	Oomicile	SINCL B	IRTE.
Married / Single / Widow / Widower		SDIGLE.	
Name of Wife or Husband		HO.	
Name of Children and their Ages		110%	
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rade of Occupation STUDEN	EXECUTIVE	DISTRICT OFFICAL JUDICIAL MA	ER (REVENUE) & GISTRATE,

## FORM "D"

See Rule 5 (1) (a)

FORM OF CERTIFICATE OF PERMANENT RESIDENCE IN THE PROVINCE OF SINDH FOR THE PURPOSE OF RECRUITMENT TO THE PUBLIC SERVICE OF SINDH

## Certificate

I hereby certify that for the reason given below:

Name ASIS ALI S	S/o-D/o GPULAL JADIR
has his/her permanent Address H_NO: 8	AGRICULTURE COLCEY.
TANDO JAM HYDERABAD.	(Here enter name of Place)
HYDERABAD.	District in the province of Sindh
This certificate is granted	for the purpose of Recruitment in the
public services in Sindh	
RUR	AL
(Here enter reason) - For Service	
9102	
Place: HYDERABAD Date: 21-5	
SPE	IVE DISTRICT OFFICER (REVENUE)/ PECIAL JUDICIAL MAGISTRATE & HORISED OFFICER HYDERABAD







محانب كارد بمبر 41303-2665642-3 حاندان بمبر: J26132

هانوكو پئواگهر نمبر 8،پاڙو پرائي فارم كالوني،ٽنڊو جام نعلقو ۽ صلعو حبدرآباد

مستقل پنواڳوٺ تاج محمد، ڪتري، صلعو عمر ڪوٽ



جاري ٿيو آ 01/01/2021 ختم ٿيندو 101/031000 سنڌي ويجهي ٽيال جي دٻي ۾ وجهو





Employee code: DJ1081

April 10, 2018

Mr. Asif Ali Hyderabad

Subject:

## Salary Increment

It gives me great pleasure to inform you that management has decided to promote your designation to "shift supervisor" w.e.f. March 11, 2018. Your salary is also being revised to Rs.18000/- per month.

It is expected that you will rise to the challenge and continue to perform your duties with the high level of quality and commitment. All other terms and conditions of your employment will remain unchanged.

Good Luck.

Yours Truly

Human Resources

Bulls & Bulls (Pvt.) Limited

CC:

Personal File

Deokjae-HO

www.bullsnbulls.com

