

**Application for Employment with CTC**

**Instructions**

- Read the whole form carefully before starting to fill it in.
- This form should be completed in ink, in candidate's own handwriting.
- Attach copies (not originals) of all testimonials and certificates. A copy of CV and CNIC is mandatory.
- If space provided in the form for any particular information is inadequate, please attach additional sheets.
- If any information is given in this form is subsequently found to be incorrect, it will be construed as a gross misconduct, liable to be punished by instant dismissal and other disciplinary action as may be appropriate to the nature of misstatement.



صرف دفتر ہی استعمال کے لئے (جس کی کسی صنف کی جانب سے مہرا جائے گا) (For official use only to be filled by CTC Staff)

\_\_\_\_\_ (Position applied for) **Security Warden**  
 منتخب ہونے پر تصدیقاتی تربیت کی متوقع تاریخ: (سال/مہینہ/دن)  
 \_\_\_\_\_  
 (Expected Date of Induction Training if selected)

1- ذاتی معلومات (Personal Information)	
Ali Raza	1.1 مکمل نام (Full Name)
45204-8600739-5	1.2 شناختی کارڈ نمبر (CNIC No)
	1.3 دیگر شناختی نمبر (شناختی کارڈ نمبر نہ ہونے کی صورت میں) (Other Identification number if CNIC is not available)
11-11-2000	1.4 تاریخ پیدائش (سال/مہینہ/دن) (Date of Birth (YYYY/MM/DD))
<input type="checkbox"/> تاریخ پیدائش معلوم نہیں (DOB not Mentioned)	<input checked="" type="checkbox"/> دن، مہینہ، سال معلوم ہے (Day, Month, Year Available)
<input type="checkbox"/> صرف سال معلوم ہے (Only Year available)	<input type="checkbox"/> کسی ایک پر نشان لگائیں (Tick any One)
	1.4.1 تاریخ پیدائش کا جائزہ لیں (Check DOB)
Ghulam Qadir	1.5 والد/شوہر/خونی رشتہ دار کا نام (Father's/Husband Name/ Name of i.e. Next Kin)
Father	1.6 امیدوار کے ساتھ رشتہ (Relationship with Applicant)
Single	1.7 ازدواجی حیثیت (Marital Status)
Male	جنس (Gender)
Aizami Mirbahar	قبیلہ (Tribe)
Mirbahar	ذات (Ethnicity)
Sindhi	زبان (Language)
Village Fatchullah Ghumro, Tehsil Kingri, Dist. Khairpur	1.8 مکمل پتہ (Permanent Address)
Plot-374, 2nd Floor, St. 17, Punjab Colony	ضلع یا یونین کونسل (District and Union Council)
Plot-374, 2nd Floor, St. 17, Punjab Colony, Karachi	1.9 موجودہ پتہ (Present Address)
(Residence) فون: 0304-1787307 (Mobile)	2.0 رابطہ کی تفصیل (Contact Detail)
(E-mail) (Office)	
Bachelors in ARTS	2.1 آخری تعلیمی سند (Last Qualification)

[CTC - HRO - NI - Recruitment & Selection - 7.8.6-d-003]  
[Locality Verification Form - Jan 2020]

2- تعلیمی قابلیت (Qualification)

(List all your academic and technical qualifications, starting with school certificate (Matriculation))

تمام تعلیمی و فنی قابلیت کی اسناد کی فہرست لکھیں (بزرگ سے شروع کریں)

گرید/ڈویژن (Grade/Division)	اہم مضامین (Major Subjects)	سرٹیفکیٹ حاصل کردہ ڈگری (Certificate/ Degree Obtained)	ادارہ (Institution)	سال (Year)
"A"	Science	Matriculation	Govt. Boys High School, Haddal Shahr	2016
"B"	Pre-medical	Intermediate	Govt. V.I. Boys Degree College	2018
"2nd Division"	B.A.	Bachelors in ARTS	S.A.L.A.	2022

3- موجودہ ملازمت (Present Employment)

(Give details of your present employment. (If you are currently unemployed, give these details in respect of the last employment held by you).)

اگر آپ فی الحال بے روزگار ہیں، تو گزشتہ ملازمت کی تفصیلات فراہم کریں

Ali Raza	(Name of Employer)	آجر کا نام	3.1
Plot-374, 2nd Floor, Punjab Colony, K.M.	(Employer's Address)	آجر کا مکمل پتہ	3.2
02-October-2023	(Date of Joining)	تاریخ ترقیاتی	3.3
Safety Warden.	(Your Last Job Title)	آخری عہدہ	3.4
Biccers Stradeling	(Main Duties)	اہم ذمہ داریاں	3.5
Barkat Ali	(Name & Title of your Immediate Boss)	مجازی آفیسر کا نام اور عہدہ	3.6
34,000/-	(Gross Monthly Pay)	مجموعی ماہانہ عہدہ (روپے میں)	3.7

4- سابقہ کام کا تجربہ (Past Work Experience)

(List all the previous jobs held by you, starting from the earliest).

آپ کی تمام سابقہ ملازمتوں کی فہرست کی تفصیل، آخری ملازمت سے شروع کریں

اہم ذمہ داریاں (Main duties performed by you)	عہدہ آخری عہدہ جب ملازمت چھوڑی (Position held by you when you left this employer)	آجر کا نام اور پتہ (Employer's Name & Address)	دورانیہ دن - مہینہ - سال تا دن - مہینہ - سال (From/To) (D/M/Y to D/M/Y)
Desk Receptionist	Receptionist	Shahrukh Diagnostics Hospital, Hyderabad.	3-12-2018 to 26-12-2019
Record keeping, Inventory Management	Store keeper	Sardar Mt. Ashraf D. Baloch. Pvt. Ltd.	4-1-2020 to 30-1-2022

5-حوالہ جات (References)

Give details of 3 references, not related to you by blood or marriage, who can vouch for your character and work experience. آپ کم از کم تین (3) حوالہ جات دیں، جن کا تعلق آپ کے کسی خونی یا شادی سے لا رہے ہوں، بلکہ جو آپ کے کردار اور کام کے تجربے سے واقف ہوں۔

5.1	پہلا حوالہ First Referee	(Full Name) مکمل نام
		(Full Address) مکمل پتہ
		(Contact Number) رابطہ نمبر
		(Nature of association with you) آپ کے ساتھ کام کی نوعیت
5.2	دوسرا حوالہ Second Referee	(Full Name) مکمل نام
		(Full Address) مکمل پتہ
		(Contact Number) رابطہ نمبر
		(Nature of association with you) آپ کے ساتھ کام کی نوعیت
5.3	تیسرا حوالہ Third Referee	(Full Name) مکمل نام
		(Full Address) مکمل پتہ
		(Contact Number) رابطہ نمبر
		(Nature of association with you) آپ کے ساتھ کام کی نوعیت

6-عمومی معلومات (General Information)

No	6.1 کیا آپ کو کوئی سنجیدہ طبی یا بیماری تو نہیں ہے، اگر ہاں تو تفصیل بتائیں Do you suffer from any serious ailment or disability? If so, give details.
No	6.2 کیا آپ کبھی کسی کام کے سلسلے میں مجرم قرار نہیں پائے، اگر ہاں تو تفصیل بتائیں Have you ever been tried or convicted for any crime? If so, give full details.
N/A	6.3 آپ کے خیال میں درخواست سے متعلق کوئی ایسی معلومات جو اس فارم میں موجود نہیں آپ بتا سکتے ہیں۔ Give any other information not covered by this form which in your opinion is relevant to your application.
5 years	6.4 اگر ہم آپ کو اپنے ادارے میں کام کرنے کے لئے بلائیں، آپ کتنے عرصہ میں ہمارے ساتھ کام کر سکتے ہیں؟ If an offer is made to you, how soon can you join to us?
50,000/-	6.5 آپ کی متوقع تنخواہ اور دیگر فوائڈ کی کیا امید رکھتے ہیں؟ What are your salary and benefits expectations?

7-عہدہ کی موزونیت (Suitability to the Position)

(Briefly explain why you consider yourself suitable for the position you have applied for). آپ کے خیال میں آپ کیوں اس عہدہ کے لئے زیادہ موزوں ہیں؟  
I have a strong attention to detail and commitment to ensure the safety of others.

درخواست گزار کا حلف نامہ

میں تصدیق کرتا کرتی ہوں کہ اوپر دی گئی تمام معلومات میرے علم اور یقین کے عین مطابق ہیں، درست اور مکمل ہیں، بعد میں کسی بھی معلومات کے ناپائیدار ہونے کی صورت میں تاہم ہی کارروائی کی ذمہ داری قبول کرتا کرتی ہوں۔  
I confirm and certify that the information given above is true, correct and complete to the best of my knowledge and belief. I accept responsibility for any misstatement that be subsequently discovered.



امیدوار کے دستخط  
(Candidate's Signature)

27-12-2023

تاریخ (Date)



CHIP Training & Consulting (Pvt). Ltd  
Declaration Form of Candidate for Residential Address  
(To be filled & signed by Candidate)

Name of Candidate as per CNIC:	Ali Raza	
S/D/W of;	Ghulam Qadir	
CNIC NO:	4 5 2 0 4 8 6 0 0 7 3 9 5	
Position Applied:	Safety Warden	
Permanent address as per CNIC:	House No:	
	Street #:	
	Mohallah:	Mallah
	Village:	Fattulah Ghumro
	Sector/UC:	Hadal Shah
	Town /Tehsil:	Kingri
	District	Khairpur Mills
	Current Residential Address: <i>(Kindly don't fill this section if permanent and residential addresses are same)</i>	House No:
Street#		17
Mohallah:		Punjab Colony
Village:		-
Sector/UC		Clyfton
Town /Tehsil:		Saddal Town
District		Karachi South
Signature & Date:		Date of Form Filling:
	27-12-2023	



### Disclosure of Relationship Form

(To be filled by Candidate)

I Ali Raza....., S/D/W/O Glulam Qadir..... Holding CNIC  
45204-8600739-5..... Resident of Plot 374, 2nd Floor, Punjab Colony.....  
UC Canton....., Tehsil Sadda Town....., District  
Karachi South..... Candidate for the position of  
Safety Warden..... with CHIP Training & Consulting (Pvt.) Ltd. under its  
third party contract for PTPP project, do hereby declare as under:

1. That none of my blood/close relations which may include inter alia parents, brother, sister, husband, wife, spouse, children, maternal and paternal uncle, aunt, niece, nephew, brother/father/mother/sister-law or any other relationship which could come into the standard definition of "blood/close relation" is employed under PTPP project in the same district or PTPP or CTC offices in the same province where I am candidate for this position.
2. That, if selected for this position, I shall be bound to declare - during the course of my employment - any of my above said relationship if the same joins PTPP, CTC or/and WHO to CTC at the earliest.
3. The following blood/close relations (as mentioned in article 01 above) are employed within PTPP CTC or WHO as of the date mentioned below:

Name	Designation	Organization	Province/District	UC	Relationship

**Declaration;** I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Signature:

Date: 27-12-2023



## DECLARATION FORM

(TO BE FILLED BY THE EMPLOYEE)

I Ali Raza, S/D/W/O Ghulam Qadir, holding  
CNIC 458048600739-5, Resident of Plot 374, 2nd Floor, Punjab Colony UC  
C. Light, Tehsil Saddar, District Karachi South. Employee for  
the position of Syety Warden With CHIP Training & Consulting (Pvt) Ltd under its third  
party contract for PTPP Project, do hereby declare as under:

1. That, I have not enrolled myself in any program in any college/university which comes under the category of regular studies and that currently I am not taking any regular classes.
2. That, I am not employed by any government department or private organizations neither have I any private business registered in my name nor am active partner in family business.
3. I shall be bound to declare - during the course of my employment - any of the above mentioned scenarios.
4. If found making a false or misleading statement when applying for this position with the company, I will be liable to instant dismissal, without benefits, on discovery of such falsehood or misrepresentation.

The following are the details of my regular studies or dual job, if any:

Name	Regular Student Of	Department/ Institute Name	Working as employee with (Govt/Private)	Department/ Organization name	Private business, if any	Any other part time job

**Declaration:** I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Signature

Date:

27-12-2023



Bank Account Information	
Name of Employee	Ali Raza
Designation	Safety Warden
Union Council / Area	
District / Agency	
Contact No.	0304-1787307
CNIC No.	45204-8600739-5

Bank Account Title	Ali Raza
Bank Name	Jazz Cash
Bank Address	
Bank Branch Code	
Bank Account Number (With IBAN)	PK69TCMA2909923041787307

I will be responsible for the results occurring due to any mistake/error in the above information and there will be no liability on Chip Training and Consulting Pvt. Ltd for any dues/funds payable to me.

Employee Signature  
(Mandatory)

Employee Thumb Impression  
(Mandatory)

Dated: 27-12-2023

Note:

**Employee will provide the bank account maintenance certificate with this letter for next salary processing.**



## CHIP TRAINING & CONSULTING

### JOINING REPORT BY A NEW EMPLOYEE

Name of the Employee	Ali Raza
Position appointed to	Safety Warden
Department and/or Location of appointment	Manual Service Station
CNIC#	45204-8600739-5
CNIC Expiry Date	12-12-2028
Date of Joining	02 - October 2023
Date and Ref. No. of appointment letter	
Supervisors Comments	
Supervisors Signature	