

Application for Employment with CTC

Instructions

- Read the whole form carefully before starting to fill it in.
- This form should be completed in ink, in candidate's own handwriting.
- Attach copies (not originals) of all testimonials and certificates. **A copy of CV and CNIC is mandatory.**
- If space provided in the form for any particular information is inadequate, please attach additional sheets.
- If any information is given in this form is subsequently found to be incorrect, it will be constructed as a gross misconduct, liable to be punished by instant dismissal and other disciplinary action as may be appropriate to the nature of misstatement.




صرف دفتری استعمال کے لئے (سی آئی سی سٹاف کی جانب سے مہر جانے گا) (For official use only to be filled by CTC Staff)

عہدہ کا نام جس کے لئے درخواست دی گئی: (Position applied for) _____
منتخب ہونے پر تعیناتی تربیت کی متوقع تاریخ: (سال/مہینہ/دن) _____
(Expected Date of Induction Training if selected)

(Personal Information) 1- ذاتی معلومات	
S. SAJID. HUSSAIN. SHAH	1.1 مکمل نام (Full Name)
42201-2713361-5	1.2 شناختی کارڈ کا نمبر (CNIC No.)
—	1.3 دیگر شناختی نمبر (شناختی کارڈ میسر نہ ہونے کی صورت میں) (Other Identification number if CNIC is not available)
10-01-1981	1.4 تاریخ پیدائش (سال/مہینہ/دن) (Date of Birth (YYYY/MM/DD))
<input type="checkbox"/> تاریخ پیدائش معلوم نہیں (DOB not Mentioned) <input type="checkbox"/> صرف سال معلوم ہے (Only Year available) <input checked="" type="checkbox"/> دن، مہینہ، سال معلوم ہے (Day, Month, Year Available)	1.4.1 تاریخ پیدائش کا جائزہ لیں (کسی ایک پر نشان لگائیں) (Check DOB) (Tick any One)
SYED MOAZZAM SHAH	1.5 والد/رشتہ ہر رشتہ دار کا نام (Father's/Husband Name/ Name of i.e. Next Kin)
FATHER	1.6 امیدوار کے ساتھ رشتہ (Relationship with Applicant)
MARED	ازدواجی حیثیت (Marital Status)
MAIL	صنف (Gender)
	قبیلہ (Tribe)
SYED	ذات (Ethnicity)
HIDKO	زبان (Language)
R554 GREEN PARK City Quaidabad	1.8 مکمل پتہ (Permanent Address)
MALIR UC 04	ضلع یا یونین کونسل (District and Union Council)
R554 GREEN PARK City Quaidabad	1.9 موجودہ پتہ (Present Address)
03332369516 (Residence) ہائیکل (Mobile)	2.0 رابطہ کی تفصیل (Contact Detail)
(E-mail) ای میل (Office) فون	
B-Tech (Mechanical)	2.1 آخری تعلیمی سند (Last Qualification)

**TRAINING &
CONSULTING**

CHIP Training & Consulting (Pvt). Ltd
Declaration Form of Candidate for Residential Address
(To be filled & signed by Candidate)

Name of Candidate as per CNIC:	SYED SAJID HUSSAIN SHAH	
S/D/W of;	SYED MOAZZAM SHAH	
CNIC NO:	4 2 2 0 1 2 7 1 3 3 6 1 5	
Position Applied:	SAFETY WARDEN	
Permanent address as per CNIC:	House No:	R554
	Street #:	
	Mohallah:	GREEN PARK CITY
	Village:	QUAIDABAD
	Sector/UC:	04
	Town /Tehsil:	MALIR
	District	MALIR
	Current Residential Address: (Kindly don't fill this section if permanent and residential addresses are same)	House No:
Street#		
Mohallah:		GREEN PARK CITY
Village:		QUAIDABAD
Sector/UC		04
Town /Tehsil:		MALIR
District		MALIR
Signature & Date:		Date of Form Filling:
	22-12-2023	

2- تعلیمی قابلیت (Qualification)

(List all your academic and technical qualifications, starting with school certificate (Matriculation))

تمام تعلیمی و تکنیکی قابلیت کی اسناد کی فہرست لکھیں (میٹرک سے شروع کریں)

گریڈ/ڈویژن (Grade/Division)	اہم مضامین (Major Subjects)	ترتیبیکیت حاصل کردہ ڈگری (Certificate/ Degree Obtained)	ادارہ (Institution)	سال (Year)
"C" Grade 2nd 2nd	MATH mechanical mechanical	MATRIC DAE B-Tech	GMB School Pakistani Swides New Ports Institute	1998 2005 2012

3- موجودہ ملازمت (Present Employment)

(Give details of your present employment. (If you are currently unemployed, give these details in respect of the last employment held by you).

اگر آپ فی الحال بے روزگار ہیں تو گزشتہ ملازمت کی تفصیلات فراہم کریں

BELTEXCO. PVT. LTD	(Name of Employer)	آجر کا نام	3.1
EXPORT PROCESSING ZONE KARACHI	(Employer's Address)	آجر کا مکمل پتہ	3.2
15-01-2018	(Date of Joining)	تاریخ تعیناتی	3.3
Production Supervisor	(Your Last Job Title)	آخری عہدہ	3.4
Production Handling	(Main Duties)	اہم ذمہ داریاں	3.5
NARISALAM (D.M)	(Name & Title of your Immediate Boss)	مجاز آفیسر کا نام اور عہدہ	3.6
55000	(Gross Monthly Pay)	مجموعی ماہانہ عہدہ (روپے میں)	3.7

4- سابقہ کام کا تجربہ (Past Work Experience)

(List all the previous jobs held by you, starting from the earliest).

آپ کی تمام سابقہ ملازمتوں کی فہرست کی تفصیل، آخری ملازمت سے شروع کریں

اہم ذمہ داریاں (Main duties performed by you)	عہدہ آخری عہدہ جب ملازمت چھوڑی (Position held by you when you left this employer)	آجر کا نام اور پتہ (Employer's Name & Address)	دورانیہ دن-مہینہ-سال تا دن-مہینہ-سال (From/To) (D/M/Y to D/M/Y)
Knitting Production	Production Supervisor	Betexco PVT LTD	3 years
Weaving Production	Production Incharge	CLASSIC Dinew MILK	13 years

5-حوالہ جات (References)

آپ کم از کم تین (3) حوالہ جات دیں، جن کا تعلق آپ کے کسی خونی یا شادی سے جڑے رشتے سے نہ ہو، بلکہ جو آپ کے کردار اور کام کے تجربے سے واقف ہو۔
Give details of 3 references, not related to you by blood or marriage, who can vouch for your character and work experience

BILAL KHAN RS49 GREEN PARK CITY 03212320009 FRIEND	(Full Name) (Full Address) (Contact Number) (Nature of association with you)	کامل نام کامل پتہ رابطہ نمبر آپ کے ساتھ کام کی نوعیت	پہلا حوالہ First Referee	5.1
KHANZADA KHAN R507 Green Park City 03461594225 FRIEND	(Full Address) (Full Address) (Contact Number) (Nature of association with you)	کامل نام کامل پتہ رابطہ نمبر آپ کے ساتھ کام کی نوعیت	دوسرا حوالہ Second Referee	5.2
M. AKRAM R555 Green Park City 03464547061 NEIGHBOUR	(Full Name) (Full Address) (Contact Number) (Nature of association with you)	کامل نام کامل پتہ رابطہ نمبر آپ کے ساتھ کام کی نوعیت	تیسرا حوالہ Third Referee	5.3

6-عمومی معلومات (General Information)

NO	6.1 کیا آپ کو کوئی مفدوری یا بیماری تو نہیں ہے، اگر ہاں تو تفصیل بتائیں Do you suffer from any serious ailment or disability? If so, give details.
NO	6.2 کیا آپ کبھی کسی کام کے سلسلے میں مجرم قرار نہیں پائے، اگر ہاں تو تفصیل بتائیں Have you ever been tried or convicted for any crime? If so, give full details.
NO	6.3 آپ کے خیال میں درخواست سے متعلق کوئی ایسی معلومات جو اس فارم میں موجود نہیں آپ بتا سکتے رہتی ہیں۔ Give any other information not covered by this form which in your opinion is relevant to your application
AS SOON AS REQUISITED	6.4 اگر ہم آپ کو پنے اوارے میں کام کرنے کے لئے بلائیں، آپ کتنے عرصہ میں ہمارے ساتھ کام کر سکتے ہیں؟ If an offer is made to you, how soon can you join to us?
35000	6.5 آپ کی متوقع تنخواہ اور دیگر فوائد کی کیا امید رکھتے ہیں؟ What are your salary and benefits expectations?

7- عہدہ کی موزونیت (Suitability to the Position)

آپ کے خیال میں آپ کیوں اس عہدہ کے لئے زیادہ موزوں ہیں؟
(Briefly explain why you consider yourself suitable for the position you have applied for.)

Due To Me Experience.

درخواست گزار کا حلف نامہ

میں تصدیق کرتا کرتی ہوں کہ اوپر دی گئی تمام معلومات میرے علم اور یقین کے عین مطابق تھیں، درست اور مکمل ہیں، بعد میں کسی بھی معلومات کے غلط ہونے کی صورت میں تاہی کارروائی کی ذمہ داری قبول کرتا کرتی ہوں۔
I confirm and certify that the information given above is true, correct and complete to the best of my knowledge and belief. I accept responsibility for any misstatement that be subsequently discovered.



امیدوار کے دستخط
(Candidate's Signature)

22-12-2023

تاریخ (Date)



DECLARATION FORM

(TO BE FILLED BY THE EMPLOYEE)

I S. SAJID HUSSAIN, S/D/W/O SYED MOAZZAM SHAH, holding CNIC 42201-2713361-5, Resident of RSS4 Green Park City Qaidabad UC 04, Tehsil Bin Qasim, District M.L.R Employee for the position of SAFETY WARDEN With CHIP Training & Consulting (Pvt) Ltd under its third party contract for PTPP Project, do hereby declare as under:

1. That, I have not enrolled myself in any program in any college/university which comes under the category of regular studies and that currently I am not taking any regular classes.
2. That, I am not employed by any government department or private organizations neither have I any private business registered in my name nor am active partner in family business.
3. I shall be bound to declare - during the course of my employment - any of the above mentioned scenarios.
4. If found making a false or misleading statement when applying for this position with the company, I will be liable to instant dismissal, without benefits, on discovery of such falsehood or misrepresentation.

The following are the details of my regular studies or dual job, if any:

Name	Regular Student Of	Department/ Institute Name	Working as employee with (Govt/Private)	Department/ Organization name	Private business, if any	Any other part time job

Declaration: I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Signature

Date: 22-12-2023



Disclosure of Relationship Form

(To be filled by Candidate)

402-01-27
13361-5
I S. SAJID HUSSAIN, S/D/W/O S. MOAZZAM SHAH Holding CNIC
RSS4 Green Park City Resident of RSS4 Green Park City Qaidabad,
UC 04, Tehsil BIN QASIM, District
MALIR Candidate for the position of
SAFETY WARDEN with CHIP Training & Consulting (Pvt.) Ltd. under its
third party contract for PTPP project, do hereby declare as under:

1. That none of my blood/close relations which may include inter alia parents, brother, sister, husband, wife, spouse, children, maternal and paternal uncle, aunt, niece, nephew, brother/father/mother/sister-law or any other relationship which could come into the standard definition of "blood/close relation" is employed under PTPP project in the same district or PTPP or CTC offices in the same province where I am candidate for this position.
2. That, if selected for this position, I shall be bound to declare - during the course of my employment - any of my above said relationship if the same joins PTPP, CTC or/and WHO to CTC at the earliest.
3. The following blood/close relations (as mentioned in article 01 above) are employed within PTPP CTC or WHO as of the date mentioned below:

Name	Designation	Organization	Province/District	UC	Relationship

Declaration: I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Signature:

Date: 22-12-2023



CHIP TRAINING & CONSULTING

JOINING REPORT BY A NEW EMPLOYEE

Name of the Employee	S. SAJJID HUSSAIN SHAH
Position appointed to	Safety warden
Department and/or Location of appointment	Sagda marwa Hub River Road
CNIC#	42201-2713361-5
CNIC Expiry Date	29-09-2029
Date of Joining	19-12-2023
Date and Ref. No. of appointment letter	
Supervisors Comments	
Supervisors Signature	



Bank Account Information	
Name of Employee	S. SAJID HUSSAIN SHAH
Designation	SAFETY WARDEN
Union Council / Area	04
District / Agency	MALIR
Contact No.	0333 2369516
CNIC No.	42201-2713361-5

Bank Account Title	ASSAN ACCOUNT
Bank Name	MEEZAN BANK
Bank Address	QAIDABAD BINGQASIM
Bank Branch Code	0123
Bank Account Number (With IBAN)	0103012431

I will be responsible for the results occurring due to any mistake/error in the above information and there will be no liability on Chip Training and Consulting Pvt. Ltd for any dues/funds payable to me.

Employee Signature
(Mandatory)

Employee Thumb Impression
(Mandatory)

Dated: 22-12-2023

Note:

Employee will provide the bank account maintenance certificate with this letter for next salary processing.

