

Application for Employment with CTC

Instructions

- Read the whole form carefully before starting to fill it in.
- This form should be completed in ink, in candidate's own handwriting.
- Attach copies (not originals) of all testimonials and certificates. A copy of CV and CNIC is mandatory.
- If space provided in the form for any particular information is inadequate, please attach additional sheets.
- If any information is given in this form is subsequently found to be incorrect, it will be constructed as a gross misconduct, liable to be punished by instant dismissal and other disciplinary action as may be appropriate to the nature of misstatement.



صرف دفترى استماتن كے لئے (سى ئى كى سٹاف كى جانب سے مبرا جائے گا) (For official use only to be filled by CTC Staff)

عہدہ کا نام جس کے لئے درخواست دی گئی: (Position applied for)
منتخب ہونے پر تعیناتی تربیت کی متوقع تاریخ: (سال/مہینہ/دن)
(Expected Date of Induction Training if selected)

1- ذاتی معلومات (Personal Information)

LIQAT ALI KHAN	(Full Name) مکمل نام	1.1
7130288040089	(CNIC No.) شناختی کارڈ کا نمبر	1.2
-	دیگر شناختی نمبر (شناختی کارڈ میسر نہ ہونے کی صورت میں) (Other Identification number if CNIC is not available)	1.3
02/05/1989	(Date of Birth) تاریخ پیدائش (سال/مہینہ/دن) (YYYY/MM/DD)	1.4
<input type="checkbox"/> تاریخ پیدائش معلوم نہیں (DOB not Mentioned) <input type="checkbox"/> صرف سال معلوم ہے (Only Year available) <input checked="" type="checkbox"/> دن، مہینہ، سال معلوم ہے (Day, Month, Year Available)	(Date of Birth) تاریخ پیدائش کا جائزہ لیں (Tick any One) (Check DOB)	1.4.1
ABDULLAH	(Father's/Husband Name/ Name of i.e. Next Kin) والد، شوہر، رفیقہ یا رشتہ دار کا نام	1.5
FATHER	(Relationship with Applicant) امیدوار کے ساتھ رشتہ	1.6
ENGAGEMENT	(Marital Status) ازدواجی حیثیت	1.7
MALE	(Gender) صنف	
-	(Tribe) قبیلہ	
MARHALIM - DA	(Ethnicity) ذات	
BALTI	(Language) زبان	
DIST OFFICE 7 VILLAGE SALTORO GOMIA	(Permanent Address) مکمل پتہ	1.8
DISTRICT GHANCHE	(District and Union Council) ضلع یا یونین کونسل	
DIST OFFICE 7 VILLAGE KHAPOLI ANSOOL (DISTRICT GHANCHE TEHSIL KHAPOL)	(Present Address) موجودہ پتہ	1.9
KHAPOLI (Residence) نمبر: 0355-5190799 (Mobile) نمبر: (E-mail) نمبر: 0348 5960007 (Office) نمبر: info.liqat.alikhan@gmail.com	(Contact Detail) رابطہ کی تفصیل	2.0
	(Last Qualification) آخری تعلیمی سند	2.1

2- تعلیمی قابلیت (Qualification)

(List all your academic and technical qualifications, starting with school certificate (Matriculation)

تمام تعلیمی و تکنیکی قابلیت کی اسناد کی فہرست لکھیں (میٹرک سے شروع کریں)

گریڈ/ڈویژن (Grade/Division)	اہم مضامین (Major Subjects)	سرٹیفکیٹ/حاصل کردہ ڈگری (Certificate/ Degree Obtained)	ادارہ (Institution)	سال (Year)
2ND	SCIENCE	SSC	KIU	2006
3RD	SCIENCE (P.M)	HSC	KARACHI INTER BOARD	2009
2ND	ECONOMIC & SOCIOLOGY	BA	KARACHI UNIVERSITY	2014
2ND	ECONOMIC	MA	KIU	2020

3- موجودہ ملازمت (Present Employment)

(Give details of your present employment. (If you are currently unemployed, give these details in respect of the last employment held by you).

اگر آپ فی الحال بے روزگار ہیں، تو گزشتہ ملازمت کی تفصیلات فراہم کریں

-	(Name of Employer)	آج گانام	3.1
-	(Employer's Address)	آج گانام پتہ	3.2
-	(Date of Joining)	تاریخ توثیق	3.3
-	(Your last Job Title)	آخری عہدہ	3.4
-	(Main Duties)	اہم ذمہ داریاں	3.5
-	(Name & Title of your Immediate Boss)	مجاز آفیسر کا نام اور عہدہ	3.6
-	(Gross Monthly Pay)	مجموعی ماہانہ عہدہ (روپے میں)	3.7

4- سابقہ کام کا تجربہ (Past Work Experience)

(List all the previous jobs held by you, starting from the earliest).

آپ کی تمام سابقہ ملازمتوں کی فہرست کی تفصیلات، آخری ملازمت سے شروع کریں

اہم ذمہ داریاں (Main duties performed by you)	عہدہ آخری عہدہ جب ملازمت چھوڑی (Position held by you when you left this employer)	آج گانام اور پتہ (Employer's Name & Address)	دورانیہ دن - مہینہ - سال تا دن - مہینہ - سال (From/To) (D/M/Y to D/M/Y)
- AFP SURVEILLANCE - POLIO MONITORING	UCSP	WHO	FEB - 2021 APR 2021
- AFP SURVEILLANCE - SIA MONITORING - ROTIGONE IMMUNIZATION	UCPO	CHID TRAINING ? CONSULTING (CTC)	JAN - 2020 TO FEB 2021
- MARKETING	TM (TERRITORY MANAGER)	GETZ PHARMA.	MAY - 2018 TO JAN - 2020

[CTC - HRO - PTPP - Recruitment & Selection - 7.8.5-030
Job Application Form - Jan 2020

5-حوالہ جات (References)

Give details of 3 references, not related to you by blood or marriage, who can vouch for your character and work experience. آپ کو اہم ترین (3) حوالہ جات دیں جن کا تعلق آپ کے کسی خونی یا شادی سے مزے شو سے نہ ہو بلکہ جن آپ کے کردار اور کام کے تجربے سے واقف ہوں۔

5.1	پہلا حوالہ First Referee	AZAM ALI DHO OFFICE KHAPOTU 0355 5288046 FRIEND	(Full Name) مکمل نام (Full Address) مکمل پتہ (Contact Number) رابطہ نمبر (Nature of association with you) آپ کے ساتھ کام کی نوعیت
5.2	دوسرا حوالہ Second Referee	MADAM SULTANA SHAHERA KHHD OFFICE SKARDU 0335 8019812 BOSS	(Full Address) مکمل نام (Full Address) مکمل پتہ (Contact Number) رابطہ نمبر (Nature of association with you) آپ کے ساتھ کام کی نوعیت
5.3	تیسرا حوالہ Third Referee	NIAYAT KHAPOTU 0355 5037054 FRIEND	(Full Name) مکمل نام (Full Address) مکمل پتہ (Contact Number) رابطہ نمبر (Nature of association with you) آپ کے ساتھ کام کی نوعیت

6-عمومی معلومات (General information)

6.1	کیا آپ کو کوئی معذور دی یا بیماری تو نہیں ہے، اگر ہاں تو تفصیل بتائیں Do you suffer from any serious ailment or disability? If so, give details.	NO
6.2	کیا آپ کبھی کسی کام کے سلسلے میں مجرم تو قرار نہیں پائے، اگر ہاں تو تفصیل بتائیں Have you ever been tried or convicted for nay crime? If so, give full details.	NO
6.3	آپ کے خیال میں اور خواہ اس سے متعلق کوئی اور معلومات جو اس فارم میں موجود نہ ہوں، آپ میں بتا سکتے ہیں۔ Give any other information not covered by this form which in your opinion is relevant to your application.	NO
6.4	اگر ہم آپ کو اپنے ادارے میں کام کرنے کے لئے بلائیں، آپ کتنے عرصہ میں ہمارے ساتھ کام کر سکتے ہیں؟ If an offer is made to you, how soon can you join to us?	Depend on work.
6.5	آپ کی متوقع تنخواہ اور دیگر فوائد کی کیا امید رکھتے ہیں؟ What are your salary and benefits expectations?	As you wish


7-عہدہ کی موزونیت (Suitability to the Position)

(Briefly explain why you consider yourself suitable for the position you have applied for.) آپ کے خیال میں آپ کیوں اس عہدہ کے لئے زیادہ موزوں ہیں؟

I have Good Exprience About this position so I think I am suitable for this job.

درخواست گزار کا حلف نامہ

میں تصدیق کرتا کرتی ہوں کہ اوپر دی گئی تمام معلومات میرے علم اور یقین کے عین مطابق ہیں، درست اور مکمل ہیں، بعد میں کسی بھی معلومات کے غلط ہونے کی صورت میں تادیبی کارروائی کی ذمہ داری قبول کرتا کرتی ہوں۔
I confirm and certify that the information given above is true, correct and complete to the best of my knowledge and belief. I accept responsibility for any misstatement that be subsequently discovered.


امیدوار کے دستخط
(Candidate's Signature)

20/04/2022
تاریخ (Date)



CHIP Training & Consulting (Pvt). Ltd
Declaration Form of Candidate for Residential Address
(To be filled & signed by Candidate)

Name of Candidate as per CNIC:	LIQAT ALI KHAN	
اسم نامی	ABDULLAH	
CNIC NO:	7 1 3 0 2 8 8 0 4 0 0 8 9	
Position Applied:		
Permanent address as per CNIC:	House No:	-
	Street #:	-
	Mohallah:	GAMBA
	Village:	GONIA
	Sector/UC:	SALTORO
	Town / Tehsil:	M/ASHAFBROOM
	District	GHANCHER
Current Residential Address: <i>(Kindly don't fill this section if permanent and residential addresses are same)</i>	House No:	-
	Street#	-
	Mohallah:	ANSOOR
	Village:	KHADOIU
	Sector/UC	KHADOIU DAYEEN
	Town / Tehsil:	KHADOIU
	District	GHANCHER
Signature & Date:	Date of Form Filling:	Signature of Applicant:
	20/04/2022	



Disclosure of Relationship Form

(To be filled by Candidate)

I LIAQAT ALIKHAN S/D/W/O ABDULLAH, Holding CNIC
71302-88240089, Resident of GOMA LAMB,
UC SALTORO, Tehsil MASHAOROM, District
GHANCI Candidate for the position of
TPD with CHIP Training & Consulting (Pvt.) Ltd. under its
third party contract for PTPP project, do hereby declare as under:

1. That none of my blood/close relations which may include inter alia parents, brother, sister, husband, wife, spouse, children, maternal and paternal uncle, aunt, niece, nephew, brother/father/mother/sister-law or any other relationship which could come into the standard definition of "blood/close relation" is employed under PTPP project in the same district or PTPP or CTC offices in the same province where I am candidate for this position.
2. That, if selected for this position, I shall be bound to declare - during the course of my employment - any of my above said relationship if the same joins PTPP, CTC or/and WHO to CTC at the earliest.
3. The following blood/close relations (as mentioned in article 01 above) are employed within PTPP CTC or WHO as of the date mentioned below:

Name	Designation	Organization	Province/District	UC	Relationship

Declaration; I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Signature:

Date: 20/04/2022



DECLARATION FORM

(TO BE FILLED BY THE EMPLOYEE)

I LIABAT A.I. KHAN....., S/D/W/O ABDULLAH....., holding CNIC 7130283040089, Resident of GOMA GAMAIDA....., UC SATROD....., Tehsil MASHAORCOM....., District..... GHACIB..... Employee for the position of TPO..... With CHIP Training & Consulting (Pvt) Ltd under its third party contract for PTPP Project, do hereby declare as under:

1. That, I have not enrolled myself in any program in any college/university which comes under the category of regular studies and that currently I am not taking any regular classes.
2. That, I am not employed by any government department or private organizations neither have I any private business registered in my name nor am active partner in family business.
3. I shall be bound to declare - during the course of my employment - any of the above mentioned scenarios.
4. If found making a false or misleading statement when applying for this position with the company, I will be liable to instant dismissal, without benefits, on discovery of such falsehood or misrepresentation.

The following are the details of my regular studies or dual job, if any:

Name	Regular Student Of	Department/ Institute Name	Working as employee with (Govt/Private)	Department/ Organization name	Private business, if any	Any other part time job

Declaration: I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Signature

Date: 20/04/2022

Apr 19th, 2022

Mr. Liaqat Ali Khan,
Khaplu,
Ghanche - GBaltistan

Subject: Offer Letter for TPO

Dear Liaqat Ali Khan,

This is with reference to your submission of CV for the position of TPO followed by your appearance in the test & interview conducted by CHIP Training & Consulting (Pvt.) Ltd.

I am pleased to inform you that CHIP Training and Consulting (CTC) has decided to offer you a full time position of TPO at Tehsil Khaplu - Ghanche - GBaltistan as part of Polio Third Party Personnel (PTPP) for Polio Eradication Initiative (PEI) in Pakistan.

Your contract will be valid for a period commencing on the first day of your work till Jun 30th, 2022. However, Your extension will be subject to satisfactory performance of work/tasks assigned to you and upholding of professional ethics at workplace environment.

The position is based in Tehsil Khaplu - Ghanche - GBaltistan and you shall be reporting directly to the concerned Immunization Officer (IO) with close coordination of both WHO Area coordinator and Provincial WHO team for all day to day/program activities.

This letter should be considered as firm offer of employment with following standard, non-negotiable terms of employment:

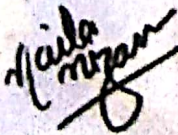
- (a) Gross salary including all allowances of PKR. 82,500/-per month subject to withholding tax.
- (b) EOBI deductions will be made as per rules.
- (c) The employee shall be provided with death and accidental insurance as per entitlement.

In case of acceptance of above specified terms and conditions, please send a signed copy of this offer letter by tomorrow 12:00 Noon to the undersigned at awais@ctc.org.pk.

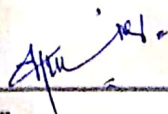
This offer letter is conditional and subject to the verification of the information furnished by you at the time of interview with regards to your locality, Education and previous employment. CTC reserves the right to unilaterally revoke the offer letter if any information furnished by you is found incorrect or misleading.

The formal employment application form and employment contract will be sent to you upon acceptance of offer letter and you will be required to join your position from Apr 25th, 2022 and provide your residence certificate within a month after you commence employment.

Regards



I have read, understood and agreed the above terms and conditions and hereby accept the same.

(Signature) 
Liaqat Ali Khan
CNIC # 7130288040089

HR Department
CHIP Training & Consulting

CHIP TRAINING & CONSULTING (PVT) LTD Date: 20/04/2022

CHIP House, Plot # 5, (Fayyaz Market) St # 9, G-8/2, Islamabad - Pakistan
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