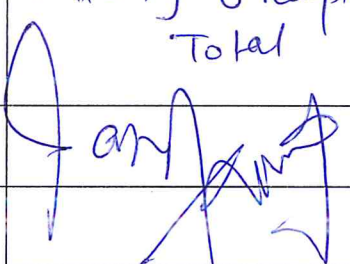


CHIP Training & Consulting (Pvt) Ltd					
INTERVIEW ASSESSMENT SHEET					
Candidate's Name	Mohsin Ali				
Position	Assistant Supervisor - Karachi (Shell: BSP)				
Date of Interview	8th May 2024				
Areas of Assessment	Guiding Points	Marking Criteria	Max Marks*	Marks Awarded	Remarks, if any
Personality	Appearance, Dressing	Interviewer should assess whether s/he properly dressed up for the interview=2, Not=0	2		
Conduct during Interview	General conduct/Communication with coordinators and penal members	Satisfactory=3, Normal=1, Poor=0	3		
Qualification	Relevant qualification as per TORs or Master level qualification however not relevant	Relevant Qualification= 5, Not Relevant= 2	5		M.A English.
Experience	Relevant Experience as per TORs and general experience	One mark per year for relevant experience while for general experience not relevant to the position total marks will be max.2	5		
Job Competence Assessment	Competence assessment through scenario-based questions taken from ToRs	Ask 5 scenario-based questions relevant to the position, (2 marks each * 5 questions)	10		
Job Knowledge	Knowledge of the position and ToRs s/he has applied for	Ask three questions on the job position and ToRs (2 marks each*3 questions)	6		
Computer Proficiency	Competence assessment through scenario-based questions taken from ToRs	Ask 3 scenario-based questions relevant to the position, (2 marks each * 3 questions)	6		
Personal Attributes	Competencies (Integrity, ambition, initiative, learning aptitude)	As per Panel members judgment	5		
Communication Skills	Effectively expressing and conveying Ideas in response to questions	Ask questions on strength and weaknesses & mark accordingly	8		
Total Score			50		
Overall Remarks	<p>currently unemployed since 4 months.</p> <p>Total 8 yrs exp in sales / CSR & warehousing.</p>				
Interviewer's Signature	 <p>conducted few trainings of staff integrity partner NRSB / head SRSO</p>				
Interviewer's Name					

⇒ Also worked as MAF ABST / officer with SRS v
MAIS

⇒ Can be considered for the position

Chip Training & Consulting (Pvt) Ltd Initial Employment Application Form

Position Applied for: Assistant Supervisor Karachi

1. PERSONAL INFORMATION		
1.1	Full Name	Mohsan Ali
1.2	CNIC No.	4340204526179
1.3	Date of Birth	05-02-1994
1.4	Father's Name	Mashooq Ali
1.5	Marital Status	Single
1.6	Permanent Address	Sahib khan Gorar district kamber
1.7	Present Residential address	House no b-202 Gulshan e Hadid district malir karachi
1.8	Phone No/Email Address	03043430053 Justmohsan4@gmail.com

2. QUALIFICATIONS				
<i>List only last two academic qualifications</i>				
Year	Institution	Degree obtained	Main Subjects	Grade / Div.
2015	S.A.L.U Khairpur	M.A English	Literature	2 nd Div
2013	S.A.L.U Khairpur	Commerce	Accounting	2 nd Div

3. PREVIOUS EMPLOYMENT		
<i>Give details of your present employment.</i>		
<i>If you are currently unemployed, give these details in respect of the last employment held by you.</i>		
3.1	Employer Name and Address	Sind Rural Support Organisation
3.2	Duration	12-2019 to 12-2023
3.3	Last Job Title	Mis & Warehouse Officer - <i>Lakamo</i>
3.4	Main Duties	Manages and oversees the organization's information systems Ensures the efficiency, security, and functionality of these systems Analyzes data and identifies areas for improvement Develops and implements plans for system upgrades and maintenance Oversees the day-to-day operations of a warehouse Receives, stores, and ships inventory Maintains accurate records of inventory levels Ensures the safe and secure storage of goods Customer satisfaction.
3.5	Name & Title of your Immediate boss	Asad Ali jatoi District Manager
4.7	Gross Monthly Pay	79000

5. PAST WORK EXPERIENCE
<i>List two previous jobs held by you, starting from the earliest.</i>

From /To	Employer's Name and Address	Designation	Job Title	Main Duties
03-2018 to 10-2019	Pakistan Tobacco Company <i>Larkana</i>	Supervisor	TTP supervisor	Route wise market visits. Update the targets of retailers, checking availability and visibility of stock and price compliance, making incentives of retailer's distribution of incentive. Filing and documentation
08-2013 to 06-2016	TCS pvt ltd <i>Larkana / kamber</i>	Retail Sales Officer	RSO	Greet and assist customers in a courteous and professional manner. Provide information about the company's services, pricing, and promotions. Identify customer needs and recommend appropriate courier services. Shipment booking Tracking of booked shipment Customer service

6. GENERAL INFORMATION

6.1	Do you suffer from any serious ailment, or disability? If so, give details.	No
6.2	Have you ever been tried or convicted for any crime/sexual exploitation and abuse? If so, give full details.	No
6.3	If an offer is made to you, how soon can you join us?	Immediately
6.4	What are your salary and benefits expectation?	70000 to 80000

7. PROFESSIONAL REFEREES

Give details of two referees, preferably your previous employer(not friends or family), who can vouch for your character and work experience

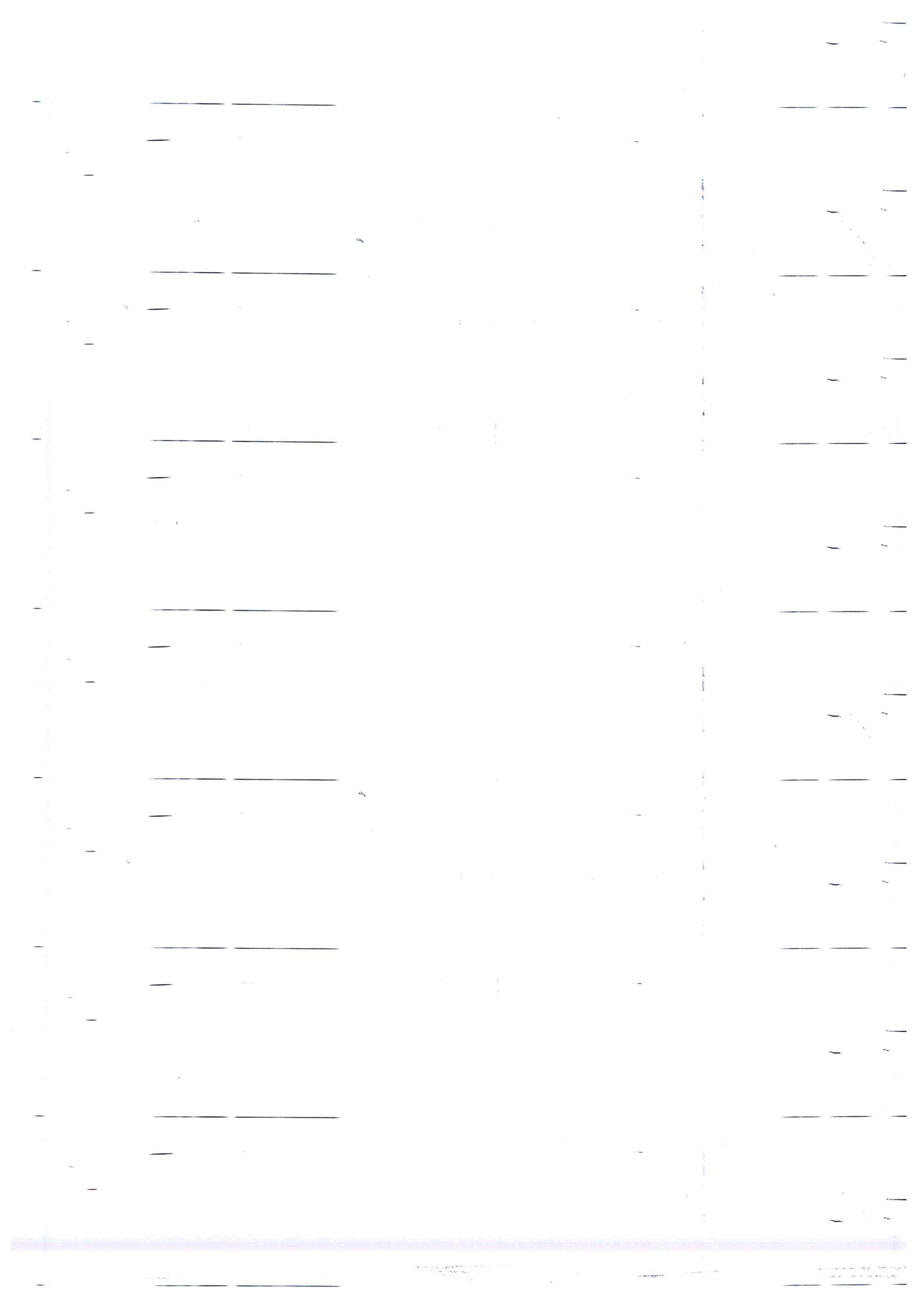
7.1	First Referee	Name	
		Organization Name and Address	Sindh Rural Support Organisation 0300-2611788 asadali@srso.org.pk Immediate boss
		Phone No and Email	
		Nature of association with you.	
7.2	Second Referee	Name	
		Organization Name and Address	Sindh Rural Support Organisation Amanullah Dayo 0302 9450261 Amanullah@srso.org.pk
		Phone No and Email	Ex boss

	Nature of association with you.	
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I confirm and certify that the information given above is true, correct and complete to the best of my knowledge and belief. I accept responsibility for any misstatement that may be subsequently discovered.

Date: 06-05-2024
Mohsan

Candidate's Signature: _____

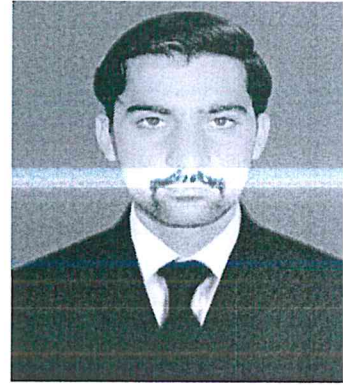


▶ Mohsan Ali

ADD: Gadoon textile mill housing colony Noriabad

Phone: 03043430053-03333031661.

E-mail: Justmohsan4@gmail.com

**Objectives**

As an experienced warehouse professional, I would like to utilize my earlier experience and apply my physical strength, organizational skills, and general problem-solving knowledge in terms of maintaining a warehouse successfully by taking proper decision related to demand and supply, that would in turn contribute to the development of the firm.

Education

Degree	Subject	Board / University	Passing Year	Grade
Masters	English	Shah Abdul Latif University Khairpur	2015	2 nd Division
Graduation	B.Com	Commerce Collage Larkana	2013	2 nd Division
Intermediate	Pre-Medical	BISE Larkana	2011	"A" Grade
Matriculation	Science	BISE Larkana	2009	"A" Grade

Experience**Warehouse In Charge-MIS Officer** (DEC-2019 – Present)

Sindh Rural Support Organization (Basic Energy Protein **(BEP)** Project by **Bill Gates Foundation**)
(District Kamber)

Job Descriptions

- Ensure proper maintenance of Warehouse according to SOPs.
- Receiving, checking, recording, organizing and storing stock as it is received taking inventory of stock and products.
- Ensuring that product is safely and properly stored, dispatching and loading goods out of the warehouse for delivery stock analysis.
- Physical/practical warehouse activities.
- Ensure quality and timely reporting as per protocols.
- Perform cycle counts, monthly stock takes with gap analyses and action plan follow-up in accordance with SOP.
- Analyzing operations, and making suggestions for improvement.
- Verification and validation of data, perform regular backups to ensure data preservation.
- Filing and documentation
- Designing and developing computer systems on time and to specifications, developing strategies, keeping up-to-date with the latest developments in IT systems.

Supervisor (March-2018 –Oct-2019)

Pakistan Tobacco Company (Larkana-Kamber Territory)

Job Descriptions

- Route wise market visits.
- Update the targets of retailers, checking availability and visibility of stock and price compliance, making incentives of retailer's distribution of incentive.
- Filing and documentation.

Retail Sales Officer (Aug-2013 –Jun-2016)

TCS Private Limited (District Kamber)

Job Descriptions

- Track and book shipments
- Maintain customer experience through store presentation
- Maintain the sales quota through inside sales at retail store.
- Worked under the strict SOPs of company.
- Filing and documentation

Certificate & Trainings:

- ✓ Certificate of Appreciation for successful completion of the Project by RSPN at SRSO Complex Sukkur.
- ✓ 04 Days Training of Trainers on Project Strategy and Implementation by RSPN at Mehran Hotel Karachi
- ✓ 03 Days Training Overall project orientation By RSPN-ACF at Mövenpick Hotel Karachi.
- ✓ 04 Days Training on SBCC Concept & Significance , SBCC Toolkit Methodology, Counselling Cards- Illustrations by RSPN at Deamworld hotel Karachi.
- ✓ 02 Days Training on Warehouse and supply chain management By HYSTRA Paris. At beach Luxury hotel Karachi.

Courses: 06 Months office automation course

- Introduction to Computers with Computer Hardware.
- Office Automation (MS Word, MS Excel, MS Excel)
- Application (CRM-Fourgen-Web Apps)
- Internet & Social Media

Skills:

- ❖ Time Management
- ❖ Problem Solving
- ❖ Documentation-Reporting
- ❖ Quick Learning Ability
- ❖ Can Perform in Pressure
- ❖ Team Player
- ❖ Inventory Management
- ❖ Sound Knowledge of Stacking
- ❖ Analyzing operations
- ❖ Excellent communication and interpersonal skills.
- ❖ Project management and organizational skills.
- ❖ Information monitoring
- ❖ Planning and organizing skills
- ❖ Decision making

Languages:

Sindhi (Native)
Urdu (Proficiency)
English (Proficiency)

Reference:

- **Mr. Asad Ali Jatoi District Manager Sindh Rural Support Organization MOB: 0300-261 1788**
- **Mr. Muhammad Younas Shaikh Area Manager British American Tobacco MOB: 0333-1390003**