

Application for Employment with CTC

Instructions

- Read the whole form carefully before starting to fill it in.
- The form should be completed in ink, in candidate's own handwriting.
- Attach copies (not originals) of all testimonials and certificates. **A copy of CV and CNIC is mandatory.**
- If space provided in the form for any particular information is inadequate, please attach additional sheets.
- If any information given in this form is subsequently found to be incorrect, it will be construed as a gross misconduct, liable to be punished by instant dismissal and other disciplinary action as may be appropriate to the nature of misstatement.

Affix a recent passport sized Colour photograph here

(For official use only to be filled by CTC Staff) صرف دفتر ہی استعمال کے لئے (سی ٹی سی سٹاف کی جانب سے پُر کیا جائے گا)

Safety and Customer Experience officer

(Position applied for) (مہرہ کا نام جس کے لئے درخواست دی گئی)

11-11-2024

(Expected Date of Induction Training if selected) (منتخب ہونے پر ترقیاتی تربیت کی متوقع تاریخ (سال/مہینہ/دن))

(Personal Information) 1- ذاتی معلومات

Saeed-ur-Rehman	(Full Name) مکمل نام	1.1
37405-4512431-3	(CNIC No.) شناختی کارڈ کا نمبر	1.2
-	(Other Identification number if CNIC is not available) دیگر شناختی نمبر (شناختی کارڈ دیکھنے سے ہونے کی صورت میں)	1.3
01-03-1996	(Date of Birth) تاریخ پیدائش (سال/مہینہ/دن) (YYYY/MM/DD)	1.4
<input type="checkbox"/> تاریخ پیدائش کا جائزہ لیں (DOB not Mentioned)	<input checked="" type="checkbox"/> کسی ایک پر نشان لگائیں (Tick any One)	1.4.1
<input type="checkbox"/> صرف سال معلوم ہے (Only Year available)	<input checked="" type="checkbox"/> دن، مہینہ، سال معلوم ہے (Day, Month, Year Available)	
Father/M. Munir	(Father's/Husband Name/ Name of i.e. Next Kin) والد/شوہر/رہنوی رشتہ دار کا نام	1.5
Father	(Relationship with Applicant) امیدوار کے ساتھ رشتہ	1.6
Single	(Marital Status) ازدواجی حیثیت	
Male	(Gender) سنیف	
Sunni	(Tribe) قبیلہ	1.7
Jatt	(Ethnicity) ذات	
Urdu	(Language) زبان	
H #DD199, Street 10, Thanda chichi Cantt Rawalpindi	(Permanent Address) مکمل پتہ	1.8
H #DD199, Street 10, Thanda chichi	(District and Union Council) ضلع یا یونین کونسل	
H #DD199, Street 10, Thanda chichi	(Present Address) موجودہ پتہ	1.9
(Residence) فون: 0347-5461327 (Mobile) موبائل	(Contact Detail) رابطہ کی تفصیل	2.1
(E-mail) ای میل: - (Office) دفتر		
Bachelor	(Last Qualification) آخری تعلیمی سند	2.

5-حوالہ جات (References)

Give details of 3 referees - not related to you by blood or marriage who can vouch for your character and work experience

آپ کو کم از کم تین (3) حوالہ جات دیں جن کا تعلق آپ کے کسی کوئی پڑوسی سے 2 سے شروع ہو، مگر آپ کے گراں داروں کا نام کے آگے سے نہ لکھیں۔

Muneeb Thanda chichi Rawalpindi 0336-9367134 Neighbour	(Full Name) (Full Address) (Contact Number) (Nature of association with you)	مکمل نام مکمل پتہ رابطہ نمبر آپ کے ساتھ کام کی نوعیت	5.1 First Referee
Awaiz Thanda chichi Rawalpindi 0323-1961362 Friend	(Full Name) (Full Address) (Contact Number) (Nature of association with you)	مکمل نام مکمل پتہ رابطہ نمبر آپ کے ساتھ کام کی نوعیت	5.2 Second Referee
Wakeed Ali Thanda chichi Rawalpindi 0305-5106244 Neighbour	(Full Name) (Full Address) (Contact Number) (Nature of association with you)	مکمل نام مکمل پتہ رابطہ نمبر آپ کے ساتھ کام کی نوعیت	5.3 Third Referee

6-عمومی معلومات (General Information)

No	6.1 کیا آپ کوئی معذور بنی بیماری تو نہیں ہے، اگر ہاں تو تفصیل بتائیں Do you suffer from any serious ailment or disability? If so, give details.
No	6.2 کیا آپ کبھی کسی کام کے سلسلے میں جرم تو قرار نہیں پائے، اگر ہاں تو تفصیل بتائیں Have you ever been tried or convicted for any crime? If so, give full details.
No	6.3 آپ کے ذہن میں درخواست سے متعلق کوئی ایسی معلومات جو اس فارم میں موجود نہیں آپ ہمیں بتا سکتے ہیں۔ Give any other information not covered by this form which in your opinion is relevant to your application.
Any time	6.4 اگر ہم آپ کو اپنے ادارے میں کام کرنے کے لئے بلائیں، آپ کتنے عرصہ میں ہمارے ساتھ کام کر سکتے ہیں؟ If an offer is made to you, how soon can you join to us?
Yes	6.5 آپ کی متوقع تنخواہ اور دیگر فائدہ کی کیا امید رکھتے ہیں؟ What are your salary and benefits expectations?

7-عہدہ کی موزونیت (Suitability to the Position)

Briefly explain why you consider yourself suitable for the position you have applied for.

آپ کے ذہن میں آپ کیوں اس عہدہ کے لئے زیادہ موزوں ہیں؟

I am very hardworking person. And my working is so good.

درخواست گزار کا حلف نامہ

میں تصدیق کرتا کرتی ہوں کہ اوپر دی گئی تمام معلومات میرے علم اور یقین کے عین مطابق ہیں، درست اور مکمل ہیں، بعد میں کسی بھی معلومات کے غلط ہونے کی صورت میں تاجری کاروائی کی ذمہ داری قبول کرتا کرتی ہوں۔
I confirm and certify that the information given above is true, correct and complete to the best of my knowledge and belief. I accept responsibility for any misstatement that be subsequently discovered.

Saeed

امیدوار کے دستخط
(Candidate's Signature)

11-11-24

تاریخ (Date)



CHIP Training & Consulting (Pvt). Ltd
Declaration Form of Candidate for Residential Address
(To be filled & signed by Candidate)

Name of Candidate as per CNIC:	Saeed. us- Pehman	
S/D/W of;	Muhammad. Munir	
CNIC NO:	3 7 4 0 5 4 5 1 2 4 3 1 3	
Position Applied:	Safety and customer experience officer-	
Permanent address as per CNIC:	House No:	House No DD 199.
	Street #:	street No 10.
	Mohallah:	Mohallah Jhanda chichi-
	Village:	Rawalpindi.
	Sector/UC:	cautt
	Town / Tehsil:	cautt
	District	Rawalpindi.
	Current Residential Address: <small>(Kindly don't fill this section if permanent and residential addresses are same)</small>	House No:
Street#		street No 10
Mohallah:		Mohallah Jhanda chichi
Village:		Rawalpindi.
Sector/UC		cautt
Town / Tehsil:		cautt
District		Rawalpindi.
Signature & Date:		Date of Form Filling:
	11-11-24	



Disclosure of Relationship Form

(To be filled by Candidate)

I Saeed Ur Rehman, S/D/W/O Muhammed Munir Holding CNIC
37405 4512 431-3 Resident of Mokallah Thauka Chich Rawalpindi
UC Caute Tehsil Caute District
Rawalpindi Candidate for the position of
and customer experience officer with CHIP Training & Consulting (Pvt.) Ltd. under its
third party contract for PTPP project, do hereby declare as under:

1. That none of my blood/close relations which may include inter alia parents, brother, sister, husband, wife, spouse, children, maternal and paternal uncle, aunt, niece, nephew, brother/father/mother/sister-law or any other relationship which could come into the standard definition of "blood/close relation" is employed under PTPP project in the same district or PTPP or CTC offices in the same province where I am candidate for this position.
2. That, if selected for this position, I shall be bound to declare - during the course of my employment - any of my above said relationship if the same joins PTPP, CTC or/and WHO to CTC at the earliest.
3. The following blood/close relations (as mentioned in article 01 above) are employed within PTPP CTC or WHO as of the date mentioned below:

Name	Designation	Organization	Province/District	UC	Relationship

Declaration: I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Signature:

Date: 11-11-24



DECLARATION FORM

(TO BE FILLED BY THE EMPLOYEE)


I Saeed Us Pehnan S/D/W/O Muhammad Masud holding
CNIC 37405-4512431-3 Resident of Mohallah Shamsa Chichi Rwp UC
ceeth Tehsil ceeth District Rawalpindi Employee for
the position of Sales and customer officer With CHIP Training & Consulting (Pvt) Ltd under its third
party contract for PTPP Project, do hereby declare as under:

1. That, I have not enrolled myself in any program in any college/university which comes under the category of regular studies and that currently I am not taking any regular classes.
2. That, I am not employed by any government department or private organizations neither have I any private business registered in my name nor am active partner in family business.
3. I shall be bound to declare - during the course of my employment - any of the above mentioned scenarios.
4. If found making a false or misleading statement when applying for this position with the company, I will be liable to instant dismissal, without benefits, on discovery of such falsehood or misrepresentation.

The following are the details of my regular studies or dual job, if any:

Name	Regular Student Of	Department/ Institute Name	Working as employee with (Govt/Private)	Department/ Organization name	Private business, if any	Any other part time job

Declaration: I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Signature

Date: 11-11-24



CHIP TRAINING & CONSULTING

JOINING REPORT BY A NEW EMPLOYEE

Name of the Employee	Saeed - U.S. Pehman
Position appointed to	Safety and customer experience officer
Department and/or Location of appointment	club billing station
CNIC#	37405-4512431-3
CNIC Expiry Date	
Date of Joining	11-11-24
Date and Ref. No. of appointment letter	
Supervisors Comments	
Supervisors Signature	



Bank Account Information	
Name of Employee	Saeed U.S. Rehman
Designation	Safety and customer experience officer
Union Council / Area	cantt (Rawalpindi)
District / Agency	Rawalpindi
Contact No.	0347-5461327
CNIC No.	97405-4512431-3

Bank Account Title	Saeed U.S. Rehman
Bank Name	Bank of Punjab
Bank Address	Rawal Hotel, committee Chowk R.W.P.
Bank Branch Code	0787
Bank Account Number (With IBAN)	PK34 BPUN Solo 3184 3650 0017

I will be responsible for the results occurring due to any mistake/error in the above information and there will be no liability on Chip Training and Consulting Pvt. Ltd for any dues/funds payable to me.

Employee Signature
(Mandatory)

Employee Thumb Impression
(Mandatory)

Dated: 11.11.24

Note

Employee will provide the bank account maintenance certificate with this letter for next salary processing.

Chip Training & Consulting (Pvt) Ltd
Initial Employment Application Form

Position Applied for: Safety and customer experience officer.

1. PERSONAL INFORMATION

11	Full Name	Saeed, Us, Kehman
12	CNIC No.	37405-4512431-3
13	Date of Birth	01-03-1996
14	Father's Name	Muhammad Muhiy
15	Marital Status	Single
16	Permanent Address	Dakana khal chak No 721 C/B, Tehsil Kamalga District Toba Tek Singh.
17	Present Residential address	House No DD 199, Street No 10, Mohallah Jhanda chiki Rawalpindi.
18	Phone No/Email Address	0347-5461327 Saeedus8ehman971@gmail.com

2. QUALIFICATIONS

Year	Institution	Degree obtained	Main Subjects	Grade Div.
2024	A.I.O.U	Bachelor	Eng, M. Com, Accounting	B
2022	A.I.O.U	Intermediate	Eng, math, science	C

3. PREVIOUS EMPLOYMENT

Give details of your present employment.
If you are currently unemployed, give these details in respect of the last employment held by you.

3.1	Employer Name and Address	Malik Traders Rawalpindi.
3.2	Duration	1 year
3.3	Last Job Title	Vendor Assistant
3.4	Main Duties	checkes cleaners, customer dealing -
3.5	Name & Title of your Immediate boss	Imran / Malik Traders -
4.7	Gross Monthly Pay	25,000

5. PAST WORK EXPERIENCE

List all previous jobs held by you, starting from the earliest.

From / To	Employer's Name and Address	Designation	Job Title	Main Duties
2021/2022	Health Department R.W.P	Area Incharge	Area Incharge Polio Team	All Polio Teams cover areas and Dispatch Teams.

6. GENERAL INFORMATION

6.1	Do you suffer from any chronic ailment, or disability? If so, give details.	No
6.2	Have you ever been tried or convicted for any crime/sexual exploitation and abuse? If so, give full details.	No
6.3	If an offer is made to you, how soon can you join us?	Yes
6.4	What are your salary and benefits expectation?	—

7. PROFESSIONAL REFEREES

List names of two relatives, friends and previous employers or friends or family, who can vouch for your character and work experience

7.1	First Referee	Name	Muheeb
		Organization Name and Address	carving work R.W.P.
		Phone No and Email	0336-9367134
		Nature of association with you	Neibow
7.2	Second Referee	Name	Awaiz
		Organization Name and Address	Property Dealer
		Phone No and Email	0323-1961362
		Nature of association with you	Friend

I confirm and certify that the information given above is true, correct and complete to the best of my knowledge and belief. I accept responsibility for any misstatement that may be subsequently discovered.

Date: 10-11-2024

Candidate's Signature: _____





PAKISTAN National Identity Card

ISLAMIC REPUBLIC OF PAKISTAN

Name

Saeed Ur Rehman

سعید الرحمن



Father Name

Muhammad Munir

محمد منیر



Gender

M

Country of Stay

Pakistan

Identity Number

37405-4512431-3

Date of Birth

01.03.1996

Date of Issue

18.07.2022

Date of Expiry

18.07.2032

Signature

Holder's Signature

24224



موجودہ پتہ: مکان نمبر 199، سٹریٹ نمبر 10، محلہ جھنڈا 37405-4512431-3

چیچی، راولپنڈی



مستقل پتہ: ڈاک خانہ خاص، چک 721 گ ب، تحصیل کمالیہ، ضلع

نوبل ٹیک سنگھ

Mr. Farooq Ahmad

505061073556

Registrar General of Pakistan

گمشدہ کارڈ ملنے پر قریبی لیٹر بکس میں ڈال دیں