2nd February 2023.

Muhammad Arshad,  
Associate Director-Operations/CFO,

CNIC: 3840103622521,

Islamabad.

***Subject: Extension of Contract***

Dear Muhammad Arshad,

This is with reference to your employment contract that has been expired on **31st December 2022** with CHIP Training & Consulting (CTC) for the position of **Associate Director-Operations/CFO**.

It is hereby to inform you that your contract has been extended.

Please note that all other terms and conditions of the originally signed contract shall remain the same.

Yours Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
HR Department

Muhammad Arshad

CC: Personal File.