

[CTC-HR&OPS-Contracting-F-7.2-b-009-IF/SF/SK]
[Contract Extension and Salary Increase Letter – April_2024]

01st April 2024.

Mehwish Ali, Proposal and Report Writer, 7170205720634, Islamabad.

Subject: Contract Extension and Salary Increase Letter

Dear Mehwish,

This is with reference to your employment contract with CHIP Training & Consulting (CTC) for the position of Proposal and Report Writer that has been expired on 31st March 2024.

It is hereby to inform you that your contract has been extended until 30th June 2024.

Furthermore, your salary has been increased from PKR 120,000/- to PKR 150,000/-, w.e.f. 01st March 2024, subject to withholding tax.

Please note that all other terms and conditions of the originally signed contract shall remain the same.

Thank you, and we look forward to your ongoing commitment and achieving company's objectives.

Regards,

HR Department

CHIP Training and Consulting