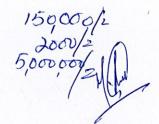
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[CTC-HR&OPS-Recuritment-7.2-c-063-IF/SF/FK] [Interview Assessment Sheet-October_ 2024]

		INTERVIEW ASSESSMENT SHEET			
Candidate's Name	Muhammad A	Mfzal			
Position	Assistant Manager Finance & Accordante				
Location	Assistant Manager Finance & Acceptated				
Monthly Remuneration Package	TORMU DAG				
Date of Interview	3rd October	2024 (Thursday)			
Areas of Assessment	Guiding Points	Marking Criteria	Max Marks*	Marks Awarded	Remarks, if any
Personality	Appearance, Dressing	Interviewer should assess whether s/he properly dressed up for the interview=2, Not=0	2		
Conduct during Interview	General conduct/Communication with coordinators and penal members	Satisfactory=3, Normal=1, Poor=0	3		
Qualification	Relevant qualification as per TORs or Master level qualification however not relevant	Relevant Qualification= 5, Not Relevant= 2	5		
Experience	Relevant Experience as per TORs and general experience	One mark per year for relevant experience while for general experience not relevant to the position total marks will be max.2	5		
Job Competence Assessment	Competence assessment through scenario-based questions taken from ToRs	Ask 5 scenario-based questions relevant to the position, (2 marks each * 5 questions)	10		
Job Knowledge	Knowledge of the position and ToRs s/he has applied for	Ask three questions on the job position and ToRs (2 marks each*3 questions)	6		
Computer Proficiency	Competence assessment through scenario-based questions taken from ToRs	Ask 3 scenario-based questions relevant to the position, (2 marks each * 3 questions)	6		
Personal Attributes	Competencies (Integrity, ambition, initiative, learning aptitude)	As per Panel members judgment	5		
Communication Skills	Effectively expressing and conveying Ideas in response to questions	Ask questions on strength and weaknesses & mark accordingly	8		
Total Score			50		
Overall Remarks	Total no. of exp. matters, finance currently work	erience 15 to 20 yrs, Lial Statements, 5 ling as freelancer/ onducted his int	can v tarted Consi	nanage I from ultant	tax 94,
nterviewer's Signature	JSir Irfan c	onducted his int	ervieu	٠.	