

October 03, 2024.

Muhammad Afzal,  
3440216556683,  
Islamabad.

**Subject: Offer Letter for the Position of Assistant Manager Finance – Islamabad.**

Dear M. Afzal,

Reference to your submission of CV and subsequent interview against subject position.

I am pleased to inform you that CHIP Training & Consulting (CTC) has decided to offer you a full time position of Assistant Manager Finance – Islamabad.

A three-month Probationary Period will apply to this role. Upon satisfactory performance in the probation period, the contract may further be extended for 3 or 6 months depending upon your performance and continuity of the position.


During probation period your monthly gross salary shall be @ PKR 150,000/-, subject to withholding tax, at CTC Grade-5. In addition, you shall be entitled to the following benefits:

- A Post-paid sim with a limit of @ PKR 2,000/- per month for official use
- Death and disability insurance cover @ PKR 5,000,000/-


If acceptable, please sign the copy of this letter, scan and send it at [hr.associate@chipconsulting.org](mailto:hr.associate@chipconsulting.org) within one working day, so that formal agreement can be prepared.

Please contact undersigned for any further clarification/information in this regard.

Regards,

  
HR Department  
CHIP Training and Consulting

I accept above offer

  
Muhammad Afzal  
CNIC : 3440216556683