

4th January 2022,

Muhammad Nadeem, Finance Officer, CNIC: 1610188097275, Islamabad.

Subject: Extension of Employment Contract

Dear Muhammad Nadeem,

This is with reference to your employment contract that has been expired on 31st December 2021 with CHIP Training & Consulting (CTC) for the position of Finance Officer - Grade 4.

It is hereby to inform you that your employment contract has been extended from 1st January 2022 to 30th June 2022.

Please note that all other terms and conditions of the originally signed employment contract shall remain the same.

Yours Sincerely

HR Department Muhammad Arshad

CC: Personal File.

CHIP TRAINING & CONSULTING (PVT) LTD