28th March 2022,

Muhammad Nadeem,
Finance Officer,

CNIC: 16101-8809727-5,

Islamabad.

**Subject:  Revision of Salary**

Dear Muhammad Nadeem,

This is with reference to your employment contract with CHIP Training & Consulting (Pvt.) Ltd for the position of **Finance Officer**.

CTC is hereby pleased to inform you that your salary has been revised from **PKR 70,000/- to PKR 85,000/-** retrospectively from 1st March, 2022 subject to withholding tax.

We look forward to your valuable contributions and wish you all very best.

Please note that all other terms and conditions of the originally signed employment contract shall remain the same.

With Best Regards

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HR Department

Muhammad Arshad

CC: Personal File.