5th September 2022.

Asghar Khan,  
Admin & Logistics Officer,

CNIC: 1560215912061,

Islamabad.

***Subject: Extension of Employment Contract***

Dear Asghar Khan,

This is with reference to your employment contract that has been expired on **30th June 2022** with CHIP Training & Consulting (CTC) for the position of **Admin & Logistics Officer – Grade 4**.

It is hereby to inform you that your employment contract has been extended.

Please note that all other terms and conditions of the originally signed employment contract shall remain the same.

Yours Sincerely

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
HR Department

Muhammad Arshad

CC: Personal File.