April 08, 2025

Tasmia Jabir,  
Project HR Officer

3510301095056,

Islamabad.

***Subject: Extension of Employment Contract and Revision of Salary.***

Dear Tasmia,

This is with reference to your employment contract with CHIP Training & Consulting (CTC) for the position of Project HR Officer which was expired on March 31, 2025.

It is hereby to inform you that your contract has been extended from April 01, 2025 to June 30, 2025 and your salary has been revised from PKR 80,000/- to PKR 60,000/- effective from April 01, 2025 subject to withholding tax.

Please note that all other terms and conditions of the originally signed contract shall remain the same.

Yours Sincerely,

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HR Department

CHIP Training and Consulting