

30th March 2023.

Muhammad Rafique,
Office Assistant,
1330299097849,
Islamabad.

Subject: Salary Increase Letter

Dear M. Rafique,

This refers to the management decision, regarding subject.

I am pleased to inform you that after careful consideration of your work responsibilities and performance over the past six months, we have decided to revise your monthly salary upward to PKR 50,000/- Per month (Grade 3) retrospective from April 1, 2023, subject to withholding tax. This represents an increase of (PKR 5,000/-) over your current salary.

We recognize and appreciate your dedication and commitment to our organization. Looking forward to your continued commitment toward achieving company's objectives.

Regards,


Sarah Farooqui
Director-CTC

