

03rd April 2024.

Arif Naseer, Cleaner, 6110185593543, Islamabad.

## Subject: Extension of Employment Contract

Dear Arif,

This is with reference to your employment contract with CHIP Training & Consulting (CTC) for the position of Cleaner that has been expired on 21st March 2024.

It is hereby to inform you that your contract has been extended from 22<sup>nd</sup> March 2024 to 30<sup>th</sup> June 2024.

Please note that all other terms and conditions of the originally signed contract shall remain the same.

Yours Sincerely,

HR Department

CHIP Training and Consulting