

2<sup>nd</sup> February 2023.

Atif ullah,  
Office Assistant,  
CNIC: 1430127549261,  
Peshawar.

**Subject: Extension of Contract**

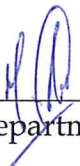
Dear Atif ullah,

This is with reference to your employment contract that has been expired on **31<sup>st</sup> December 2022** with CHIP Training & Consulting (CTC) for the position of **Office Assistant**.

It is hereby to inform you that your contract has been extended from **1<sup>st</sup> January 2023** to **30<sup>th</sup> June 2023**.

Please note that all other terms and conditions of the originally signed contract shall remain the same.

Yours Sincerely,

  
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HR Department  
Muhammad Arshad



CC: Personal File.