

July 01<sup>st</sup>, 2024.

Summer Marqus,  
Accounts & Admin Officer,  
4230152269377,  
Karachi - Sindh.

**Subject: Extension of Employment Contract**

Dear Summer,

This is with reference to your employment contract with CHIP Training & Consulting (CTC) for the position of Accounts & Admin Officer that has been expired on June 30<sup>th</sup>, 2024.

It is hereby to inform you that your employment contract has been extended from July 01<sup>st</sup>, 2024 to September 30<sup>th</sup>, 2024.

Please note that all other terms and conditions of the originally signed contract shall remain the same.

Yours Sincerely,

  
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HR Department  
CHIP Training and Consulting

