



[CTC-HR&OPS-Contracting-F-7.2-b-006-1F/SF/SK]
[Offer Letter - November - 2022]

03rd November 2023.

Summer Marqus,
42301-52269377,
Karachi - Sindh.

Subject: Offer Letter for the Position of Accounts & Admin Officer - Karachi.

Dear Summer,

Reference to your submission of CV and subsequent interview against subject position.

I am pleased to inform you that CHIP Training & Consulting (CTC) has decided to offer you a full time position of Accounts & Admin Officer - Karachi.

A three-month Probationary Period will apply to this role. Upon satisfactory performance in the probation period, the contract may further be extended for 3 or 6 months depending upon your performance and continuity of the position.

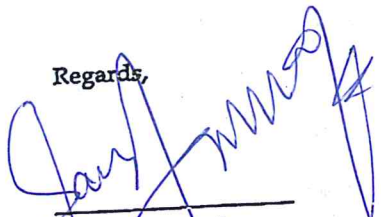
During probation period your monthly gross salary shall be @ PKR 70,000/-, at CTC Grade-4. In addition, you shall be entitled to the following benefits:

- A Post-paid sim with a limit of @ PKR 2,000/- per month for official use.
- Death and disability insurance cover @ PKR 3,000,000/-

If acceptable, please sign the copy of this letter, scan and send it at hrassociate@ctc.org.pk within one working day, so that formal agreement can be prepared.

Please contact undersigned for any further clarification/information in this regard.

Regards,


HR Department
CHIP Training and Consulting



I accept above offer


Summer Marqus
CNIC: 42301-52269377

CHIP TRAINING & CONSULTING (PVT) LTD
CTC Housu. Plot # 1, (Fayyaz Market) St # 9, G-8/2, Islamabad - Pakistan
Tel: +92 51 111 111 920, Fax: +92 51 228 00 81, Email: info@ctc.org.pk

