

## zChip Training & Consulting (Pvt) Ltd Initial Employment Application Form

Position Applied for: Field Facilitator West

### 1. PERSONAL INFORMATION

1.1	Full Name	Sumair Kashif
1.2	CNIC No.	42301-6411118-7
1.3	Date of Birth	19-05-2003
1.4	Father's Name	Kashif
1.5	Marital Status	Single
1.6	Permanent Address	Bed rock Appt black A flat A-4 Clifton/Karachi
1.7	Present Residential address	Bed rock Appt black A flat A-4 Clifton/Karachi
1.8	Phone No/Email Address	03352174861/sumairkashif0@gmail.com

### 2. QUALIFICATIONS

*List only last two academic qualifications*

Year	Institution	Degree obtained	Main Subjects	Grade / Div.
2020	Jennings Private Secondary School	Matriculation	Computer Science	B
2022	Islamia Govt Arts & Commerce College	Intermediate	Commerce	C

### 3. PREVIOUS EMPLOYMENT

*Give details of your present employment.*

*If you are currently unemployed, give these details in respect of the last employment held by you.*

2.1	Employer Name and Address	FS Abayas Clothing Brand- PVT
2.2	Duration	2022-Present
2.3	Last Job Title	Senior Supervisor
2.4	Main Duties	To supervise Team and Manage Inventory.
2.5	Name & Title of your Immediate boss	Fareha Salman - CEO
2.6	Gross Monthly Pay	45,000/-

### 4. PAST WORK EXPERIENCE

*List two previous jobs held by you, starting from the earliest.*

From /To	Employer's Name and Address	Designation	Job Title	Main Duties
22-Present	FS Abayas Clothing Brand- PVT	Senior Supervisor	Senior Supervisor	Lead a team of 17 workers, and manage inventories.
2020-2022	FS Abayas Clothing Brand- PVT	Junior Data coordinator	Junior Data coordinator	Analysing and organising data for reporting. Maintaining accurate and up-to-date records.

### 5. GENERAL INFORMATION

3.1	Do you suffer from any serious ailment, or disability? If so, give details.	NO
3.2	Have you ever been tried or convicted for any crime/sexual exploitation and abuse? If so, give full details.	NO
3.3	If an offer is made to you, how soon can you join us?	Immediate
3.4	What are your salary and benefits expectation?	50,000 and fuel allowances.
3.5	Do you have your own bike and laptop as it is mandatory for the applied position?	YES

### 6. PROFESSIONAL REFEREES

*Give details of two referees, preferably your previous employer(not friends or family), who can vouch for your character and work experience*

4.1	First Referee	Name	
		Organization Name and Address	FS Abayas Clothing Brand- PVT. Khayaban-e-Mujahid
		Phone No	0330-3676611
		Email	Fsabayas87@gmail.com
		Nature of association with you.	Boss
4.2	Second Referee	Name	
		Organization Name and Address	
		Phone No	
		Email	
		Nature of association with you.	

**Note:** CTC reserves the right to reject any or all applications without assigning a reason(s) or redo the recruitment process if a suitable candidate is not identified during the process. As an employer, CTC maintains a zero-tolerance policy for all kinds of sexual misconduct. Therefore, all potential candidates will be subjected to rigorous background checks and controls.

I confirm and certify that the information given above is true, correct and complete to the best of my knowledge and belief. I accept responsibility for any misstatement that may be subsequently discovered.