



[CTC-HR&OPS -Staff Matters-F-7.2-d-062-IF/SF/SK] [Promotion and Salary Increase - October 2024]

October 21, 2024.

Muhammad Azeem, Project HR Associate, 4250182242833, Karachi - Sindh.

## Subject: Promotion and Salary Increase Letter

Dear M. Azeem,

This refers to our management's decision regarding the subject.

I am pleased to inform you that you have been promoted from Field Facilitator to Project HR Associate, effective from October 15, 2024. You are required to use the revised designation in all future correspondence.

Consequently, your salary has been increased from PKR 42,000/- to PKR 55,000/-, w.e.f October 15, 2024, subject to withholding tax.

Please note that all other terms and conditions of your employment contract will remain the same.

We believe that you will continue to excel in your new role. Thank you and looking forward to your dedication and commitment towards achieving the company's objectives.

Regards,

HR Department

CHIP Training & Consulting