

15th December 2023.

Muhammad Daniyal,
Office Boy,
4210160383741,
Karachi – Sindh.

Subject: Extension of Employment Contract


Dear M. Daniyal,

This is with reference to your employment contract with CHIP Training & Consulting (CTC) for the position of Office Boy that has been expired on 30th November 2023.

It is hereby to inform you that your contract has been extended from 01st December 2023 to 29th February 2024.

Please note that all other terms and conditions of the originally signed contract shall remain the same.

Yours Sincerely,


HR Department
CHIP Training and Consulting

