

**Application for Employment with CTC**



**Instructions**

- Read the whole form carefully before starting to fill it in.
- This form should be completed in ink, in candidate's own handwriting.
- Attach copies (not originals) of all testimonials and certificates. A copy of CV and CNIC is mandatory.
- If space provided in the form for any particular information is inadequate, please attach additional sheets.
- If any information is given in this form is subsequently found to be incorrect, it will be construed as a gross misconduct, liable to be punished by instant dismissal and other disciplinary action as may be appropriate to the nature of misstatement.

صرف دفتر ہی استعمال کے لئے (سی ڈی سی سٹاف کی جانب سے مہر جائے گا) (For official use only to be filled by CTC Staff)

Safety Warden (Position applied for) مہر دہا ہمس کے لئے درخواست دی گئی  
منتخب ہونے پر تین ماہی تربیت کی توقع تاریخ: (سال/مہینہ/دن) (Expected Date of Induction Training if selected)

1۔ ذاتی معلومات (Personal Information)

Umar Farooq	(Full Name) مکمل نام	1.1
34104-0796994-7	(CNIC No.) شناختی کارڈ کا نمبر	1.2
—	(Other Identification number if CNIC is not available) دیگر شناختی نمبر (شناختی کارڈ میسر نہ ہونے کی صورت میں)	1.3
2001-11-24	(Date of Birth) تاریخ پیدائش (سال/مہینہ/دن) (YYYY/MM/DD)	1.4
<input type="checkbox"/> تاریخ پیدائش مطلوب نہیں (DOB not Mentioned) <input type="checkbox"/> صرف سال مطلوب ہے (Only Year available) <input checked="" type="checkbox"/> دن، مہینہ، سال مطلوب ہے (Day, Month, Year Available)	(Tick any One) تاریخ پیدائش کا جائزہ لیں (Check DOB)	1.4.1
Anjum Hussain	(Father's/Husband Name/ Name of i.e. Next Kin) والد شوہر یا رشتہ دار کا نام	1.5
Self	(Relationship with Applicant) امیدوار کے ساتھ رشتہ	1.6
Un - Married	(Marital Status) ازدواجی حیثیت	
Male	(Gender) صنف	
Punjabi	(Tribe) قبیلہ	1.7
Minhas	(Ethnicity) ذات	
Punjabi - Urdu	(Language) زبان	
H# 380, St no 11, Moh Nai Abdi	(Permanent Address) مکمل پتہ	1.8
Gujranwala	(District and Union Council) ضلع و یونین کونسل	
As above	(Present Address) موجودہ پتہ	1.9
03007459547	(Contact Detail) رابطہ کی تفصیل	2.0
Graduate	(Last Qualification) آخری تعلیمی سند	2.1

Seenaminhas@gmail.com



2۔ تعلیمی قابلیت (Qualification)

(List all your academic and technical qualifications, starting with school certificate (Matriculation)

تمام تعلیمی و فنی قابلیت کی اسٹاپ کی فہرست لکھیں (ہیڈنگ سے شروع کریں)

گریڈ/ڈویژن (Grade/Division)	اہم مضامین (Major Subjects)	سرٹیفکیٹ حاصل کردہ نگر (Certificate/ Degree Obtained)	ادارہ (Institution)	سال (Year)
C	Science	Malwa Bise Gw		2017
D	Ics	Inter Bise Gw		2020
B	Arts	Graduation Fiou		2023

3۔ موجودہ ملازمت (Present Employment)

(Give details of your present employment. (If you are currently unemployed, give these details in respect of the last employment held by you).

اگر آپ فی الحال بے روزگار ہیں تو گزشتہ ملازمت کی تفصیلات فراہم کریں

(Name of Employer)	آجر کا نام	3.1
(Employer's Address)	آجر کا پتہ	3.2
(Date of Joining)	تعمین کی تاریخ	3.3
(Your Last Job Title)	آخری عہدہ	3.4
(Main Duties)	اہم ذمہ داریاں	3.5
(Name & Title of your Immediate Boss)	مقامی آفیسر کا نام اور عہدہ	3.6
(Gross Monthly Pay)	مجموعی ماہانہ عہدہ (روپے میں)	3.7

4۔ سابقہ کام کا تجربہ (Past Work Experience)

(List all the previous jobs held by you, starting from the earliest).

آپ کی تمام سابقہ ملازمتوں کی فہرست کی تفصیل، آخری ملازمت سے شروع کریں

اہم ذمہ داریاں (Main duties performed by you)	عہدہ آخری عہدہ جب ملازمت چھوڑی (Position held by you when you left this employer)	آجر کا نام اور پتہ (Employer's Name & Address)	دورانیہ ان۔ مہینہ۔ سال۔ مہینہ۔ سال (From/To) (D/M/Y to D/M/Y)
NA			



5-حوالہ جات (References)

آپ کو کم از کم تین (3) حوالہ جات دیں، جن کا تعلق آپ کے کسی فوٹی یا شادی سے جڑے رشتے سے نہ ہو، بلکہ جو آپ کے کردار اور کام کے تجربے سے واقف ہو۔  
Give details of 3 references, not related to you by blood or marriage, who can vouch for your character and work experience

5.1	پہلا حوالہ First Referee	تاریق محمد Zafar Motors Gujranwala, 03006420348 Business man	(Full Name) (Full Address) (Contact Number) (Nature of association with you)
5.2	دوسرا حوالہ Second Referee	حامد Whous filling Station Gujranwala 03246457239 Site Manager	(Full Name) (Full Address) (Contact Number) (Nature of association with you)
5.3	تیسرا حوالہ Third Referee	امار بٹ Unkhas Mandi 03060613981 Shop keeper.	(Full Name) (Full Address) (Contact Number) (Nature of association with you)

6-عمومی معلومات (General Information)

6.1	کیا آپ کو کوئی معذور یا بیماری تو نہیں ہے، اگر ہاں تو تفصیل بتائیں Do you suffer from any serious ailment or disability? If so, give details	No
6.2	کیا آپ بھی کسی کام کے سلسلے میں مجرم قرار نہیں پائے، اگر ہاں تو تفصیل بتائیں Have you ever been tried or convicted for any crime? If so, give full details	No
6.3	آپ کے خیال میں درخواست سے متعلق کوئی ایسی معلومات جو اس فارم میں موجود نہیں آپ ہمیں بتا سکتے ہیں۔ Give any other information not covered by this form which in your opinion is relevant to your application	No
6.4	اگر ہم آپ کو پتے ادارے میں کام کرنے کے لئے بلائیں، آپ کتنے عرصہ میں ہمارے ساتھ کام کر سکتے ہیں؟ If an offer is made to you, how soon can you join to us?	Immediately
6.5	آپ کی متوقع تنخواہ اور دیگر فوائد کی کیا امید رکھتے ہیں؟ What are your salary and benefits expectations?	According to the market Appropriate

7- عہدہ کی موزونیت (Suitability to the Position)

(Briefly explain why you consider yourself suitable for the position you have applied for)

کیوں کے مجھ لگتا ہے -  
میں ایک محنتی انسان ہوں۔

درخواست گزار کا حلف نامہ

میں تصدیق کرتا کرتی ہوں کہ اوپر دی گئی تمام معلومات میرے علم اور یقین کے مطابق ہیں، درست اور مکمل ہیں، بعد میں کسی بھی معلومات کے غلط ہونے کی صورت میں تادیبی کارروائی کی ذمہ داری قبول کرتا کرتی ہوں۔  
I confirm and certify that the information given above is true, correct and complete to the best of my knowledge and belief. I accept responsibility for any misstatement that be subsequently discovered

امیدوار کے دستخط

(Candidate's Signature)

20-12-2023 (Date)





CHIP Training & Consulting (Pvt). Ltd  
Declaration Form of Candidate for Residential Address  
(To be filled & signed by Candidate)

Name of Candidate as per CNIC:	Umar Farooq	
S/D/W of;	Anjum Hussain	
CNIC NO:	3410407969947	
Position Applied:	Safety Warden	
Permanent address as per CNIC:	House No:	380
	Street #:	11
	Mohallah:	Nai Abadi
	Village:	Uthakhar
	Sector/UC:	—
	Town /Tehsil:	Wazirabad
	District	Gujranwala
	Current Residential Address: <i>(Kindly don't fill this section if permanent and residential addresses are same)</i>	House No:
Street#		
Mohallah:		
Village:		
Sector/UC		
Town /Tehsil:		
District		
		Signature of Applicant: <i>Ute</i>
Signature & Date: <i>Ute</i>	Date of Form Filling: 20-12-2023	





**Disclosure of Relationship Form**

(To be filled by Candidate)

I Umar Farooq S/D/W/O Anjum Hussain Holding CNIC  
3410407969947, Resident of H.#380, St. Nalla, Moh. No. 1, Abdi, Ghatkhar  
UC Ghatkhar, Tehsil Wazirabad, District  
Gujranwala Candidate for the position of  
Safety Warden with CHIP Training & Consulting (Pvt.) Ltd. under its  
third party contract for PTPP project, do hereby declare as under:

1. That none of my blood/close relations which may include inter alia parents, brother, sister, husband, wife, spouse, children, maternal and paternal uncle, aunt, niece, nephew, brother/father/mother/sister-law or any other relationship which could come into the standard definition of "blood/close relation" is employed under PTPP project in the same district or PTPP or CTC offices in the same province where I am candidate for this position.
2. That, if selected for this position, I shall be bound to declare - during the course of my employment - any of my above said relationship if the same joins PTPP, CTC or/and WHO to CTC at the earliest.
3. The following blood/close relations (as mentioned in article 01 above) are employed within PTPP CTC or WHO as of the date mentioned below:

Name	Designation	Organization	Province/District	UC	Relationship

**Declaration;** I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Signature:

Date: 20-12-2023





**DECLARATION FORM**

(TO BE FILLED BY THE EMPLOYEE)

I Umar Farooq.....S/D/W/O Anjum Hussain..... holding  
 CNIC 3410407960947, Resident of H.A. 380, St. H. 11, Mohd. Abdi UC  
Lahore..... Tehsil Wazirabad..... District Lahore..... Employee for  
 the position of Safety Warden..... With CHIP Training & Consulting (Pvt) Ltd under its third  
 party contract for PTPP Project, do hereby declare as under:

1. That, I have not enrolled myself in any program in any college/university which comes under the category of regular studies and that currently I am not taking any regular classes.
2. That, I am not employed by any government department or private organizations neither have I any private business registered in my name nor am active partner in family business.
3. I shall be bound to declare - during the course of my employment - any of the above mentioned scenarios.
4. If found making a false or misleading statement when applying for this position with the company, I will be liable to instant dismissal, without benefits, on discovery of such falsehood or misrepresentation.

The following are the details of my regular studies or dual job, if any:

Name	Regular Student Of	Department/ Institute Name	Working as employee with (Govt/Private)	Department/ Organization name	Private business, if any	Any other part time job
			NA			

**Declaration:** I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Signature

CFO

Date: 20-12-2022

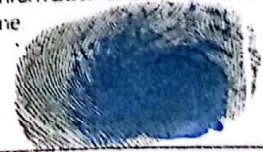
Bank Account Information	
Name of Employee	Umar Farooq
Designation	Safety Warden
Union Council / Area	Gujranwala
District / Agency	Gujranwala
Contact No.	03007459547
CNIC No.	34104-0796994-7

Bank Account Title	Umar Farooq
Bank Name	MCB Limited
Bank Address	Brakhar Mandi
Bank Branch Code	0189-
Bank Account Number (With IBAN)	1453696291007397

PK26 MUCB 1453 696291007397

I will be responsible for the results occurring due to any mistake/error in the above information and there will be no liability on Chip Training and Consulting Pvt. Ltd for any dues/funds payable to me

  
 \_\_\_\_\_  
 Employee Signature  
 (Mandatory)

  
 \_\_\_\_\_  
 Employee Thumb Impression  
 (Mandatory)

Dated: 20-Dec-2023

Note: Employee will provide the bank account maintenance certificate with this letter for next salary processing.





## CHIP TRAINING & CONSULTING

### JOINING REPORT BY A NEW EMPLOYEE

Name of the Employee	Umar Farooq
Position appointed to	Safety Warden
Department and/or Location of appointment	Gujranwala
CNIC#	3410407969947
CNIC Expiry Date	22-06-2030
Date of Joining	
Date and Ref. No. of appointment letter	
Supervisors Comments	
Supervisors Signature	







