

**Application for Employment with CTC**

**Instructions**

- Read the whole form carefully before starting to fill it in.
- This form should be completed in ink, in candidate's own handwriting.
- Attach copies (not originals) of all testimonials and certificates. A copy of CV and CNIC is mandatory.
- If space provided in the form for any particular information is inadequate, please attach additional sheets.
- If any information is given in this form is subsequently found to be incorrect, it will be construed as a gross misconduct, liable to be punished by instant dismissal and other disciplinary action as may be appropriate to the nature of misstatement.

Affix a recent passport sized Colour photograph here

صرف دفترى استعمال کے لئے (سی بی ای سٹاف کی جانب سے بھرا جائے گا) (For official use only to be filled by CTC Staff)

SAFETY WARDAN (Position applied for) عہدہ کا نام جس کے لئے درخواست دی گئی:

منتخب ہونے پر تعیناتی تربیت کی متوقع تاریخ: (سال/مہینہ/دن)

(Expected Date of Induction Training if selected)

**1۔ ذاتی معلومات (Personal Information)**

|       |   |   |
|-------|---|---|
| 1.1   | کامل نام (Full Name)  | JUZZAR .  |
| 1.2   | شناختی کارڈ کا نمبر (CNIC No.)  | 13101-4637266-9   |
| 1.3   | دیگر شناختی نمبر (شناختی کارڈ میسر نہ ہونے کی صورت میں)<br>(Other Identification number if CNIC is not available) | NIL   |
| 1.4   | تاریخ پیدائش (سال/مہینہ/دن)<br>(Date of Birth (YYYY/MM/DD))   | 1982/05/26  |
| 1.4.1 | تاریخ پیدائش کا جائزہ لیں (کسی ایک پر نشان لگائیں)<br>(Check DOB) (Tick any One)                                  | <input type="checkbox"/> تاریخ پیدائش معلوم نہیں<br>(DOB not Mentioned) <input type="checkbox"/> صرف سال معلوم ہے<br>(Only Year available) <input type="checkbox"/> دن، مہینہ، سال معلوم ہے<br>(Day, Month, Year Available) |
| 1.5   | والد/شوہر/خونی رشتہ دار کا نام<br>(Father's/Husband Name/ Name of i.e. Next Kin)                                  | ABAL HUSSAIN .  |
| 1.6   | امیدوار کے ساتھ رشتہ<br>(Relationship with Applicant)   | SON   |
| 1.7   | ازدواجی حیثیت<br>(Marital Status)   | MARRIED   |
|       | صنف<br>(Gender)   | MALU  |
|       | قبیلہ<br>(Tribe)  | -   |
|       | ذات<br>(Ethnicity)  | BOHRA   |
| 1.8   | کامل پتہ<br>(Permanent Address)   | HOUSE # 1752 KAKUL STREET .   |
|       | ضلع یا یونین کونسل<br>(District and Union Council)  | Circular Road - Urban ABBOTTABAD  |
| 1.9   | موجودہ پتہ<br>(Present Address)   | AS ABOVE  |
| 2.0   | رابطہ کی تفصیل<br>(Contact Detail)  | رہائشی (Residence) نمبر: 0332-2351928<br>دفتری (Office) نمبر: -<br>ای میل (E-mail): JUZZARALI82@gmail.com   |
| 2.1   | آخری تعلیمی سند<br>(Last Qualification)   | BEIT (Bachelor of Engg in Information Technology)   |

2- تعلیمی قابلیت (Qualification)

(List all your academic and technical qualifications, starting with school certificate (Matriculation))

تمام تعلیمی و فنی قابلیت کی اسناد کی فہرست لکھیں (بیزک سے شروع کریں)

| گرڈ/ڈویژن<br>(Grade/Division) | اہم مضامین<br>(Major Subjects)     | سرٹیفکیٹ/ریماںل کروڈگری<br>(Certificate/<br>Degree Obtained) | ادارہ<br>(Institution)          | سال<br>(Year) |
|-------------------------------|------------------------------------|--|---------------------------------|---------------|
| B                             | Science                            | Matric   | Pine Hills Public School        | 1998          |
| B                             | Science                            | F.Sc   | Pine Hills Public School        | 2000          |
| 24 CGPA                       | Mobile & Cellular<br>Communication | BEIT   | Humardd University<br>Islamabad | 2004          |

3- موجودہ ملازمت (Present Employment)

(Give details of your present employment. (If you are currently unemployed, give these details in respect of the last employment held by you).)

اگر آپ فی الحال بے روزگار ہیں، تو گزشتہ ملازمت کی تفصیلات فراہم کریں

|                                       |                                       |                               |     |
|---------------------------------------|---------------------------------------|-------------------------------|-----|
| Self Employee                         | (Name of Employer)                    | آج کا نام                     | 3.1 |
| Al-Mohammed Grockery Store Abbottabad | (Employer's Address)                  | آج کا مکمل پتہ                | 3.2 |
| July 2014                             | (Date of Joining)                     | تاریخ تفریق                   | 3.3 |
| Owner                                 | (Your Last Job Title)                 | آخری عہدہ                     | 3.4 |
| Manage everything at Retail Store     | (Main Duties)                         | اہم ذمہ داریاں                | 3.5 |
| None                                  | (Name & Title of your Immediate Boss) | مجاز آفیسر کا نام اور عہدہ    | 3.6 |
| —                                     | (Gross Monthly Pay)                   | مجموعی ماہانہ عہدہ (روپے میں) | 3.7 |

4- سابقہ ملازمتیں (Past Work Experience)

(List all the previous jobs held by you, starting from the earliest).

آپ کی تمام سابقہ ملازمتوں کی فہرست کی تفصیل، آخری ملازمت سے شروع کریں

| اہم ذمہ داریاں<br>(Main duties performed by you)    | عہدہ<br>آخری عہدہ جب ملازمت چھوڑی<br>(Position held by you<br>when you left this employer) | آج کا نام اور پتہ<br>(Employer's Name & Address)      | دورانیہ<br>دن - مہینہ - سال - دن - مہینہ - سال<br>(From/To)<br>(D/M/Y to D/M/Y) |
|---|--|---|---|
| Manage everything in retail store                   | Owner  | Al-Mohammed Grockery<br>Store Sadder Bazar Abbottabad | July 2014<br>To<br>July 2022  |
| make administrative arrangement all finance issues  | Admin/Finance<br>Officer   | G.M.W Corporation                                     | March 2013<br><del>2013</del><br>Cooperatta<br>May 2014                         |
| Finance (day to day Acc)<br>Handling office matters | Assistant<br>Administrator   | ICRC (International<br>Committee of Red Cross)        | June 2008<br>to<br>Nov 2009   |

5- حوالہ جات (References)

آپ کو کم از کم تین (3) حوالہ جات دیں جن کا تعلق آپ کے کسی قبلی یا شادی سے نہ ہو بلکہ جن آپ کے کاروبار نام کے لیے ہے۔  
Give details of 3 references, not related to you by blood or marriage, who can vouch for your character and work experience

|     |                               |   |
|-----|-------------------------------|---|
| 5.1 | پہلا حوالہ<br>First Referee   | کامل نام<br>(Full Name)<br>Angelika Schopp<br>کامل پتہ<br>(Full Address)<br>Berlin Germany<br>رابطہ نمبر<br>(Contact Number)<br>+49 1512 2721316<br>آپ کے ساتھ کام کی نوعیت<br>(Nature of association with you)<br>Imidiäle Boss  |
| 5.2 | دوسرا حوالہ<br>Second Referee | کامل نام<br>(Full Name)<br>Shahzad Ahmed<br>کامل پتہ<br>(Full Address)<br>G.M.W Tyres ABBOTTABAD<br>رابطہ نمبر<br>(Contact Number)<br>+92 334 308828<br>آپ کے ساتھ کام کی نوعیت<br>(Nature of association with you)<br>Supervisor |
| 5.3 | تیسرا حوالہ<br>Third Referee  | کامل نام<br>(Full Name)<br>—<br>کامل پتہ<br>(Full Address)<br>—<br>رابطہ نمبر<br>(Contact Number)<br>—<br>آپ کے ساتھ کام کی نوعیت<br>(Nature of association with you)<br>—  |

6- عمومی معلومات (General Information)

|     |   |                              |
|-----|---|------------------------------|
| 6.1 | کیا آپ کو کوئی معذوری یا بیماری تو نہیں ہے، اگر ہاں تو تفصیل بتائیں<br>Do you suffer from any serious ailment or disability? If so, give details.   | NO                           |
| 6.2 | کیا آپ کبھی کسی کام کے سلسلے میں مجرم قرار نہیں پائے، اگر ہاں تو تفصیل بتائیں<br>Have you ever been tried or convicted for any crime? If so, give full details.   | NO                           |
| 6.3 | آپ کے خیال میں درخواست سے متعلق کوئی ایسی معلومات جو اس فارم میں موجود نہیں آپ میں بتا سکتے ہیں۔<br>Give any other information not covered by this form which in your opinion is relevant to your application | NO                           |
| 6.4 | اگر ہم آپ کو پنے ادارے میں کام کرنے کے لئے بلائیں، آپ کتنے عرصہ میں ہمارے ساتھ کام کر سکتے ہیں؟<br>If an offer is made to you, how soon can you join to us?   | Imidiäle                     |
| 6.5 | آپ کی متوقع تنخواہ اور دیگر فوائد کی کیا امید رکھتے ہیں؟<br>What are your salary and benefits expectations?   | 60,000*, fuel, Food, Medical |

7- عہدہ کی موزونیت (Suitability to the Position)

آپ کے خیال میں آپ کیوں اس عہدہ کے لئے زیادہ موزوں ہیں؟  
(Briefly explain why you consider yourself suitable for the position you have applied for.)

I am a very quick learner, and I always do the work according to the Company guideline.

درخواست گزار کا حلف نامہ

میں تصدیق کرتا کرتی ہوں کہ اوپر دی گئی تمام معلومات میرے علم اور یقین کے عین مطابق ہیں، درست اور مکمل ہیں، بعد میں کسی بھی معلومات کے غلط ہونے کی صورت میں توجہی کارروائی کی ذمہ داری قبول کرتا کرتی ہوں۔  
I confirm and certify that the information given above is true, correct and complete to the best of my knowledge and belief. I accept responsibility for any misstatement that be subsequently discovered.

امیدوار کے دستخط  
(Candidate's Signature)

21<sup>st</sup> Dec 2023

تاریخ (Date)



CHIP Training & Consulting (Pvt). Ltd  
Declaration Form of Candidate for Residential Address  
(To be filled & signed by Candidate)

|   |   |           |        |           |                               |           |                      |          |                   |            |                    |               |              |          |              |
|---|---|-----------|--------|-----------|-------------------------------|-----------|----------------------|----------|-------------------|------------|--------------------|---------------|--------------|----------|--------------|
| Name of Candidate as per CNIC:  | JUZAR .   |           |        |           |                               |           |                      |          |                   |            |                    |               |              |          |              |
| S/D/W of;   | ABAL HUSSAIN .  |           |        |           |                               |           |                      |          |                   |            |                    |               |              |          |              |
| CNIC NO:  | 1 3 1 0 1 4 6 3 7 2 6 6 9   |           |        |           |                               |           |                      |          |                   |            |                    |               |              |          |              |
| Position Applied:   |   |           |        |           |                               |           |                      |          |                   |            |                    |               |              |          |              |
| Permanent address as per CNIC:  | <table border="1"><tr><td>House No:</td><td>1752 .</td></tr><tr><td>Street #:</td><td>Kakul Street - (daily Market)</td></tr><tr><td>Mohallah:</td><td>Circular Road near .</td></tr><tr><td>Village:</td><td>Shahzada Masjid .</td></tr><tr><td>Sector/UC:</td><td>Urban ABBOTTABAD .</td></tr><tr><td>Town /Tehsil:</td><td>ABBOTTABAD .</td></tr><tr><td>District</td><td>ABBOTTABAD .</td></tr></table> | House No: | 1752 . | Street #: | Kakul Street - (daily Market) | Mohallah: | Circular Road near . | Village: | Shahzada Masjid . | Sector/UC: | Urban ABBOTTABAD . | Town /Tehsil: | ABBOTTABAD . | District | ABBOTTABAD . |
| House No:   | 1752 .  |           |        |           |                               |           |                      |          |                   |            |                    |               |              |          |              |
| Street #:   | Kakul Street - (daily Market)   |           |        |           |                               |           |                      |          |                   |            |                    |               |              |          |              |
| Mohallah:   | Circular Road near .  |           |        |           |                               |           |                      |          |                   |            |                    |               |              |          |              |
| Village:  | Shahzada Masjid .   |           |        |           |                               |           |                      |          |                   |            |                    |               |              |          |              |
| Sector/UC:  | Urban ABBOTTABAD .  |           |        |           |                               |           |                      |          |                   |            |                    |               |              |          |              |
| Town /Tehsil:   | ABBOTTABAD .  |           |        |           |                               |           |                      |          |                   |            |                    |               |              |          |              |
| District  | ABBOTTABAD .  |           |        |           |                               |           |                      |          |                   |            |                    |               |              |          |              |
| Current Residential Address:<br><i>(Kindly don't fill this section if permanent and residential addresses are same)</i> | <table border="1"><tr><td>House No:</td><td></td></tr><tr><td>Street#</td><td>As ABOVE .</td></tr><tr><td>Mohallah:</td><td></td></tr><tr><td>Village:</td><td></td></tr><tr><td>Sector/UC</td><td></td></tr><tr><td>Town /Tehsil:</td><td></td></tr><tr><td>District</td><td></td></tr></table>  | House No: |        | Street#   | As ABOVE .                    | Mohallah: |                      | Village: |                   | Sector/UC  |                    | Town /Tehsil: |              | District |              |
| House No:   |   |           |        |           |                               |           |                      |          |                   |            |                    |               |              |          |              |
| Street#   | As ABOVE .  |           |        |           |                               |           |                      |          |                   |            |                    |               |              |          |              |
| Mohallah:   |   |           |        |           |                               |           |                      |          |                   |            |                    |               |              |          |              |
| Village:  |   |           |        |           |                               |           |                      |          |                   |            |                    |               |              |          |              |
| Sector/UC   |   |           |        |           |                               |           |                      |          |                   |            |                    |               |              |          |              |
| Town /Tehsil:   |   |           |        |           |                               |           |                      |          |                   |            |                    |               |              |          |              |
| District  |   |           |        |           |                               |           |                      |          |                   |            |                    |               |              |          |              |

|                   |                       |                         |
|-------------------|-----------------------|-------------------------|
| Signature & Date: | Date of Form Filling: | Signature of Applicant: |
|                   |                       |                         |



Disclosure of Relationship Form

(To be filled by Candidate)

I JUZAE S/D/WHO Abal Hussain, Holding CNIC 13101-4637266-9  
 Resident of House # 1752 Kakal Street, UC urban Abbottabad  
 Tehsil Abbottabad, District Abbottabad. Candidate for  
 the position of SAFETY WARDAN with CHIP Training & Consulting (Pvt.) Ltd.  
 under its third party contract for PTPP project, do hereby declare as under:

- That none of my blood/close relations which may include inter alia parents, brother, sister, husband, wife, spouse, children, maternal and paternal uncle, aunt, niece, nephew, brother/father/mother/sister-law or any other relationship which could come into the standard definition of "blood/close relation" is employed under PTPP project in the same district or PTPP or CTC offices in the same province where I am candidate for this position.
- That, if selected for this position, I shall be bound to declare - during the course of my employment - any of my above said relationship if the same joins PTPP, CTC or/and WHO to CTC at the earliest.
- The following blood/close relations (as mentioned in article 01 above) are employed within PTPP CTC or WHO as of the date mentioned below:

| Name | Designation | Organization | Province/District | UC | Relationship |
|------|-------------|--------------|-------------------|----|--------------|
|      |             |              |                   |    |              |
|      |             |              |                   |    |              |
|      |             |              |                   |    |              |
|      |             |              |                   |    |              |

Declaration; I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

  
 Signature:

20<sup>th</sup> Dec 2023

Date:



DECLARATION FORM

(TO BE FILLED BY THE EMPLOYEE)


I JUZAR SIDDIQI holding CNIC 13101-4637266-9, Resident of House 1752 Kallal Street UC Urban Abbottabad, Tehsil Abbottabad, District Abbottabad Employee for the position of ..... With CHIP Training & Consulting (Pvt) Ltd under its third party contract for PTPP Project, do hereby declare as under:

1. That, I have not enrolled myself in any program in any college/university which comes under the category of regular studies and that currently I am not taking any regular classes.
2. That, I am not employed by any government department or private organizations neither have I any private business registered in my name nor am active partner in family business.
3. I shall be bound to declare - during the course of my employment - any of the above mentioned scenarios.
4. If found making a false or misleading statement when applying for this position with the company, I will be liable to instant dismissal, without benefits, on discovery of such falsehood or misrepresentation.

The following are the details of my regular studies or dual job, if any:

| Name | Regular Student Of | Department/Institute Name | Working as employee with (Govt/Private) | Department/Organization name | Private business, if any | Any other part time job |
|------|--------------------|---------------------------|---|------------------------------|--------------------------|-------------------------|
|      |                    |                           |   |                              |                          |                         |
|      |                    |                           |   |                              |                          |                         |
|      |                    |                           |   |                              |                          |                         |

**Declaration:** I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

  
Signature



| Bank Account Information |                  |
|--------------------------|------------------|
| Name of Employee         | Juzzar           |
| Designation              | CX Specialist    |
| Union Council / Area     | Abbottabad Urban |
| District / Agency        | Abbottabad       |
| Contact No.              | +923322351928    |
| CNIC No.                 | 13101-4637266-9  |

|                                 |                                   |
|---------------------------------|-----------------------------------|
| Bank Account Title              | Juzzar                            |
| Bank Name                       | MCB                               |
| Bank Address                    | Jinnah road main bazar abbottabad |
| Bank Branch Code                | 585                               |
| Bank Account Number (With IBAN) | PK31MUCB0041746041018549          |

I will be responsible for the results occurring due to any mistake/error in the above information and there will be no liability on Chip Training and Consulting Pvt. Ltd for any dues/funds payable to me.

Employee Signature  
(Mandatory)

Employee Thumb Impression  
(Mandatory)

Dated: 20th December 2023

Note:

Employee will provide the bank account maintenance certificate with this letter for next salary processing.



[CTC - HRO - PTPP - Recruitment & Selection - 7.8.5-c-037]  
[Field Joining Form - Jan 2020]

## CHIP TRAINING & CONSULTING

### JOINING REPORT BY A NEW EMPLOYEE

|   |  |
|---|--|
| Name of the Employee                      | Juzzar   |
| Position appointed to                     | Safety Warden                                      |
| Department and/or Location of appointment | Abbottabad   |
| CNIC#                                     | 13101-4637266-9                                    |
| CNIC Expiry Date                          | 26/10/2025   |
| Date of Joining                           | 9th September 2022                                 |
| Date and Ref. No. of appointment letter   | 10th September 2022 HRO-SW-Contracting-7.8.7-d-002 |
| Supervisors Comments                      |  |
| Supervisors Signature                     |  |



حکومت پاکستان

قومی شناختی کارڈ

13101-4637266-9



نام: جوڑ

جنس: مرد

پیدائشی نام: اہل حسین

شناختی نمبر: کوئی نہیں

عثمان یوسف مبین

تاریخ پیدائش: 26/05/1982



دستخط حامل کارڈ

دستخط جسر جنرل

دستخط حامل کارڈ



T2P216

شناختی نمبر: 13101-4637266-9 خاندان نمبر:

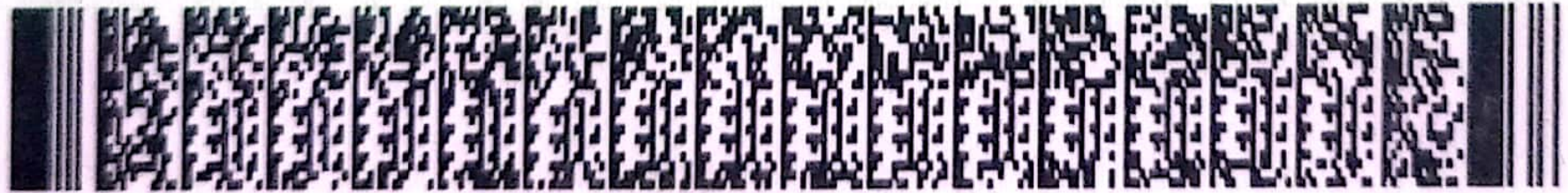
موجودہ پتہ: مکان نمبر 314، محلہ گوردوارہ گلہ، ایسٹ آباد

12182573749 شناختی نمبر

مستقل پتہ: ایضاً

تاریخ اجراء: 26/10/2015 تاریخ ترمیم: 26/10/2025

گمشدہ کارڈ ملنے پر قریبی لیٹر بکس میں ڈال دیں





Seat No. B100048/F/TSB

# Hamdard University

Upon the Nomination of the  
Faculty of Engineering Sciences & Technology  
Hamdard University

has conferred upon  
Juzzar

the Degree of

Bachelor of Engineering (Information Technology)

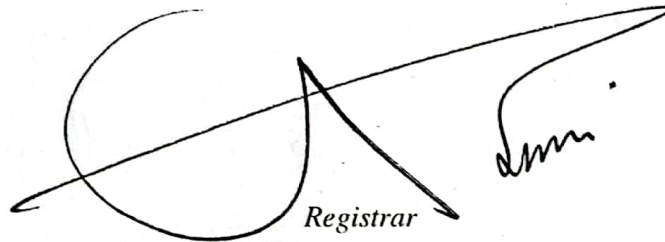
Given under the Seal of Hamdard University

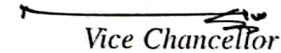
at Madinat-al-Hikmah, Karachi, Pakistan, on

this Twenty Eighth Day of February Two Thousand and Nine



  
Chancellor

  
Registrar

  
Vice Chancellor

# DOMICILED CERTIFICATE



I declare that I was born of parents who are permanently domiciled in North - West Frontier Province having been born / settled in this province

I was born at village / mohallah Conty to Gali Abbottabad

Tehsil Abbottabad District Abbottabad

*[Handwritten Signature]*

SIGNATURE OF THE APPLICANT

DATED \_\_\_\_\_

Pursuant to the declaration dated \_\_\_\_\_

filled by Mr. Juzzar S/o Abul Hussain domiciled in North - West Frontier Province, it is hereby certified that the said Juzzar is born of parents who are permanent residents of the North-West Frontier Province having been born / settled within it.

I have satisfied myself from personal/my knowledge / verification <sup>of Tehsil Abul</sup> that the above declaration is true and certify and accordingly.

This 24th day of November 1999

No. 8935 Dated 25/11/99  
COUNTERSIGNED

*[Handwritten Signature]*  
District Magistrate Abbottabad

ملک فوٹو سٹیٹ  
کچہری روڈ، ایبٹ آباد

MAGISTRATE 1ST CLASS  
*[Handwritten Signature]*  
EAC-IMIC A.ABAD

DISTRICT MAGISTRATE

