

Application for Employment with CTC

Instructions

- Read the whole form carefully before starting to fill it in.
- This form should be completed in ink, in candidate's own handwriting.
- Attach copies (not originals) of all testimonials and certificates. **A copy of CV and CNIC is mandatory**
- If space provided in the form for any particular information is inadequate, please attach additional sheets.
- If any information is given in this form is subsequently found to be incorrect, it will be constructed as a gross misconduct, liable to be punished by instant dismissal and other disciplinary action as may be appropriate to the nature of misstatement.

Affix a recent passport sized Colour photograph here

(For official use only to be filled by CTC Staff) (سی ٹی سی سٹاف کی جانب سے پُر جانے گا)

مہدو کا نام جس کے لئے درخواست دی گئی: (Position applied for) _____
منتخب ہونے پر تعیناتی تربیت کی متوقع تاریخ: (سال/مہینہ/دن) _____
(Expected Date of Induction Training if selected)

1- ذاتی معلومات (Personal Information)

1.1	مکمل نام (Full Name)	نعمان افتر
1.2	شناختی کارڈ نمبر (CNIC No.)	37204-0113653-7
1.3	دیگر شناختی نمبر (شناختی کارڈ نمبر نہ ہونے کی صورت میں) (Other Identification number if CNIC is not available)	
1.4	تاریخ پیدائش (سال/مہینہ/دن) (Date of Birth (YYYY/MM/DD))	25-10-1994
1.4.1	تاریخ پیدائش کا جائزہ لیں (کسی ایک پر نشان لگائیں) (Check DOB) (Tick any One)	<input type="checkbox"/> تاریخ پیدائش معلوم نہیں (DOB not Mentioned) <input type="checkbox"/> صرف سال معلوم ہے (Only Year available) <input checked="" type="checkbox"/> دن، مہینہ، سال معلوم ہے (Day, Month, Year Available)
1.5	والد/شوہر/پرنسپل/رشتہ دار کا نام (Father's/Husband Name/ Name of i.e. Next Kin)	محمد افتر
1.6	امیدوار کے ساتھ رشتہ (Relationship with Applicant)	قود (Self)
1.7	ازدواجی حیثیت (Marital Status)	نہاری شدہ
	صنف (Gender)	مرد
	قبیلہ (Tribe)	اعوان
	ذات (Ethnicity)	پنجابی
1.8	زبان (Language)	پنجابی، اردو
	مکمل پتہ (Permanent Address)	ڈاس خانہ ٹاؤن ریلوے کھلی تحصیل منڈیہار ضلع جھول
	ضلع یا یونین کونسل (District and Union Council)	جھول تحصیل منڈیہار (نور پور)
1.9	موجودہ پتہ (Present Address)	ضلع یادرس بس روٹ # 14 ریلوے گارڈ پھول
2.0	رابطہ کی تفصیل (Contact Detail)	موبائل: 331-5986738 (Residence) / 0336-053393 (Mobile) ای میل: munir5665@gmail.com (E-mail) / / (Office)
	آخری تعلیمی سند (Last Qualification)	بیس بی اے (B.A)

2- تعلیمی قابلیت (Qualification)

(List all your academic and technical qualifications, starting with school certificate (Matriculation))

تمام تعلیمی و فنی قابلیت کی اسناد کی فہرست لکھیں (میٹرک سے شروع کریں)

سال (Year)	ادارہ (Institution)	سرٹیفکیٹ حاصل کردہ ڈگری (Certificate/Degree Obtained)	اہم مضامین (Major Subjects)	گریڈ/ڈویژن (Grade/Division)
2010	راولپنڈی بورڈ	میٹرک	سائنس	فائن
2012	راولپنڈی بورڈ	انٹرمیڈیٹ (F.Sc)	سائنس	سینئر
2017	سرگودھا یونیورسٹی	انگریزی (B.A)	حاصل کیے گئے	سینئر

3- موجودہ ملازمت (Present Employment)

(Give details of your present employment. (If you are currently unemployed, give these details in respect of the last employment held by you).

اگر آپ فی الحال بے روزگار ہیں توگزشتہ ملازمت کی تفصیلات فراہم کریں

3.1	آجر کا نام	(Name of Employer)	Chip Training & Consulting (CTC) Pvt
3.2	آجر کا مکمل پتہ	(Employer's Address)	Chip House Plot #01, St #08, G-812, ISB
3.3	تاریخ تہناتی	(Date of Joining)	September-08-2022
3.4	آخری عہدہ	(Your Last Job Title)	Safety warden
3.5	اہم ذمہ داریاں	(Main Duties)	Bike straddling, staff grooming
3.6	مجاز آفیسر کا نام اور عہدہ	(Name & Title of your Immediate Boss)	M. Saleem (Supervisor)
3.7	مجموعی ماہانہ عہدہ (روپے میں)	(Gross Monthly Pay)	34,000/-

4- سابقہ کام کا تجربہ (Past Work Experience)

(List all the previous jobs held by you, starting from the earliest)

آپ کی تمام سابقہ ملازمتوں کی فہرست کی تفصیل، آخری ملازمت سے شروع کریں

اہم ذمہ داریاں (Main duties performed by you)	عہدہ (Position held by you when you left this employer)	آجر کا نام اور پتہ (Employer's Name & Address)	دورانیہ (From/To) (D/M/Y to D/M/Y)
Data Entry, filling Report writing	Office Assistant	Public Health Engg Dept Punjab (Chakwal)	04-09-2017 30-06-2022

5-حوالہ جات (References)

آپ کم از کم تین (3) حوالہ جات دیں، جن کا تعلق آپ کے کسی خوبی یا شرابی سے جڑے رشتے سے نہ ہو، بلکہ جو آپ کے کردار اور کام کے تجربے سے واقف ہو۔
Give details of 3 references, not related to you by blood or marriage, who can vouch for your character and work experience.

BILAL AHMED	(Full Name)	مکمل نام	5.1
VILLAGE Multan Khurd, Talaganj	(Full Address)	مکمل پتہ	First Referee
0311-8505520	(Contact Number)	رابطہ نمبر	
Working Fellow	(Nature of association with you)	آپ کے ساتھ کام کی نوعیت	
M. Schuil	(Full Address)	مکمل نام	5.2
VILLAGE Bhal Tensil Kallay, Kallar	(Full Address)	مکمل پتہ	Second Referee
0343-5868782	(Contact Number)	رابطہ نمبر	
Working Fellows	(Nature of association with you)	آپ کے ساتھ کام کی نوعیت	
MS. TAYYABA KOUSAR	(Full Name)	مکمل نام	5.3
G-11/3 ISLAMABAD	(Full Address)	مکمل پتہ	Third Referee
0321-9393316	(Contact Number)	رابطہ نمبر	
Supervisor	(Nature of association with you)	آپ کے ساتھ کام کی نوعیت	

6-عمومی معلومات (General Information)

NIL	6.1	کیا آپ کو کوئی معذوری یا بیماری تو نہیں ہے، اگر ہاں تو تفصیل بتائیں Do you suffer from any serious ailment or disability? If so, give details.
NIL	6.2	کیا آپ کبھی کسی کام کے سلسلے میں مجرم تو قرار نہیں پائے، اگر ہاں تو تفصیل بتائیں Have you ever been tried or convicted for any crime? If so, give full details.
NIL	6.3	آپ کے خیال میں درخواست سے متعلق کوئی ایسی معلومات جو اس فارم میں موجود نہیں آپ ہمیں بتا سکتے رہتی ہیں۔ Give any other information not covered by this form which in your opinion is relevant to your application.
Immediate Basis	6.4	اگر ہم آپ کو سونے ادارے میں کام کرنے کے لئے بلائیں، آپ کتنے عرصہ میں ہمارے ساتھ کام کر سکتے ہیں؟ If an offer is made to you, how soon can you join to us?
50,000 with yearly increment	6.5	آپ کی توقع تنخواہ اور دیگر فوائد کی کیا امید رکھتے ہیں؟ What are your salary and benefits expectations?

7-عہدہ کی موزونیت (Suitability to the Position)

آپ کے خیال میں آپ کیوں اس عہدہ کے لئے زیادہ موزوں ہیں؟
(Briefly explain why you consider yourself suitable for the position you have applied for)

I like to work in Administration field with multinational organisation, where I can use my skills for organisation goals.

درخواست گزار کا حلف نامہ

میں تصدیق کرتا ہوں کہ تمام معلومات میرے علم اور یقین کے ضمن میں مطابق ہیں، درست اور مکمل ہیں، بعد میں کسی بھی معلومات کے علاوہ ہونے کی صورت میں تاہم کسی کارروائی کی اس ادارہ کو مل کرنا ہوتی ہے۔
I confirm and certify that the information given above is true, correct and complete to the best of my knowledge and belief. I accept responsibility for any misstatement that be subsequently discovered.

NIK

امیدوار کے دستخط
(Candidate's Signature)

20-12-2023

تاریخ (Date)



CHIP Training & Consulting (Pvt). Ltd
Declaration Form of Candidate for Residential Address
(To be filled & signed by Candidate)

Name of Candidate as per CNIC:	NUMAN AKHTAR	
S/D/W of;	M. AKHTAR	
CNIC NO:	3 7 2 0 4 0 1 1 3 6 5 3 7	
Position Applied:	SAFETY WARDEN	
Permanent address as per CNIC:	House No:	/
	Street #:	/
	Mohallah:	/
	Village:	LAPHI
	Sector/UC:	Noor Peer
	Town /Tehsil:	KALLAR KAHAR
	District	CHAKWAL
	Current Residential Address: <i>(Kindly don't fill this section if permanent and residential addresses are same)</i>	House No:
Street#		01
Mohallah:		RAILWAY ROAD
Village:		/
Sector/UC		/
Town /Tehsil:		CHAKWAL
District		CHAKWAL
Signature & Date:		Date of Form Filling:
	20-12-2023	



Disclosure of Relationship Form

(To be filled by Candidate)

I Noman AKHTAR, S/D/W/O M. AKHTAR, Holding CNIC 3724-0113653-7,
Resident of VILLAGE LAPMI, TEHSIL KALLAR, KAHAR,
UC NOOR PUST, Tehsil KALLAR, KAHAR, District
CHAKWAL Candidate for the position of
SAFETY WARDEN with CHIP Training & Consulting (Pvt.) Ltd. under its
third party contract for PTPP project, do hereby declare as under:

1. That none of my blood/close relations which may include inter alia parents, brother, sister, husband, wife, spouse, children, maternal and paternal uncle, aunt, niece, nephew, brother/father/mother/sister-law or any other relationship which could come into the standard definition of "blood/close relation" is employed under PTPP project in the same district or PTPP or CTC offices in the same province where I am candidate for this position.
2. That, if selected for this position, I shall be bound to declare - during the course of my employment - any of my above said relationship if the same joins PTPP, CTC or/and WHO to CTC at the earliest.
3. The following blood/close relations (as mentioned in article 01 above) are employed within PTPP CTC or WHO as of the date mentioned below:

Name	Designation	Organization	Province/District	UC	Relationship
<u>M</u>					
<u>SULEMAN AKHTAR</u>	<u>SAFETY WARDEN</u>	<u>CTC</u>	<u>PUNJAB (LAHORE)</u>	<u>-</u>	<u>BROTHER</u>

Declaration: I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Signature:

Date: 20-12-2023



DECLARATION FORM

(TO BE FILLED BY THE EMPLOYEE)

I NUMAN AKHTAR S/D/W/O M. AKHTAR, holding CNIC 32204-0113652-7 Resident of VILLAGE LARHI UC Noor Pur Tehsil KALLAR KAHOR, District CHAKWAL Employee for the position of SAFETY WORDEN With CHIP Training & Consulting (Pvt) Ltd under its third party contract for PTPP Project, do hereby declare as under:

1. That, I have not enrolled myself in any program in any college/university which comes under the category of regular studies and that currently I am not taking any regular classes.
2. That, I am not employed by any government department or private organizations neither have I any private business registered in my name nor am active partner in family business.
3. I shall be bound to declare - during the course of my employment - any of the above mentioned scenarios.
4. If found making a false or misleading statement when applying for this position with the company, I will be liable to instant dismissal, without benefits, on discovery of such falsehood or misrepresentation.

The following are the details of my regular studies or dual job, if any:

Name	Regular Student Of	Department/Institute Name	Working as employee with (Govt/Private)	Department/Organization name	Private business, if any	Any other part time job

Declaration: I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Signature

Date: 20-12-2023



Bank Account Information

Name of Employee	NUMAN AKHTAR
Designation	SAFETY WARDEN
Union Council / Area	KALLAR KAHAR
District / Agency	CHAK WAL
Contact No.	0336-0153343
CNIC No.	37204-0113653-7

Bank Account Title	NUMAN AKHTAR
Bank Name	UNITED BANK LIMITED (UBL)
Bank Address	SHAMSABAD RAWALPINDI
Bank Branch Code	1774
Bank Account Number (With IBAN)	PK58UNIL0109000241754979

I will be responsible for the results occurring due to any mistake/error in the above information and there will be no liability on Chip Training and Consulting Pvt. Ltd for any dues/funds payable to me.

Employee Signature
(Mandatory)

Employee Thumb Impression
(Mandatory)

Dated: 20/12/2023

Note:

Employee will provide the bank account maintenance certificate with this letter for next salary processing.



CHIP TRAINING & CONSULTING

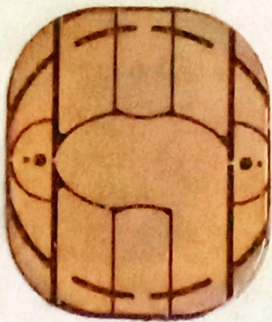
JOINING REPORT BY A NEW EMPLOYEE

Name of the Employee	NUMAN AKHTAR
Position appointed to	SAFETY WARDEN
Department and/or Location of appointment	ROYAL CITY FS CHAKWAL
CNIC#	37204-0113653-7
CNIC Expiry Date	19-05-2029
Date of Joining	SEPT-08-2022
Date and Ref. No. of appointment letter	(CTC-HRO-SW-Contracting-7.8.7-d-002-1E/NN/F1)
Supervisors Comments	
Supervisors Signature	



PAKISTAN
ISLAMIC REPUBLIC OF PAKISTAN

National Identity Card



Name
Numan Akhtar

نعمان اختر

Father Name
Muhammad Akhtar

محمد اختر

Gender
M

Country of Stay
Pakistan

REPUBLIC OF PAKISTAN
REPUBLIC OF PAKISTAN

Identity Number
37204-0113653-7

Date of Birth
25.10.1994

Date of Issue
19.05.2019

Date of Expiry
19.05.2029



Holder's Signature
Numan

193605

Holder's Signature

پتہ: سیکٹر جی۔ 15/3، محلہ قائد آباد، پتہ پراجیکٹ، اسلام

37204-0113653-7

آباد

مستقل پتہ: ڈاک خانہ خاص، لاہور، تحصیل کراہہ، ضلع

چوال

Shamir Y. Malik

Registrar General of Pakistan



504881346526

گمشدہ کارڈ ملنے پر قریبی ایئر بس میں ڈال دیں

Serial No 289053

Reg. No 16-US-P-8853

Roll. No 5753



University of Sargodha

Pakistan

2016

The Chancellor, University of Sargodha confers on

Numan Akhtar
son of Muhammad Akhtar
of District Chakwal

who has fulfilled all the requirements of the program of study, the degree of

BACHELOR OF ARTS

He qualified the examination as a whole on 25th February 2017 securing
434 / 800 marks and was placed in 2nd Division.



Lufti

Controller of Examinations

Qasim I. Khan

Chancellor

Sargodha

20 APR 2022

Under Section 23-Pakistan Citizenship Rules

No. 11647

APPENDIX-XIV

Dated: 17-7-2012

FORM 'P-1'

The Pakistan Citizenship Act, 1951(II OF 1951)

and the rules made there under or (vide rule 23)

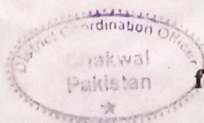
CERTIFICATE OF DOMICILEWhereas NUMAN AKHTAR S/O MUHAMMAD AKHTAR

has applied for the grant of a certificate of domicile under the Pakistan Citizenship Act, 1951 (II of 1951), alleging with respect to himself / herself the particulars set out below and has satisfied the undersigned that the conditions laid down in Section 17 of the said Act for the grant of a Certificate of Domicile are fulfilled in the said

NUMAN AKHTAR case.

NOW, Therefore, in pursuance of the powers conferred by the said Act and the rules made there under, the undersigned hereby grants to the said NUMAN AKHTAR this Certificate of Domicile.

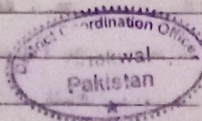
In Witness whereof, I have hereto subscribed my name this day of 17-7-2012



District Coordination Officer
CHAKWAL

for District Coordination Officer,
Chakwal

FULL PARTICULARS RELATING TO THE APPLICANT

Full Name NUMAN AKHTARS/O MUHAMMAD AKHTARAddress in Pakistan VILL&PO:LAPHI, TEH:KALLAR KAHAR,DISTT:CHAKWALPlace of Domicile LAPHI(Domicile) Tehsil Kallar Kahar District Chakwal Prov/Admn:PUNJABDate of Arrival in Place of Domicile SINCE BIRTHMarried/Single/Widow/Widower SingleName of Wife or Husband N/AName of Children and their Ages N/ATrade or Occupation JOBLESSMark of Identification NIL

District Coordination Officer
CHAKWAL

for District Coordination Officer,
Chakwal