

Application for Employment with CTC



Instructions

- Read the whole form carefully before starting to fill it in.
- This form should be completed in ink, in candidate's own handwriting.
- Attach copies (not originals) of all testimonials and certificates. A copy of CV and CNIC is mandatory.
- If space provided in the form for any particular information is inadequate, please attach additional sheets.
- If any information is given in this form is subsequently found to be incorrect, it will be constructed as a gross misconduct, liable to be punished by instant dismissal and other disciplinary action as may be appropriate to the nature of misstatement.

(For official use only to be filled by CTC Staff) (سی آئی سی سٹاف کی جانب سے پُر جائے گا)

Safety warden (Position applied for) عہدہ کا نام جس کے لئے درخواست دی گئی:
Immediate منتخب ہونے پر تعیناتی تربیت کی متوقع تاریخ: (سال/مہینہ/دن)
(Expected Date of Induction Training if selected)

1- ذاتی معلومات (Personal Information)

Muhammad Hasnain Khan	(Full Name) مکمل نام	1.1
41302-1885720-9	(CNIC No.) شناختی کارڈ کا نمبر	1.2
	دیگر شناختی نمبر (شناختی کارڈ میسر نہ ہونے کی صورت میں) (Other Identification number if CNIC is not available)	1.3
18-11-1999	(Date of Birth) تاریخ پیدائش (سال/مہینہ/دن) (YYYY/MM/DD)	1.4
<input type="checkbox"/> تاریخ پیدائش معلوم نہیں (DOB not Mentioned) <input type="checkbox"/> دن، مہینہ، سال معلوم ہے (Day, Month, Year Available) <input checked="" type="checkbox"/> صرف سال معلوم ہے (Only Year available)	(Tick any One) کسی ایک پر نشان لگائیں (Check DOB) تاریخ پیدائش کا جائزہ لیں (Check DOB)	1.4.1
Muhammad Babar Khan	(Father's/Husband Name/ Name of i.e. Next Kin) والد/شوہر/رہنوی رشتہ دار کا نام	1.5
Father	(Relationship with Applicant) امیدوار کے ساتھ رشتہ	1.6
Single	(Marital Status) ازدواجی حیثیت	1.7
Male	(Gender) صنف	
Pathan	(Tribe) قبیلہ	
Pathan	(Ethnicity) ذات	
Urdu	(Language) زبان	
h# 24 Gurus nagar talab #3 HYD	(Permanent Address) مکمل پتہ	1.8
HYD	(District and Union Council) ضلع یا یونین کونسل	
Flat #12 Beautiful home cottages kohsar	(Present Address) موجودہ پتہ	1.9
HYD (Residence) ہاؤس نمبر 03147418510 (Mobile) موبائل نمبر	(Contact Detail) رابطہ کی تفصیل	2.0
6342khan@gmail.com (E-mail) ای میل	(Office) دفتر	2.1
BBA (Last Year) in progress	(Last Qualification) آخری تعلیمی سند	

2- تعلیمی قابلیت (Qualification)

(List all your academic and technical qualifications, starting with school certificate (Matriculation))

تمام تعلیمی و تکنیکی قابلیت کی اسناد کی فہرست لکھیں (میٹرک سے شروع کریں)

گریڈ/ڈویژن (Grade/Division)	اہم مضامین (Major Subjects)	سرٹیفکیٹ حاصل کردہ ڈگری (Certificate/ Degree Obtained)	ادارہ (Institution)	سال (Year)
B	Computer S	SSC	BISE HYD	2016
B	Pre - Eng	HSC	BISE HYD	2018

3- موجودہ ملازمت (Present Employment)

(Give details of your present employment. (If you are currently unemployed, give these details in respect of the last employment held by you).

اگر آپ فی الحال بے روزگار ہیں، تو گزشتہ ملازمت کی تفصیلات فراہم کریں

Muhammad Hasnain Khan	(Name of Employer)	آجر کا نام	3.1
Flat # 12 beautiful home cottage kohsar	(Employer's Address)	آجر کا مکمل پتہ	3.2
5 / sep / 2022	(Date of Joining)	تاریخ تعیناتی	3.3
Safety warden	(Your Last Job Title)	آخری عہدہ	3.4
Biker straddling / ERP / NMPI	(Main Duties)	اہم ذمہ داریاں	3.5
Isaar abao / supervisor	(Name & Title of your Immediate Boss)	مجاز آفیسر کا نام اور عہدہ	3.6
34000	(Gross Monthly Pay)	مجموعی ماہانہ عہدہ (روپے میں)	3.7

4- سابقہ کام کا تجربہ (Past Work Experience)

(List all the previous jobs held by you, starting from the earliest).

آپ کی تمام سابقہ ملازمتوں کی فہرست کی تفصیل، آخری ملازمت سے شروع کریں

اہم ذمہ داریاں (Main duties performed by you)	عہدہ آخری عہدہ جب ملازمت چھوڑی (Position held by you when you left this employer)	آجر کا نام اور پتہ (Employer's Name & Address)	دورانیہ دن - مہینہ - سال تا دن - مہینہ - سال (From/To) (D/M/Y to D/M/Y)
Retail Channel development	BIDO	Muhammad Hasnain Khan	6 / sep / 2022
	Business development offices	Flat # 12 beautiful home cottages kohsar phase 1	

5-حوالہ جات (References)

Give details of 3 references, not related to you by blood or marriage, who can vouch for your character and work experience

آپ کم از کم تین (3) حوالہ جات دیں، جن کا تعلق آپ کے کسی خونی یا شادی سے جڑے رشتہ سے نہ ہو، بلکہ جو آپ کے کردار اور کام کے تجربے سے واقف ہو۔

Ahsan Shaikh	(Full Name)	مکمل نام	5.1	پہلا حوالہ First Referee
Siddique plaza unit # 8 HYD	(Full Address)	مکمل پتہ		
03183184989	(Contact Number)	رابطہ نمبر		
Friend	(Nature of association with you)	آپ کے ساتھ کام کی نوعیت		
kashif khan	(Full Name)	مکمل نام	5.2	دوسرا حوالہ Second Referee
Chiragh complex unit # 8 HYD	(Full Address)	مکمل پتہ		
03432802317	(Contact Number)	رابطہ نمبر		
Uncle	(Nature of association with you)	آپ کے ساتھ کام کی نوعیت		
Tabish khan	(Full Name)	مکمل نام	5.3	تیسرا حوالہ Third Referee
Chiragh complex unit # 8 HYD	(Full Address)	مکمل پتہ		
03450533335	(Contact Number)	رابطہ نمبر		
Cousin	(Nature of association with you)	آپ کے ساتھ کام کی نوعیت		

6-عمومی معلومات (General Information)

NO	6.1	کیا آپ کو کوئی معذوری یا بیماری تو نہیں ہے، اگر ہاں تو تفصیل بتائیں Do you suffer from any serious ailment or disability? If so, give details.
NO	6.2	کیا آپ کبھی کسی کام کے سلسلے میں مجرم قرار نہیں پائے، اگر ہاں تو تفصیل بتائیں Have you ever been tried or convicted for nay crime? If so, give full details.
NO	6.3	آپ کے خیال میں درخواست سے متعلق کوئی ایسی معلومات جو اس فارم میں موجود نہیں آپ ہمیں بتا سکتے رہتی ہیں۔ Give any other information not covered by this form which in your opinion is relevant to your application
Immediately	6.4	اگر ہم آپ کو اپنے ادارے میں کام کرنے کے لئے بلائیں، آپ کتنے عرصہ میں ہمارے ساتھ کام کر سکتے ہیں؟ If an offer is made to you, how soon can you join to us?
50 Thousands only	6.5	آپ کی متوقع تنخواہ اور دیگر فائدگی کیا امید رکھتے ہیں؟ What are your salary and benefits expectations?

7-عہدہ کی موزونیت (Suitability to the Position)

(Briefly explain why you consider yourself suitable for the position you have applied for).

آپ کے خیال میں آپ کیوں اس عہدہ کے لئے زیادہ موزوں ہیں؟

I am consistant and Experienced in customer service and retail management customer deeling and targetd orited

درخواست گزار کا حلف نامہ

میں تصدیق کرتا کرتی ہوں کہ اوپر دی گئی تمام معلومات میرے علم اور یقین کے عین مطابق ہیں، درست اور مکمل ہیں، بعد میں کسی بھی معلومات کے غلط ہونے کی صورت میں تادیبی کارروائی کی ذمہ داری قبول کرتا کرتی ہوں۔
I confirm and certify that the information given above is true, correct and complete to the best of my knowledge and belief. I accept responsibility for any misstatement that be subsequently discovered.

Imran Khan

امیدوار کے دستخط
(Candidate's Signature)

23/12/2023

تاریخ (Date)



CHIP Training & Consulting (Pvt). Ltd
Declaration Form of Candidate for Residential Address
(To be filled & signed by Candidate)

Name of Candidate as per CNIC:	Muhammad Hasnain Khan	
S/D/W of;	Muhammad Babar Khan	
CNIC NO:	4 1 3 0 2 1 8 8 5 7 2 0 9	
Position Applied:	Safety warden	
Permanent address as per CNIC:	House No:	#24 Crown Nagar Tank
	Street #:	# 03 HYD
	Mohallah:	
	Village:	
	Sector/UC:	
	Town /Tehsil:	HYD
	District	HYD
	Current Residential Address: <small>(Kindly don't fill this section if permanent and residential addresses are same)</small>	House No:
Street#		Cottages near general
Mohallah:		Public school kohsar
Village:		phase # 01
Sector/UC		
Town /Tehsil:		HYD
District		HYD
Signature & Date:		Date of Form Filling:
	23 / 12 / 23	



Disclosure of Relationship Form

(To be filled by Candidate)

I M. Hashain S/D/W/O M. Babar Holding CNIC
4130218957209, Resident of Flat #12 beautiful home cottages kohsar HYD
UC HYDERABAD Tehsil HYD District
Safety warden Candidate for the position of
with CHIP Training & Consulting (Pvt.) Ltd. under its
third party contract for PTPP project, do hereby declare as under:

1. That none of my blood/close relations which may include inter alia parents, brother, sister, husband, wife, spouse, children, maternal and paternal uncle, aunt, niece, nephew, brother/father/mother/sister-law or any other relationship which could come into the standard definition of "blood/close relation" is employed under PTPP project in the same district or PTPP or CTC offices in the same province where I am candidate for this position.
2. That, if selected for this position, I shall be bound to declare - during the course of my employment - any of my above said relationship if the same joins PTPP, CTC or/and WHO to CTC at the earliest.
3. The following blood/close relations (as mentioned in article 01 above) are employed within PTPP CTC or WHO as of the date mentioned below:

Name	Designation	Organization	Province/District	UC	Relationship
<u>N.A</u>					
<u>N.A</u>					
<u>N.A</u>					

Declaration; I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Signature:

Date:



DECLARATION FORM

(TO BE FILLED BY THE EMPLOYEE)

I M. Hashain Khan S/D/W/O M. Babar Khan holding
CNIC 4130218857209, Resident of Flat H12 beautiful home cottages, UC
Tehsil Hyd, District Hyd Employee for
the position of Safety warden With CHIP Training & Consulting (Pvt) Ltd under its third
party contract for PTPP Project, do hereby declare as under:

1. That, I have not enrolled myself in any program in any college/university which comes under the category of regular studies and that currently I am not taking any regular classes.
2. That, I am not employed by any government department or private organizations neither have I any private business registered in my name nor am active partner in family business.
3. I shall be bound to declare - during the course of my employment - any of the above mentioned scenarios.
4. If found making a false or misleading statement when applying for this position with the company, I will be liable to instant dismissal, without benefits, on discovery of such falsehood or misrepresentation.

The following are the details of my regular studies or dual job, if any:

Name	Regular Student Of	Department/ Institute Name	Working as employee with (Govt/Private)	Department/ Organization name	Private business, if any	Any other part time job
<u>BBA</u>	<u>Regular</u>	<u>CMS Hyd.</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>

Declaration: I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Signature
M. Hashain Khan

Date:



CHIP TRAINING & CONSULTING

JOINING REPORT BY A NEW EMPLOYEE

<i>Name of the Employee</i>	Muhammad Hasnain Khan
<i>Position appointed to</i>	Safety warden
<i>Department and/or Location of appointment</i>	Thar filling station HYD
<i>CNIC#</i>	41302-18857209
<i>CNIC Expiry Date</i>	07/06/2028
<i>Date of Joining</i>	6/sep/2022
<i>Date and Ref. No. of appointment letter</i>	
<i>Supervisors Comments</i>	
<i>Supervisors Signature</i>	

[CTC - HRO - PTPP - Personal File Management - 7.8.5-u-040]
[Personal File Check List - Jan 2020]

CTC Focal Person

Date

CTC HR Associate

Date



Bank Account Information	
Name of Employee	M. Hasnain Khan
Designation	Safety warden
Union Council / Area	Latifabad
District / Agency	Hyderabad
Contact No.	03147418510
CNIC No.	4130218857209

Bank Account Title	M. Hasnain Khan
Bank Name	UBL
Bank Address	Unit # 07 Latifabad Hyderabad Plot # 14-D
Bank Branch Code	1284
Bank Account Number (With IBAN)	PK03 UNIL 0109000284920872

I will be responsible for the results occurring due to any mistake/error in the above information and there will be no liability on Chip Training and Consulting Pvt. Ltd for any dues/funds payable to me.

Employee Signature
(Mandatory)

Employee Thumb Impression
(Mandatory)

Dated: 23/12/2023

Note:

Employee will provide the bank account maintenance certificate with this letter for next salary processing.

Muhammad Hasnain khan

Address: *Flat No 12 Beautiful Home Cottage Kohsar
Hyderabad.*



CELL NO:03147418510

OBJECTIVE

- Seeking for a challenging and progressive job with an esteemed organizationOffering Good Future.

EXPERIENCE

- *At Present working as a Safety Warden at Shell Pakistan (Sep 2022 onwards..)*
 - *Customer Safety*
 - *Customer Care*
 - *Fuel Station Monitoring*
- *Worked as a Business Development Officer (BDO) at Telenor Bank/Telenor Pakistan (April 2022 to Sep 2022)*
 - *Agents/Retail Development*
 - *Throughput Increase*
 - *MWA Creations*

QUALIFICATION

Degree/Certificate	Passing Year	Board/University
B.B.A	(continue)	University Of Sindh
H.S.C	2018	B.I.S.E Hyderabad
S.S.C	2016	B.I.S.E Hyderabad

PERSONAL INFORMATION

- **Father's Name:** Muhammad Babar Khan
- **Surname** : Pathan
- **Date of Birth** :18_11_1999
- **Religion** : Islam
- **Nationality** : Pakistani
- **CNIC No.** : 41302-1885720-9
- **Marital status** : Single
- **Domicile** : Hyderabad

COMPUTER SKILLS

- *Ms Office*

LANGUAGES

- Urdu, English



PAKISTAN National Identity Card

ISLAMIC REPUBLIC OF PAKISTAN



Name
Muhammad Hasnain Khan

محمد حسنین خان



Father Name
Muhammad Babar Khan

محمد بابر خان



Gender: M Country of Stay: Pakistan

Identity Number: 41302-1885720-9 Date of Birth: 18.11.1999

Date of Issue: 07.06.2018 Date of Expiry: 07.06.2028

Holder's Signature



41302-1885720-9

موجودہ پتہ: مکان نمبر 24، علقہ گرونگر تالاب نمبر 3 فقیر کا
پٹنہ حیدرآباد شہر، ضلع حیدرآباد

مستقل پتہ: مکان نمبر 24، علقہ گرونگر تالاب نمبر 3 فقیر کا
پٹنہ حیدرآباد شہر، ضلع حیدرآباد

502611102492

Usman H. Mehmood
Registrar General of Pakistan

گمشدہ کارڈ ملنے پر قریبی لیو بکس میں ڈال دیں