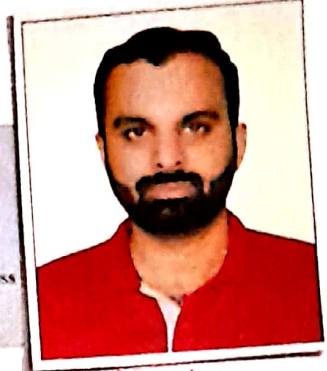


**Application for Employment with CTC**

**Instructions**

- Read the whole form carefully before starting to fill it in.
- This form should be completed in ink, in candidate's own handwriting.
- Attach copies (not originals) of all testimonials and certificates. A copy of CV and CNIC is mandatory.
- If space provided in the form for any particular information is inadequate, please attach additional sheets.
- If any information is given in this form is subsequently found to be incorrect, it will be construed as a gross misconduct, liable to be punished by instant dismissal and other disciplinary action as may be appropriate to the nature of misstatement.



صرف دفتر ہی استعمال کے لئے (سی ٹی سی سٹاف کی جانب سے پُر جائے گا) (For official use only to be filled by CTC Staff)

عہدہ کا نام جس کے لئے درخواست دی گئی: (Position applied for) Safety Walton  
منتخب ہونے پر تعیناتی تربیت کی متوقع تاریخ: (سال/مہینہ/دن) 13-10-2022  
(Expected Date of Induction Training if selected)

**1- ذاتی معلومات (Personal Information)**

|       |  |   |
|-------|--|---|
| 1.1   | مکمل نام (Full Name)   | عاطف منظور  |
| 1.2   | شناختی کارڈ نمبر (CNIC No.)  | 35202-4312238-3   |
| 1.3   | دیگر شناختی نمبر (شناختی کارڈ نمبر نہ ہونے کی صورت میں)<br>(Other Identification number if CNIC is not available)                          | 35202-1731924-7   |
| 1.4   | تاریخ پیدائش (سال/مہینہ/دن)<br>(Date of Birth (YYYY/MM/DD))  | 06-08-1991  |
| 1.4.1 | تاریخ پیدائش کا جائزہ لیں (کسی ایک پر نشان لگائیں)<br>(Check any One)<br>تاریخ پیدائش کا جائزہ لیں (کسی ایک پر نشان لگائیں)<br>(Check DOB) | <input checked="" type="checkbox"/> دن، مہینہ، سال معلوم ہے (Day, Month, Year Available)<br><input type="checkbox"/> صرف سال معلوم ہے (Only Year available)<br><input type="checkbox"/> تاریخ پیدائش معلوم نہیں (DOB not Mentioned) |
| 1.5   | والد/شوہر/خوئی رشتہ دار کا نام<br>(Father's/Husband Name/ Name of i.e. Next Kin)   | منظور احمد  |
| 1.6   | امیدوار کے ساتھ رشتہ<br>(Relationship with Applicant)  | باپ   |
| 1.7   | ازدواجی حیثیت<br>(Marital Status)  | شادی شدہ  |
|       | صنف<br>(Gender)  | مرد   |
|       | قبیلہ<br>(Tribe)   | چوہدری  |
|       | ذات<br>(Ethnicity)   | آرائش   |
|       | زبان<br>(Language)   | اردو  |
| 1.8   | مکمل پتہ<br>(Permanent Address)  | حلقہ حسین شہریت، علی پارک، اچھرہ، لاہور   |
|       | ضلع یا یونین کونسل<br>(District and Union Council)   | لاہور   |
| 1.9   | موجودہ پتہ<br>(Present Address)  | حلقہ حسین شہریت، علی پارک، اچھرہ، لاہور   |
| 2.0   | رابطہ کی تفصیل<br>(Contact Detail)   | موبائل نمبر: 0322-1179500 (Mobile)<br>آفس نمبر: (Office)<br>ای میل: Atifmanzoor@gmail.com (E-mail)  |
| 2.1   | آخری تعلیمی سند<br>(Last Qualification)  | انسٹریٹ   |

2- تعلیمی قابلیت (Qualification)

(List all your academic and technical qualifications, starting with school certificate (Matriculation))

تمام تعلیمی و فنی قابلیت کی تاریخوں کی نام سے تحریر (میٹرک سے شروع کریں)

| گریڈ/ڈویژن<br>(Grade/Division) | اہم مضامین<br>(Major Subjects)                    | سرٹیفکیٹ حاصل کردہ ڈگری<br>(Certificate/<br>Degree Obtained) | ادارہ<br>(Institution)           | سال<br>(Year) |
|--------------------------------|---|--|----------------------------------|---------------|
| D                              | جنرل سائنسز، ایجوکیشن                             | میٹرک  | پرائیویٹ                         | 2007 - 2009   |
| D                              | اسلامیات، اختیاری                                 | انٹرمیڈیٹ  | پرائیویٹ                         | 2009 - 2011   |
| Pass                           | Principles of Security Training<br>camera operate | Security Guard<br>CCTV                                       | City and Guide<br>City and Guide | 2016<br>2019  |

3- موجودہ ملازمت (Present Employment)

(Give details of your present employment. (If you are currently unemployed, give these details in respect of the last employment held by you).

اگر آپ فی الحال بے روزگار ہیں، تو گزشتہ ملازمت کی تفصیلات فراہم کریں

|                              |                                       |                               |     |
|------------------------------|---------------------------------------|-------------------------------|-----|
| PTCH                         | (Name of Employer)                    | آرکائیو                       | 3.1 |
| OPPOSITE GPO OFFICE Mallroad | (Employer's Address)                  | آرکائیو                       | 3.2 |
| 04-08-2021                   | (Date of Joining)                     | تاریخ ترقی                    | 3.3 |
| FS A                         | (Your Last Job Title)                 | آخری عہدہ                     | 3.4 |
| Marketing                    | (Main Duties)                         | اہم ذمہ داریاں                | 3.5 |
| Haris Saleem                 | (Name & Title of your Immediate Boss) | بچاؤ آفیسر کا نام اور عہدہ    | 3.6 |
| Marketing Manager            | (Gross Monthly Pay)                   | مجموعی ماہانہ عہدہ (روپے میں) | 3.7 |
| 25000/-                      |                                       |                               |     |

4- سابقہ کام کا تجربہ (Past Work Experience)

(List all the previous jobs held by you, starting from the earliest).

آپ کی تمام سابقہ ملازمتوں کی فہرست کی تفصیل، آخری ملازمت سے شروع کریں

| اہم ذمہ داریاں<br>(Main duties performed by you) | عہدہ<br>آخری عہدہ جب ملازمت چھوڑی<br>(Position held by you<br>when you left this employer) | آرکائیو اور پتہ<br>(Employer's Name & Address) | دورانیہ<br>سن - مہینہ - سال - دن - مہینہ - سال<br>(From/To)<br>(D/M/Y to D/M/Y) |
|--|--|--|---|
| OFFICE WORK                                      | OFFICE WORK  | Swedish College<br>184 Shadman II, Lahore      | 2012-2014<br>1-05-2012 -<br>08-08-2014  |
| Security   | CCTV<br>operator   | Star security service<br>Dubai                 | 2014-2022<br>08-01-2014-<br>31-01-2020  |
| CCTV<br>operator                                 | CCTV<br>operator   | Transquad<br>Dubai                             | 2020-2021<br>14-02-2020<br>21-03-2021   |

(References) 5-حوالہ جات

Give details of References, not related to you by blood or marriage, who can vouch for your character and work experience. آپ کے حوالہ جات (3) حوالہ جات دیں جن کا تعلق آپ کے کسی نوبی رشتاری سے نہ ہو، بلکہ آپ کے کاروبار کام کے حوالہ جات ہوں۔

|     |                               |   |
|-----|-------------------------------|---|
| 5.1 | پہلا حوالہ<br>Referee         | Full Name<br>Hafiz M. Hammad Saleem<br>Full Address<br>114, Clifton colony Shuja road Lahore<br>(Contact Number)<br>0302-9239918<br>Nature of association<br>with you<br>Work colleague |
| 5.2 | دوسرا حوالہ<br>Second Referee | Full Name<br>Muhammad Ahmad<br>Full Address<br>114, Clifton colony Shuja road<br>(Contact Number)<br>0303-9002366<br>Nature of association<br>with you<br>Work colleague                |
| 5.3 | تیسرا حوالہ<br>Third Referee  | Full Name<br>Rana Hashim<br>Full Address<br>964 Nizam Block, Lahore<br>(Contact Number)<br>0321-4344831<br>Nature of association<br>with you<br>Work colleague                          |

(General Information) 6-عمومی معلومات

|     |   |                                  |
|-----|---|----------------------------------|
| 6.1 | کیا آپ کو کوئی معذوری یا بیماری تو نہیں ہے، اگر ہاں تو تفصیل بتائیں<br>Do you suffer from any serious ailment or disability? If so, give details.   | No                               |
| 6.2 | کیا آپ کبھی کسی کام کے سلسلے میں مجرم تو قرار نہیں پائے، اگر ہاں تو تفصیل بتائیں<br>Have you ever been tried or convicted for any crime? If so, give full details.  | Nil                              |
| 6.3 | آپ کے خیال میں درخواست سے متعلق کوئی ایسی معلومات جو اس فارم میں موجود نہیں آپ ہمیں بتا سکتے ہیں۔<br>Give any other information not covered by this form which in your opinion is relevant to your application. | No                               |
| 6.4 | اگر ہم آپ کو پنے ادارے میں کام کرنے کے لئے بلائیں، آپ کتنے عرصہ میں ہمارے ساتھ کام کر سکتے ہیں؟<br>If an offer is made to you, how soon can you join to us?   | As soon as possible              |
| 6.5 | آپ کی متوقع تنخواہ اور دیگر فوائد کی کیا امید رکھتے ہیں؟<br>What are your salary and benefits expectations?   | 40,000/- (As per company Policy) |

(Suitability to the Position) 7-عہدہ کی موزونیت


(Briefly explain why you consider yourself suitable for the position you have applied for).

آپ کے خیال میں آپ کیوں اس عہدہ کے لئے زیادہ موزوں ہیں؟

I believe that my knowledge, attribute, skills, working experience and inspiration that the position required make me suitable candidate for this post.

درخواست گزار کا حلف نامہ

میں تصدیق کرتا ہوں کہ اوپر دی گئی تمام معلومات میرے علم اور یقین کے عین مطابق ہیں، درست اور مکمل ہیں، بعد میں کسی بھی معلومات کے غلط ہونے کی صورت میں تادیبی کارروائی کی ذمہ داری قبول کرتا ہوں۔  
I confirm and certify that the information given above is true, correct and complete to the best of my knowledge and belief. I accept responsibility for any misstatement that be subsequently discovered.

  
امیدوار کے دستخط  
(Candidate's Signature)

تاریخ (Date) 13-10-2022



**CHIP Training & Consulting (Pvt). Ltd**  
**Declaration Form of Candidate for Residential Address**  
(To be filled & signed by Candidate)

|                                |  |                       |
|--------------------------------|--|-----------------------|
| Name of Candidate as per CNIC; | Alif Manzoor   |                       |
| S/D/W of;                      | Manzoor Ahmad  |                       |
| CNIC NO;                       | 3 5 2 0 2 4 3 1 2 2 3 8 3  |                       |
| Position Applied;              |  |                       |
| Permanent address as per CNIC; | House No;  | 12-6                  |
|                                | Street #;  | 26-A Hussain Street   |
|                                | Mohallah;  | Ali Park, Ichra       |
|                                | Village;   | Nil                   |
|                                | Sector/UC;   | 106                   |
|                                | Town /Tehsil;  | Samnabad              |
|                                | District   | Lahore                |
|                                | Current Residential Address:<br><br>(Kindly don't fill this section if permanent and residential addresses are same) | House No;             |
| Street#                        |  |                       |
| Mohallah;                      |  |                       |
| Village;                       |  |                       |
| Sector/UC                      |  |                       |
| Town /Tehsil;                  |  |                       |
| District                       |  |                       |
| Signature & Date:              |  | Date of Form Filling; |
|                                | 13-10-2022   |                       |



### Disclosure of Relationship Form

(To be filled by Candidate)

I Atif Manzoor S/D/W/O Manzoor Ahmad Holding CNIC  
35202-452238-3 Resident of Ichhra,  
UC 106, Tehsil Lahore, District  
Lahore Candidate for the position of  
Safety Walton with CHIP Training & Consulting (Pvt.) Ltd. under its  
third party contract for PTPP project, do hereby declare as under:

1. That none of my blood/close relations which may include inter alia parents, brother, sister, husband, wife, spouse, children, maternal and paternal uncle, aunt, niece, nephew, brother/father/mother/sister-law or any other relationship which could come into the standard definition of "blood/close relation" is employed under PTPP project in the same district or PTPP or CTC offices in the same province where I am candidate for this position.
2. That if selected for this position, I shall be bound to declare - during the course of my employment - any of my above said relationship if the same joins PTPP, CTC or/and WHO to CTC at the earliest.
3. The following blood/close relations (as mentioned in article 01 above) are employed within PTPP CTC or WHO as of the date mentioned below:

| Name | Designation | Organization | Province/District | UC | Relationship |
|------|-------------|--------------|-------------------|----|--------------|
| Nil  | -           | -            | -                 | -  | -            |
| Nil  | -           | -            | -                 | -  | -            |
| Nil  | -           | -            | -                 | -  | -            |

**Declaration:** I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Signature:

Date:



## DECLARATION FORM

(TO BE FILLED BY THE EMPLOYEE)

I Atif Manzoor S/D/W/O Manzoor Ahmad, holding CNIC 35202-4312238-3, Resident of Ichhra, Lahore, UC 106, Tehsil Lahore, District Lahore. Employee for the position of Safety Walton With CHIP Training & Consulting (Pvt) Ltd under its third party contract for PTPP Project, do hereby declare as under:

1. That, I have not enrolled myself in any program in any college/university which comes under the category of regular studies and that currently I am not taking any regular classes.
2. That, I am not employed by any government department or private organizations neither have I any private business registered in my name nor am active partner in family business.
3. I shall be bound to declare - during the course of my employment - any of the above mentioned scenarios.
4. If found making a false or misleading statement when applying for this position with the company, I will be liable to instant dismissal, without benefits, on discovery of such falsehood or misrepresentation.

The following are the details of my regular studies or dual job, if any:

| Name | Regular Student Of | Department/ Institute Name | Working as employee with (Govt/Private) | Department/ Organization name | Private business, if any | Any other part time job |
|------|--------------------|----------------------------|---|-------------------------------|--------------------------|-------------------------|
| Nil  | -                  | -                          | -                                       | -                             | -                        | -                       |
| Nil  | -                  | -                          | -                                       | -                             | -                        | -                       |
| Nil  | -                  | -                          | -                                       | -                             | -                        | -                       |

**Declaration:** I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Signature

Date:

13-10-2022

**Bank Account Required Information Form**

| Sr. No | Particulars         | Details   |                  |
|--------|---------------------|---|------------------|
|        |                     |   |                  |
| 1      | Name (as per CNIC)  | Atif Manzoor  | Date: 13-10-2022 |
| 2      | Father/Husband Name | Manzoor Ahmad   |                  |
| 3      | Relation            | Married   | Son              |
| 4      | Mother First Name   | Nadra Manzoor   |                  |
| 5      | Date of Birth       | 06-08-1991  |                  |
| 6      | CNIC No.            | 35202-4312238-3   |                  |
| 7      | CNIC Expiry Date    | 14-03-2031  |                  |
| 8      | Mobile              | 0322-1179500  |                  |
| 9      | Home Address        | 26-A Hussain street,<br>H.No. 12-b, Ali Park<br>Ichra, Lahore |                  |

Signature: \_\_\_\_\_

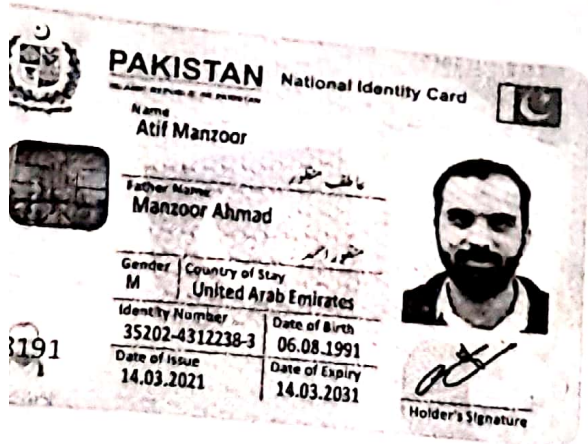
Name:- ATIF Manzoor.

Bank name:- MCB

Branch:- Samanabad

IBAN:- PK66MUCB

Account #- 1331471531008127



## ATIF MANZOOR

**Address:** 26-A Hussain Street, House #  
12-B, Ali Park, Ichra, Lahore.  
**Contact No:** +92 322 1179500  
**Email:** atifmanzoor463@gmail.com  
**Languages:** Proficient English & Urdu  
**Marital Status:** Married

th-oriented organization and offer my education, progress and prosperity of the company. With Make It Happen attitude & hard work, my services and intellect will contribute positively towards the success of the company.

### SKILLS & EXPERTISE

- Customer Services and Conflict Resolution
- Selling and Purchasing through CRM
- Interpersonal Communication & Team Player
- Meeting Project Scope within given timelines and Cost
- Project Coordination & Management

### SOFTWARE & TOOLS

- Microsoft Office (MS Word, Power Point & MS Excel)
- Vicedial

### EDUCATION

- Matric 2009
- I.Com 2011

### WORK EXPERIENCE

- **In PTCL (2021-Present)**  
As Filed Sales Associate.
- **CCTV Operator at Star Security LLC (Abu Dhabi) (2014 - 2021)**  
Monitoring and Assigning security duties, coordinating with the security and administration and reporting surveillance from Control Room.
- **Office Administrator at Swedish College (2012 - 2014)**  
Welcoming and directing staff and guests, managing Clerical and Administrative duties and Answering Phones and responding to Emails and Queries.



بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

7476

Serial No. \_\_\_\_\_

Roll No. 219771

Enrolment No. 00610-21105-2007



## BOARD OF INTERMEDIATE & SECONDARY EDUCATION, LAHORE

Secondary school \_\_\_\_\_ ANNUAL Examination \_\_\_\_\_ 2009

\_\_\_\_\_ HUMANITIES Group

Certified that ATIF MANZOOR

son/daughter of MANZOOR AHMAD

School/District LAHORE

Date of Birth 06/08/1991 (SIXTH AUGUST

One thousand nine hundred and NINETY ONE) has passed the

Secondary School Examination, Conducted by this Board in FULL as a PRIVATE

candidate. He/She offered the subjects and obtained the marks as follows.

| Sr.No.                   | Subject                       | MARKS                          |          |
|--------------------------|-------------------------------|--------------------------------|----------|
|                          |                               | Maximum                        | Obtained |
| 1.                       | URDU                          | 150                            | 57       |
| 2.                       | ENGLISH                       | 150                            | 60       |
| 3.                       | ISLAMIYAT                     | 75                             | 25       |
| 4.                       | PAKISTAN STUDIES (COMPULSORY) | 75                             | 37       |
| 5.                       | MATHEMATICS (COMPULSORY)      | 150                            | 55       |
| 6.                       | GENERAL SCIENCE               | 150                            | 58       |
| 7.                       | EDUCATION                     | 150                            | 93       |
| 8.                       | ISLAMIYAT (ELECTIVE)          | 150                            | 70       |
| TOTAL MARKS (In Figures) |                               | 1050                           | 455      |
| (In Words)               |                               | <u>FOUR HUNDRED FIFTY-FIVE</u> |          |

External Grade

D

Internal Grade

Lahore AUGUST 01, 2009.



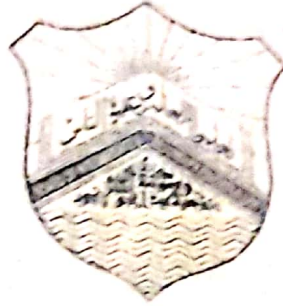
SECRETARY

4596

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ

Serial No. 258229

Roll No. 127860



# BOARD OF INTERMEDIATE & SECONDARY EDUCATION, LAHORE

Intermediate SUPPLEMENTARY Examination 2011

COMMERCE Group

Certified that ATIF MANZOOR  
 Son/Daughter of MANZOOR AHMAD  
 Registered No. 00991-2102-2009  
 College/District LAHORE

has passed the Intermediate Examination, conducted by this Board in PARTS as a

PRIVATE

candidate. He/she offered the subjects and obtained the marks as follows:

| Sr.No.                   | Subject                              | MARKS                                |          |
|--------------------------|--------------------------------------|--------------------------------------|----------|
|                          |                                      | Maximum                              | Obtained |
| 1.                       | URDU                                 | 200                                  | 66       |
| 2.                       | ENGLISH                              | 200                                  | 60*      |
| 3.                       | ISLAMIC EDUCATION                    | 50                                   | 17       |
| 4.                       | PAKISTAN STUDIES                     | 50                                   | 26       |
| 5.                       | PRINCIPLES OF ACCOUNTING             | 200                                  | 102      |
| 6.                       | PRINCIPLES OF ECO. & COMMERCIAL GEO. | 150                                  | 75       |
| 7.                       | PRINCIPLES OF COMMERCE & BANKING     | 150                                  | 57       |
| 8.                       | BUSINESS MATHEMATICS & STATISTICS    | 100                                  | 52       |
| TOTAL MARKS (In Figures) |                                      | 1100                                 | 455      |
| (In Words)               |                                      | <u>FOUR HUNDRED FIFTY-FIVE ONLY.</u> |          |

\* QUALIFIED UNDER RULE 12 (CONCESSIONAL MARKS).

External Grade : D

Result Declared On JANUARY 31, 2012.



SECRETARY



**SWEDISH GROUP OF TECHNICAL INSTITUTES OF PAKISTAN**

184- Shadman II Lahore Tel: 042-35970600 Fax:92-42-37589499 E : pmswedish@yahoo.com

November 5, 2013

**To whom it may concern:**

This is to certify that Mr. Atif Manzoor residing at Hussain St, Ali Park, Ichara – Lahore was working with Swedish Group of Technical Institutes as Office Assistant from 1<sup>st</sup> May 2011 to till dated. During his tenure with the company he was found to be sincere and hardworking.

The management wishes him good luck for his future endeavor.

Sincerely,

Chairman  
Swedish Group of Technical Institutes



71460

**City & Guilds**

International award for Security Personnel

is awarded to  
**Atif Manzoor Manzoor Ahmad**

who attended  
**Dubai Police Academy**

and was successful in the following 4 modules

|   |      |
|---|------|
| Roles and responsibilities of Security Personnel  | Pass |
| Key activities of Security Personnel  | Pass |
| Responsibilities of Security Personnel for Health and Safety and Dealing with Emergencies | Pass |
| Communication and customer care for Security Personnel                                    | Pass |

Awarded 31 May 2016

310515/188751/744793/RG001525/IM05/GBM1

550172006/9720

Chris Jones  
Director-General  
The City and Guilds of London Institute

Director  
Dubai Police Academy

CGI



The City and Guilds of London Institute Number 1078 and Incorporated by Royal Charter 1405



مركز تدريب الكوادر الأمنية  
SECURITY CADRE TRAINING CENTRE

## Certificate of Training

SIRA-CO-07-1-1

Is awarded to

**Atif Manzoor**

for successfully completing the Security Systems Operator Course

at the Security Cadre Training Centre – Dubai

For the period: 20th -22nd January 2019

06081991/9950-99/847253/M/AKU0693 /CO1149



Ahmed Ismaeil Alblooshi  
Centre Director



City & Guilds | Accredited  
Programme

847253/20256



RN: SSSD/2020/EC/D1700  
Date: 05-02-2020

### EXPERIENCE CERTIFICATE

This is to certify that Mr. Atif Manzoor holder of Pakistani passport vide No. BH0712382 worked as Security Guard in our organization from 08.01.2014 to 31.01.2020 with our entire satisfaction.

During his tenure with us, we found him a sincere, honest, hardworking and a dedicated employee with professional attitude and good knowledge in his assigned responsibilities.

He is amiable in nature and character as well. We have no objection to allow him in any better position and there are no liabilities in our company against him.

We wish him every success in his future endeavors.

Regards,

Anil Kumar  
Security Manager

