

Application for Employment with CTC

Instructions

- Read the whole form carefully before starting to fill it in.
- This form should be completed in ink, in candidate's own handwriting.
- Attach copies (not originals) of all testimonials and certificates. A copy of CV and CNIC is mandatory.
- If space provided in the form for any particular information is inadequate, please attach additional sheets.
- If any information is given in this form is subsequently found to be incorrect, it will be construed as a gross misconduct, liable to be punished by instant dismissal and other disciplinary action as may be appropriate to the nature of misstatement.

Affix a recent pass-port sized Colour photograph here

(For official use only to be filled by CTC Staff) صرف دفتر ہی استعمال کے لئے (صرف سیٹاف کی جانب سے بھرا جائے گا)

..... (Position applied for) عہدہ کا نام جس کے لئے درخواست دی گئی ہے:
..... منتخب ہونے پر تعیناتی تربیت کی متوقع تاریخ: (سال/مہینہ/دن)
..... (Expected Date of Induction Training if selected)

1- ذاتی معلومات (Personal Information)

Naveed Khan	(Full Name) مکمل نام	1.1
61101-2562401-1	(CNIC No) شناختی کارڈ کا نمبر	1.2
	(Other Identification number if CNIC is not available) دیگر شناختی نمبر (شناختی کارڈ میسر نہ ہونے کی صورت میں)	1.3
Nil		
1989 / 02 / 01	(Date of Birth) تاریخ پیدائش (سال/مہینہ/دن) (YYYY/MM/DD)	1.4
<input type="checkbox"/> تاریخ پیدائش معلوم نہیں (DOB not Mentioned) <input type="checkbox"/> صرف سال معلوم ہے (Only Year available) <input checked="" type="checkbox"/> دن، مہینہ، سال معلوم ہے (Day, Month, Year Available)	(Tick any One) (Check DOB)	1.4.1
Muhammad Aslam Khan	(Father's/Husband Name/ Name of i.e. Next Kin) والد، شوہر، خونی رشتہ دار کا نام	1.5
Father	(Relationship with Applicant) امیدوار کے ساتھ رشتہ	1.6
Married	(Marital Status) ازدواجی حیثیت	
Male	(Gender) صنف	
Marwat	(Tribe) قبیلہ	1.7
Pashtun	(Ethnicity) ذات	
Pushto	(Language) زبان	
District Lalki Marwat village Tajori	(Permanent Address) مکمل پتہ	1.8
District Lalki Marwat UC Tajori	(District and Union Council) تحصیل یا یونین کونسل	
District Lalki Marwat UC Tajori	(Present Address) موجودہ پتہ	1.9
(Residence) رہائش: 0346-8861086 (Mobile) موبائل	(Contact Detail) رابطہ کی تفصیل	2.0
(E-mail) ای میل		
(Office) دفتر		
Master of Public Health	(Last Qualification) آخری تعلیمی سند	2.1

2- تعلیمی قابلیت (Qualification)

(List all your academic and technical qualifications, starting with school certificate (Matriculation))

تمام تعلیمی و فنی قابلیت کی ان کی فہرست لکھیں (میٹرک سے شروع کریں)

گریڈ/ڈویژن (Grade/Division)	اہم مضامین (Major Subjects)	سرٹیفکیٹ حاصل کردہ گری (Certificate/ Degree Obtained)	ادارہ (Institution)	سال (Year)
A	Biology	Science	Bannu	2005
B	Chemistry	Science	Peshawar	2007
B3	Economic Development Studies	B.A Development Studies	Allahabad	2010
C			BZA university	2012
B		MPH	Qomul university	2018

3- موجودہ ملازمت (Present Employment)

(Give details of your present employment. (If you are currently unemployed, give these details in respect of the last employment held by you).)

آپ کی تازہ ترین ملازمت کے بارے میں جو ملازمت کی تفصیلات فراہم کریں

WHO	(Name of Employer)	آپ کا نام	3.1
DPCR Lalaki Marwat	(Employer's Address)	آپ کا پتہ	3.2
01-02-2021	(Date of Joining)	تاریخ ترقی	3.3
07-03-2023	(Your Last Job Title)	آخری عہدہ	3.4
Monitoring and Supervision	(Main Duties)	اہم ذمہ داریاں	3.5
Dr-waleed Farooq	(Name & Title of your Immediate Boss)	آپ کے فوری سربراہ کا نام و عہدہ	3.6
40,000	(Gross Monthly Pay)	مہینہ وار عہدہ (روپے میں)	3.7

4- سابقہ کام کا تجربہ (Past Work Experience)

(List all the previous jobs held by you, starting from the earliest).

آپ کی تمام سابقہ ملازمتوں کی فہرست کی تفصیلات آخری ملازمت سے شروع کریں

اہم ذمہ داریاں (Main duties performed by you)	عہدہ آخری عہدہ وجہ ملازمت چھوڑنے (Position held by you when you left this employer)	آپ کا نام اور پتہ (Employer's Name & Address)	دورانیہ سن، مہینہ، سال، تاریخ سے (From/ To) (D/M/Y to D/M/Y)
Monitoring and Supervision	UCSP	CTC WHO	2 years
Monitoring and Supervision	UCPO	CTC	3 years
Communication and Mobilization	UCESO	CTC	5 years 19 days

5-حوالہ جات (References)

آپ کم از کم تین (3) حوالہ جات دیں، جن کا تعلق آپ کے کسی کوئی ایٹھادی سے 7 سے رشتہ سے نہ ہو، بلکہ جو آپ کے کردار اور کام کے تجربے سے واقف ہو۔
Give details of 3 references, not related to you by blood or marriage, who can attest for your character and work experience.

Dr - Waleed Farooq DPCR Lakki Marwat 0313-900405 Supervisor - IO	(Full Name) مکمل نام (Full Address) مکمل پتہ (Contact Number) رابطہ نمبر (Nature of association with you) آپ کے ساتھ کام کی نوعیت	5.1 پہلا حوالہ First Reference
Dr - irfan ullah DPCR Di-Ichan 0315-2226022 Supervisor - IO	(Full Address) مکمل نام (Full Address) مکمل پتہ (Contact Number) رابطہ نمبر (Nature of association with you) آپ کے ساتھ کام کی نوعیت	5.2 دوسرا حوالہ Second Reference
Dr - Manzoor DPCR Lakki Marwat 0333-9006602 Supervisor	(Full Name) مکمل نام (Full Address) مکمل پتہ (Contact Number) رابطہ نمبر (Nature of association with you) آپ کے ساتھ کام کی نوعیت	5.3 تیسرا حوالہ Third Reference

6-عمومی معلومات (General Information)

NO	6.1 کیا آپ کو کوئی معذوری یا بیماری تو نہیں ہے، اگر ہاں تو تفصیل بتائیں Do you suffer from any serious ailment or disability? If so, give details.
NO	6.2 کیا آپ کبھی کسی کام کے سلسلے میں مجرم تو قرار نہیں پائے، اگر ہاں تو تفصیل بتائیں Have you ever been tried or convicted for any crime? If so, give full details.
NA	6.3 آپ کے خیال میں درخواست سے متعلق کوئی ایسی معلومات جو اس فارم میں موجود نہیں آپ ہمیں بتا سکتے ہیں۔ Give any other information not covered by this form which in your opinion is relevant to your application.
immediately	6.4 اگر ہم آپ کو اپنے ادارے میں کام کرنے کے لئے بلائیں، آپ کتنے عرصے میں ہمارے ساتھ کام کر سکتے ہیں؟ If an offer is made to you, how soon can you join to us?
As per project policy	6.5 آپ کی متوقع تنخواہ اور دیگر فوائد کی کیا امید رکھتے ہیں؟ What are your salary and benefits expectations?

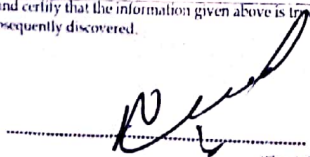
7-عہدہ کی موزونیت (Suitability to the Position)

Briefly explain why you consider yourself suitable for the position you have applied for.

آپ کے خیال میں آپ کیوں اس عہدہ کے لئے زیادہ موزوں ہیں؟
I have Ten (10) years experience in political programme. I worked as a UCCSO and vepo in that area.

درخواست گزار کا حلف نامہ

میں تصدیق کرتا ہوں کہ اوپر دی گئی تمام معلومات میرے علم اور یقین کے عین مطابق تھی، درست اور مکمل ہیں، بعد میں کسی بھی معلومات کے غلط ہونے کی صورت میں تادیبی کارروائی کی ذمہ داری قبول کرتا ہوں۔
I confirm and certify that the information given above is true, correct and complete to the best of my knowledge and belief. I accept responsibility for any misstatement that be subsequently discovered.


امیدوار کے دستخط
(Candidate's Signature)

08-03-2023
تاریخ (Date)



CHIP Training & Consulting (Pvt). Ltd
Declaration Form of Candidate for Residential Address
(To be filled & signed by Candidate)

Name of Candidate as per CNIC:	NAVEED KHAN	
S/D/W of;	Muhammad Aslam Khan	
CNIC NO:	6110125624011	
Position Applied:	UCPO Balchmal	
Permanent address as per CNIC:	House No:	District Lalki Marwat village and post office Tajori
	Street #:	
	Mohallah:	
	Village:	
	Sector/UC:	
	Town / Tehsil:	
	District	
Current Residential Address: <small>(Kindly don't fill this section if permanent and residential addresses are same)</small>	House No:	District Lalki Marwat village and post office Tajori
	Street#	
	Mohallah:	
	Village:	
	Sector/UC	
	Town / Tehsil:	
	District	
Signature & Date:	Date of Form Filling:	Signature of Applicant:
	08-03-2023	



Disclosure of Relationship Form

(To be filled by Candidate)

I Naveed Khan, S/D/W/O Mr. Aslam Khan Holding CNIC
61101-2562401-1, Resident of Lakki Marwat,
UC Tajori, Tehsil Ghazni, District
Lakki Marwat Candidate for the position of
UCPO with CHIP Training & Consulting (Pvt.) Ltd. under its
third party contract for PTPP project, do hereby declare as under:

1. That none of my blood/close relations which may include inter alia parents, brother, sister, husband, wife, spouse, children, maternal and paternal uncle, aunt, niece, nephew, brother/father/mother/sister-law or any other relationship which could come into the standard definition of "blood/close relation" is employed under PTPP project in the same district or PTPP or CTC offices in the same province where I am candidate for this position.
2. That, if selected for this position, I shall be bound to declare - during the course of my employment - any of my above said relationship if the same joins PTPP, CTC or/and WHO to CTC at the earliest.
3. The following blood/close relations (as mentioned in article 01 above) are employed within PTPP CTC or WHO as of the date mentioned below:

Name	Designation	Organization	Province/District	UC	Relationship

Declaration; I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Signature:

Date:

08-03-2023



DECLARATION FORM

(TO BE FILLED BY THE EMPLOYEE)

I Naveed Khan S/D/W/O M-Aslam Khan holding CNIC 61101-2562401-1 Resident, of Lakha Maxweta UC Tajura Tehsil Ghazni District Lakha Maxweta Employee for the position of UCPO With CHIP Training & Consulting (Pvt) Ltd under its third party contract for PTPP Project, do hereby declare as under:

1. That, I have not enrolled myself in any program in any college/university which comes under the category of regular studies and that currently I am not taking any regular classes.
2. That, I am not employed by any government department or private organizations neither have I any private business registered in my name nor am active partner in family business.
3. I shall be bound to declare - during the course of my employment - any of the above mentioned scenarios.
4. If found making a false or misleading statement when applying for this position with the company, I will be liable to instant dismissal, without benefits, on discovery of such falsehood or misrepresentation.

The following are the details of my regular studies or dual job, if any:

Name	Regular Student Of	Department/ Institute Name	Working as employee with (Govt/Private)	Department/ Organization name	Private business, if any	Any other part time job
			<i>Nil</i>			

Declaration: I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Signature

Naveed Khan

Date:

08-03-2023

Bank Account Required Information Form

Sr. No	Particulars	Details	
			Date:
1	Name (as per CNIC)	Naveed Khan	08-03-2023
2	Father/Husband Name	Muhammad Aslam Khan	
3	Relation	Father	
4	Mother First Name	Shadminda	
5	Date of Birth	01-02-1989	
6	CNIC No.	61101-2562401-1	
7	CNIC Expiry Date	16-11-2023	
8	Mobile	0346-8861086/0314-3136620	
9	Home Address	District Larkana village and post office Tajosi	

Signature: _____

Naveed Khan



CHIP TRAINING & CONSULTING

JOINING REPORT BY A NEW EMPLOYEE

Name of the Employee	Naveed Khan
Position appointed to	UCPO Balchmal
Department and/or Location of appointment	CHIP Training and consulting UC Balchmal
CNIC#	61101-2562401-1
CNIC Expiry Date	16-11-2030
Date of Joining	07-03-2023
Date and Ref. No. of appointment letter	07-03-2023
Supervisors Comments	
Supervisors Signature	