

AHMED KHALIL



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Hyderabad, Sindh Pakistan

To work in a dynamic challenging and mission critical environment and to achieve a suitable position to share the experience, knowledge and to accept any challenge in any corporate body of high repute.

PERSONAL INFORMATION

Date of Birth : 23-12-1998
Citizenship : Pakistan
Religion : Islam
Gender : Male
Marital status : Single
CNIC : 41303-6819243-3

EDUCATION

B.Sc (Pass) 2020

64.34% & 1st Division from University of Sindh, Jamshoro

Intermediate (Pre-Medical) 2018

64.72% & Grade "B" from Government Degree College, Tando Jam

Matriculation (Science) 2016

63.17% & Grade "B" from 380-Al-Aziz High School Mir Colony Tando Jam.

COURSES AND CERTIFICATES

- One year (January 2021 to January 2022) course of **English Shorthand and English Typewriting** from Govt Institute of Business and Commercial Education Tando Alhayar.
- Six months (March 2021 to September 2021) course of **Professional Computer Course** from MS Institute Tandojam.
- Four months (October 2017 to February 2018) course of **Computerized Accounting** from Naveed Academy Tando Jam under "Benazir Bhutto Shaheed Youth Development Program BBSYDP"

EXPERIENCE

- One year (from 2018 to 2019) working Experience as a **Computer Operator** at AVRA (Asees Virtual Reality Arena) Hyderabad.
- Six months (from November 2020 to April 2021) working Experience as **Data Analyst** at SA Data and Management Hyderabad.

COMPUTER SKILLS

- Basics of Computer
- Basics of Microsoft Office.
- Computer Typing
- Internet Browsing.
- Software update and installation
- Shorthand and Typing

LANGUAGES

- **English** Excellent
- **Urdu** Excellent
- **Sindhi** Excellent

EXTRACURRICULAR ACTIVITIES

- Reading
- Listening to Music,
- Cricket, and Traveling

REFERENCES

Will be provided on demand.