

[CTC – HRO – PTPP – Personal File Management – 7.8.5-u-040] [Personal File Check List – Jan 2020]

	CHIP Training & C	onsulting (Pvt) Ltd	
	Human Resour	ce Department	
Designation Safe		s Check List	
· ·	ty warden		
Name of Employee	Nasar igbal	Focal Person for file	
Area/ Site	1	management	
Date of Joining	علرك فلنك السيق	CNIC No	34302-97743199
are or soming	15-05-2023	Resignation/	, , , , , ,
	3 2023	Termination Date	

S No:	Documents	If Received (🗸)	Remarks (If Any)
1	Academic Credentials (verified by HEC)		
2	Experience Certificates		
3	Resume		
4	Employment Form		
5	Kinship Form		
6	Physical Verification Form		
7	Education and Dual Job Verification form		
8	Bank Detail Form		
9	Contract Letter In Hard Copy		
10	Security Clearance Form (If Applicable)		
11	Copy Of CNIC		
12	Passport size Photograph		
13	Sops Acknowledgement Form		
14	Joining Form		



Bank Account Information				
Name of Employee	Nasar-ighal			
Designation	Safety warden			
Union Council / Area	35/			
District / Agency	Hafizabad			
Contact No.	03008182701			
CNIC No.	34302-9774319-9			

Bank Account Title	Saving Accort
Bank Name	H-B.L
Bank Address	Grain Markeet Hafizabad
Bank Branch Code	0/83
Bank Account Number (With IBAN)	01837900682501

I will be responsible for the results occurring due to any mistake/error in the above information and there will be no liability on Chip Training and Consulting Pvt. Ltd for any dues/funds payable to me.

Employee Signature (Mandatory) Employee Thumb Impression (Mandatory)

Dated: 21-12-2023

Note:

Employee will provide the bank account maintenance certificate with this letter for next salary processing.

[CTC – HRO – PTPP – Personal File Management – 7.8.5-u-040] [Personal File Check List – Jan 2020]

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1 1 1 1		

CTC Focal Person	CTC HR Associate
Date	Date

[CTC – HRO – PTPP – Recruitment & Selection – 7.8.5-c-037] [Field Joining Form – Jan 2020]



CHIP TRAINING & CONSULTING

JOINING REPORT BY A NEW EMPLOYEE

Name of the Employee	Nasax inchal
Position appointed to	Safety Warden
Department and/or Location of	chip Training & consulting (CTC)
appointment	Gulberg Filling Station Faisalback
CNIC#	34302-9774319-9
CNIC Expiry Date	10-09-2031
Date of Joining	15-05-2023
Date and Ref. No. of appointment letter	
Supervisors Comments	
Supervisors Signature	

[CTC - HRO - NI - Recruitment & Selection - 7.8.6-d-003] [Locality Verification Form - Jan 2020]

Application for Employment with CTC

Instructions

- · Read the whole form carefully before starting to fill it in.
- This form should be completed in ink, in candidate's own handwriting.
- Attach copies (not originals) of all testimonials and certificates. A copy of CV and CNIC is mandatory.
- If space provided in the form for any particular information is inadequate, please attach additional sheets.
- If any information is given in this form is subsequently found to be incorrect, it will be constructed as a gross misconduct, liable to be punished by instant dismissal and other disciplinary action as may be appropriate to the nature of misstatement.

Affix a recent passport sized Colour photograph here

(For official use only to be fille	نال کے لئے (ی ٹی مٹانس کی جانب سے مجراجائےگا) d by CTC Staff	مرف دنتر كاسن
	ں کے لئے درخواست دگی گئ: (Position applied for)	عبد و کا نام جم
	ر تعینا آن زینه کی متوقع تاریخ: (سال رمییندردن)	
	(Expected Date of Induction Training i	f selected)
اتی معلومات (Personal Information)	j . 1	
لفرا متال	(Full Name) تعمل نام	1.1
34302-9774319-9	شاختی کارد کا نمبر (:CNIC No)	1.2
-	ر گیر شاختی نمبر (شاختی کار ذمیسر نه بونے کی صورت میں)	1.3
	(Other Identification number if CNIC is not available)	
05-05-1984	(Date of Birth (مال دميية بردن (مال دميية بردن) (YYYY/MM/DD)	1.4
ان مجینه سال معلوم ہے اس صرف سال معلوم ہے استان تی پیرائش معلوم نیس (DOB not (Only Year available) (Day, Month, Mentioned)	ارخٌ پیراَش کا جائزولیں (کس ایک پرختان کا کیم) (Check DOB) (Tick any One)	1.4.1
طيبه را ني (بيم)	(Father's/Husband Name/ والدرشو برم فوني رشته دار کان Name of i.e. Next Kin)	1.5
	(Relationship with Applicant) امیدوار کے ماتھ رشتہ	1.6
مین لایانت	(Marital Status) از دواجی دیثیت	
2/	صنف (Gender)	
Core	(Tribe) تبياي	1.7
ger.	(Ethnicity) زات	
Ui;- /2/	(Language) נוָט	
المعرض المرائل فرخال المحافظ فيروسكل مزرك لرك	(Permanent Address) يت	
تعقف فررشكل مناع حافظ آه	المنطع يايونين كونسل (District and Union Council)	1.8
Same	(Present Address) = 2012.5	1.9
(Residence) بابر 03008182701 (Mobile) بابر (E-mail) بابر (Office) بابر	(Contact Detail) رابط کی فصیل	2.0
c_1-&.	(Last Qualification) آخری تغلیمی سند	2.1

(Refe	بـحواله جات (rences	5		
Give details of 3 references, not related to you by blood or marriage, who can touch for your character and work experience	آپ کے کردارادر کام کے تجربے واتنہ	، جن کاتعلق آپ کے کسی فونی یا شادی سے جڑے رشتہ سے ندہ و، بکار جو	ن(۳)حواله جات دير	أبٍ كم از كم تم
(160013	(Full Name) ممل نام		T
out beview on jet Ule is is's	كالم و و تها	(Full Address)		3.1
0306-4855	9-1-	(Contact Number) رااط تمبر	First Referee	
70.0	Cun	(Nature of association بناتمه کام کی نوعیت with you)		
	1621/26	(Full Address) تعمل نام		
16/ Distreber Uliverin	25000	(Full Address) تعمل بينة	دوسرا حواليه	5.2
0345-117142		راط فمبر (Contact Number)	Second	
- 70, 12	(eve)	(Nature of association بناتحة كام كي نوعيت with you)	Referce	
	121 0	(Full Name) פאלט פֿר		
ل سیال جا فرط آا د	11 11 3 26	(Full Address)	تيراعاله	5.3
0322-3234		(Contact Number) را يأخبر	Third Referee	
V3 22-32-34-	652	(Nature of association آپ کے ساتھ کا م کی توعیت with you)	Keleree	
	رورس	with you)		
(General Informati	ایموی معلومات (ion	3		
<i>∧/0</i>		ری پایاری تونبیں ہے، اگر بال تو تفصیل بنائیں	كيا آپ دُولُ معذو	6.1
		erious ailment or disability? If so, give details.		-
№	Have you ever been tried o	کے سلسلے میں مجرم ہو قرارٹبیں یائے ،اگر ہاں و تفصیل بتا تحر or convicted for nav crime? If so, give full details	ليا آپ جي ڪي کام	6.2
. ~~	ربين آپ جمين بالطيخ رطتي بين-	خواست ہے متعلق کوئی ایسی معلومات جواس فارم میں موجود not covered by this form which in your opinior	ب کے خیال میں در	6.3
(Ficial)	ہمارے ساتھ کام کر یکتے ہیں؟ If an offer is made to you, he	دارے میں کا م کرنے کے لئے بلاکس ،آپ کتنے توصد میں ow soon can you join to us?	اُکرہم آپ کو ہے:ا	6.4
JUL 17 1300 1760	What are your salary and b	رویگرنواندگی کیاامیدر کتے ہیں؟ encfits expectations?	آپ کی متو تع ^{تن} خواداه	6.5
(Suitability to the Position	رعهده کی موز ونیت (nn	7		
(Briefly explain why you consider yourself suitable for the position you hav	re applied for).	ں اس عہدہ کے لئے زیادہ موزوں ہیں؟ ں اس عہدہ کے لئے زیادہ موزوں ہیں؟	ے نے خیال ہیں آ سے کیو	207
اور دو ار در کار کار کار کار کامل	10 (ac)	/ / //		· ·
800 58 cm 581 me U)	1,414	Jest 1 / 8 / 6 / 6	س کی	10
ESOUNG LIVEL	اور جس مار	ووں وکری کرے	ر مجھے (1
End cipa Jenisoff Continue	ر رسر درخواست گزار کا حلف	(1/10 W/1/1)	ر (مے	,,
ی محص معلومات کے خاط ہونے کی صورت میں تادیجی کا روائی کی فر سدداری تبول کرتا اوکرتی ہول	م محی، درست اورکمل ہیں، بعد میں ^{کس}	راو بردی عنی تمام معلویات میری خلم اور بیتین کے نیمین مطابق	ق کر تارکرتی ہوں ک	مِن تفيد
I confirm and certify that the information given above is true, correct and co that be sub-equently discovered.				

اميد واركة تخط (Candidate's Signature)

21-12-2023 Ext(Date)

TRAINING & CONSULTING

CHIP Training & Consulting (Pvt). Ltd <u>Declaration Form of Candidate for Residential Address</u> (To be filled & signed by Candidate)

Name of Candidate as per CNIC:	Nasan-igbal				
S/D/W of;	Muhammad Ismail				
CNIC NO:	3430297743199				
Position Applied:					
Permanent address as per CNIC:	House No:				
-	Street #:				
	Mohallah:	2010/11			
	Village:	ي د فروسي			
	Sector/UC:	35 / 12/2/2018			
	Town /Tehsil:	U Wer Sin			
,	District	ماند آبار			
Current Residential Address:	House No:				
(Kindly don't fill this section if permanent and	Street#	8:06			
residential addresses are same)	Mohallah:	موسیم یا رک			
<i></i>	Village:	فنعل) / الا			
	Sector/UC				
	Town / Tehsil:	sc/ Jie			
	District				
Signature & Date:	Date of Form Filling	: Signature of Applicant:			
Den ight	21-12-2023 Paright				



Disclosure of Relationship Form

OUNGULTING		(To be filled	by Candidate)			
1 Natali 3 4302:-92.7434.0 UC 35	• • • • • • • • • • • • • • • • • • • •	with C	CHIP Training & C	Consulting	Holding Claraction (Pvt.) Ltd. under	NIC Zazz tric o r it
sister, husband, of brother/father/m standard definition district or PTPP of 2. That, if see my employment WHO to CTC at the	wife, spouse, nother/sister- on of "blood, or CTC offices elected for thing any of my he earliest.	children, mat law or any of close relation in the same p is position, I s above said re	other relationship " is employed ur rovince where I as hall be bound to lationship if the s (as mentioned in a	al uncle, a which conder PTPF m candida declare - o same joins	aunt, niece, neph ould come into P project in the sa ate for this positio during the course s PTPP, CTC or/a	the ame on. e of
Name	Designation	Organization	Province/Distric t	UC	Relationship	
/	/					

Declaration; I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

Signature:

(Psw/19/10)

21-12-2-23

Date:



DECLARATION FORM

(TO	BE	FILL	ED	BY	THE	EMPI	OYEE
- 1					~ ~			

1 Nasar lyhol	,S/D/W/O M.	18 mail	holding
CNIC 34322-9-7-7/3/4-9, Res	sident of The	The Khexu Mu	tomal, UC
, Tehsil,	wali. Bhatlian	, District. H. A. Zala	Ty Employee for
the position of . Safety. Warders.	With CHIP Tra	aining & Consulting (Pvi	t) Ltd under its third
party contract for PTPP Project, do hereby	declare as under:		

- 1. That, I have not enrolled myself in any program in any college/university which comes under the category of regular studies and that currently I am not taking any regular classes.
- 2. That, I am not employed by any government department or private organizations neither have I any private business registered in my name nor am active partner in family business.
- 3. I shall be bound to declare during the course of my employment any of the above mentioned scenarios.
- 4. If found making a false or misleading statement when applying for this position with the company, I will be liable to instant dismissal, without benefits, on discovery of such falsehood or misrepresentation.

The following are the details of my regular studies or dual job, if any:

Name	Regular Student Of	Department/ Institute Name	Working as employee with (Govt/Private)	Department/ Organization name	Private business, if any	Any other part time job

Declaration: I do hereby solemnly affirm and declare that the information provided above is true and correct and nothing has been concealed therein.

21-12-202

Date:

[CTC - HRO - NI - Recruitment & Selection - 7.8.6-d-003] [Locality Verification Form - Jan 2020]

2- تعلیمی قابلیت (Qualification)

(List all your academic and technical qualifications, starting with school certificate (Matriculation)

تمام تلیمی و تنتیکی قابلیت کی اسناد کی فهرست تعیس (میٹرک سے شروع کریں)

گریم(ویژن (Grade/Division)	ا آیم مشایین (Major Subjects) عر	مرفیلیک رحاصل کردو ڈگری (Certificate/ Degree Obtained)	اوارو (Institution)	بال (Year)
A	vie cu	کافیاں میروک	2.60 /3 cis \$	سری 1001
D	آرکش	41-601	الحد حدال له لورد	2004
В	ا راد (سوي لوجي)	L1 id.	ينان لوشورس	2007

موجوده ملازمت (Present Employment)	3	
(Give details of your present employment. (If you are currently unemployed, give these details in respect of the last employment held by you).	يەروز گارېين، تو گزشته ما زمت كی تفسيلات فرانهم كري	اگرآپ فی الحال۔
الفرير في	(Name of Employer) (1827	3.1
عرف خرر ومثمل دائ مه خاص محصل منزى من عافقان	آجریا کمل پته (Employer's Address)	3.2
15-05-2023	تاریخ تعیناتی (Date of Joining)	3.3
سفي والحرين	(Your Last Job Title) آخری عبده	3.4
مانتران سنر الخرارات	(Main Duties) المهم ذمدواريال	3.5
المار حسن د سوم دائر	(Name & Title of your بازآ فيسر كانام اورعبده Immediate Boss)	3.6
1000 + 33000/-	(Gross Monthly (رویه مین Pay) (Pay)	3.7

(Pa	st Work Experience) 🦡	4_سابقه کام کا تج	
(List all the previous jobs held by you,	starting from the earliest).	پرست کی تفعیل،آخری ملازمت سے شروع کریں	آپ کی تمام سابقه لما زمتوں کی فر
ا آم ذمداریال (Main duties performed by you)	عهده آخری میروزب الازمت تیموزی (Position held by you when you left this employer)	آگرگانم اور پنة (Employer's Name & Address)	دورانیه دن مجید سال تادن مجید سال (From/To) (D/M/Y to D/M/Y)
كيز يجننك	سليزميخبر	المدينة لأفران الفرائن والمركن كان الدين	2016 62010
سميز آمير	سيز امنير	الميارين التوران الركاري	20/41-20
oviviv	win	استى درك الخرولى الرالئ	20/46201
كرار والماجل	أوادني أمريز	. مسعود سُلسًا على منز تعوال ا	2021-6202