

It is stated that Ms. Qutbiya has complained of inappropriate and disrespectful behaviour by AS Mirwise against her. She has therefore requested for a prompt action against him. Her request is enclosed herewith.

It is to bring to your attention that such behaviour of any team member against the other may create a toxic work environment and friction within the team, leading to poor performance. Therefore, prompt and strict action may be taken in order to create deterrence against such incidents in future.

Sincerely.

Fareeda Kakar.

UCPO - Kuchlak B.