

Leave Application Form

To

The UPEC Chairman

SUBJECT: Application for (Sick) Medical / Annual / wedding / Maternity / Domestic Umrah / Hajj / Emergency) Leave

Note: Circle the type of leave

Respected Sir/Madam,

It is stated that, I Fazilat Rauf working as UCPO in union council Nauthia Qadeem request for leave for a period of One days, starting from 30/3/19 to 31/3/19 on account of the subject cited above.

Name: Fazilat Rauf
Designation: UCPO
Union Council: Nauthia Qadeem

Comments from UPEC Chairman: -

The above leave request is hereby Endorsed/Recommended for approval, with the comments that the proposed leave will not affect the objective of the program and planned activities during the requested leave period.

Signature: [Signature]

Comments of AC/FC/HRO/DHCSO:

Signature: [Signature]

Approved
for one day
on 30/3/19.
30/3/19