

# Leave Application

## I. To be completed by the applicant:

Full Name	
Employee Code	A28a
CNIC #	10601715
Designation	1730114868214
Union council	A.S
Block	Sheikh Muhammadi Mattani

## LEAVE DETAILS:

Type Of Leave	Annual	Sick	Emergency	Other
Leave Requested For		# of Days	From	To:
		40	26-7-23	3-9-23
Brief Reason of Leave	Maternity Leave			

## CONTACT DETAILS

Address During Leave	With in cc
Mobile Number	03166939253

A28a  
Applicant Signature

Date 14-6-2023

Line Manager Signature

LLCDO  
Designation

Date 14-6-2023

UCPO Signature

Received

Date 14/6/2023

## Leave Policy:

- ❖ Annual Leave is earned each month.
- ❖ Maximum 5 Annual Leaves can be used per quarter. (3 months of each quarter)
- ❖ At the end of the Quarter, 50% of unused leaves will be carried forward to next quarter.
- ❖ If leave is for 6 or more days, then Sunday will also count as an annual leave.
- ❖ Leave cannot be taken during or less than 7 days before the campaign.
- ❖ If staff does not return from leave on agreed date, they can be terminated.

# USMAN CLINIC & MATERNITY HOME



ULTRASOUND

Patient Name Azka Date 27/11 Case No. \_\_\_\_\_

## FINDINGS

### OBSTETRICAL U/S

*Spk* Intra Uterine active foetus.

Foetal cardiac motions are detected.

Presentation: *R/Occip*

BPD *7.9cm*

FL: *5.5cm*

Placenta: *R/Occ*

Gestational age: *30w-00d*

EDD: *29-12-2022*

There is no ultrasonic evidence of foetal intra cranial anomaly.

Foetal stomach bubble, kidneys and urinary bladder are appreciated.

Placenta; Posterior in upper uterine segment.

Amniotic fluid is adequate.

## IMPRESSION

Signature \_\_\_\_\_

Sheikh Muhammadi Adda Shahbaz Baba Ziyarat. Cell: 0323-3123477 / 0331-3000700 / 0323-3135804