

People

# Leave Application

I. To be completed by the applicant:

|               |                 |
|---------------|-----------------|
| Full Name     | Ghazala Jabeen. |
| Employee Code | 10602781        |
| CNIC #        | 11201-8180818-4 |
| Designation   | AS              |
| Union council | Reqi            |
| Block         | CP4             |

LEAVE DETAILS:

|                       |           |    |       |         |           |         |       |   |
|-----------------------|-----------|----|-------|---------|-----------|---------|-------|---|
| Type Of Leave         | Annual    | -  | Sick  | -       | Emergency | ✓       | Other | ✓ |
| Leave Requested For   | # of Days | 05 | From: | 04/7/23 | To:       | 08/7/23 |       |   |
| Brief Reason of Leave | Emergency |    |       |         |           |         |       |   |

CONTACT DETAILS

|                      |             |
|----------------------|-------------|
| Address During Leave | J.Ro. Cpt   |
| Mobile Number        | 03130193125 |

  
Applicant Signature

4/7/23  
Date

  
Line Manager Signature

UCPO  
Designation

04/07/2023  
Date

  
UCPO Signature

04/07/2023  
Date

**Leave Policy:**

- ❖ Annual Leave is earned each month.
- ❖ Maximum 5 Annual Leaves can be used per quarter. (3 months of each quarter)
- ❖ At the end of the Quarter, 50% of unused leaves will be carried forward to next quarter.
- ❖ If leave is for 6 or more days, then Sunday will also count as an annual leave.
- ❖ Leave cannot be taken during or less than 7 days before the campaign.
- ❖ If staff does not return from leave on agreed date, they can be terminated.



WARD ADMISSION FORM

Admission No. / MRN

Adm No. 2023-16240

MRN. 2023-07-51577

Category. Sehat Card

Patient Information

NAME: MUZAMIL

Age: 11 yrs

Gender: M

Address - -

Cell # - 03339244353

Ward Information

Ward - Paeds Ward

Date & Time - 2023-07-03 09:49:04

Admission From - OPD

Referred From - Dr. Safiullah - Kuwait Teaching Hospital

Patient Attendant Information

Attendant Name - AjmalKhan

Cell # - -

Preliminary Diagnosis

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For other details regarding our services visit our website [www.kth.prime.edu.pk](http://www.kth.prime.edu.pk) - Or call us on 0915711418

نوٹ: ہر اکرم وارڈ کے اندر اپنی قیمتی اشیاء کی خود حفاظت کریں، بصورت دیگر ہسپتال انتظامیہ ذمہ دار نہیں ہوگا۔

OPD Consultation Form

So. 8/15

Name: HUZAMIL

Age: 11 Years

Gender: M

Address: Peshawar

Date: 03-07-23 09:12:57 AM

Consultant: Dr. Safiullah

Last Visit: --

Department: Paediatrics

MRN: 2023-07-51577

ORG: Open

Female Complaint: 2-333

|  |  |
|--|--|
| Rs 500<br>Hospital<br>Services<br>Paid | Rs 1000<br>Consultation<br>Fee<br>FREE |
|--|--|

اپنا MRN نمبر یاد رکھیں۔ اور دوبارہ آنے کی صورت میں یہ نسخہ ضرور ساتھ لائیں۔

Complaints:

شب کو تپ چھتا۔ ہسپتال میں شام کے وقت پہنچا اور تپ نہ اترتا۔ کچھ بخار آ رہا ہے۔ انکسٹریکٹ اور ایس ایچ ڈی کے ساتھ ساتھ ایس ایچ ڈی کے ساتھ ساتھ۔

High grade fever

Diagnosis:

Cut  
B/col

Relapse typhoid fever

Admit patient

Di

Comp

Lab

Blud  
C/S (S/S)

2) Mexnem 750-PR TAB in  
30mg/12

2) Prevac 30mg 1x 2x

2) Plabry 50mg 1x 2x

Syp ulceni 1 (SF x 30)

Syp Paracetamol 2 (TS)

ant's Signature

**TREATMENT SHEET**

Ward  Room  Bed  Hosp.No.   
 Patient Muzamil Weight 30.8kg Age 11y Sex M  
 Doctor Incharge Dr Saima

Diagnosis Enteric fever

| DATE TIME     | MEDICATIONS AND INSTRUCTIONS                            | DIET AND INVESTIGATIONS |
|---------------|---|-------------------------|
|               | Vital Record  |                         |
|               | Diet:   |                         |
|               | Treatment:  |                         |
| <u>3/7/23</u> | <u>Inj Maxnem 150mg IVx TDS</u><br><u>(in 30ml N/S)</u> |                         |
|               | <u>Inj Provas 30 ml IVx 5D</u>                          |                         |
|               | <u>Inj Plah 19 500ml IVx TDS</u>                        |                         |
|               | <u>Syp UPlenil 1 TBS x 3D</u>                           |                         |
|               | <u>Syp Panacel forte 2 TBS x 7DS</u>                    |                         |

# KUWAIT TEACHING HOSPITAL



## PAEDIATRICS / ICU DEPARTMENT

### Professors

• **Dr. Saima Ali**

MBBS, DCH, FCPS (Paeds)  
MHPE (Gold Medalist)

• **Dr. Saffiullah**

MBBS, MRCPCH (UK)  
MRCPS (Glasgow)

### Assistant Professors

• **Dr. Hameed Ullah**

MBBS, MRCPCH (UK)  
MRCPS (Glasgow)

• **Consultant**

**Dr. Intiaz Khan**

MBBS, DCH, MCPS (Paeds)  
PGPN (Boston USA)

• **Medical Officers**

**Dr. Aftab**

**Dr. Deedar Gul**

Bed No: \_\_\_\_\_

Patient's Name Muzamil D/O, S/O Ajmal

Age 11y Gender M D/A 3/7/23 D/D \_\_\_\_\_

Full Address Raji

MRN 51577 Admission # \_\_\_\_\_

Provisional / Final Diagnosis Enteric fever

General / Sehat / Private

**KUWAIT TEACHING HOSPITAL**

Abdara Chowk University Road, Peshawar - Pakistan. Ph: 091-5711417 / 091-5711418 / 091-5713488

PM's done by  
Dr. Qasim DMO  
3/7/23