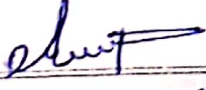



CHIP Training and Consulting (Pvt) Ltd

LEAVE APPLICATION FORM-PTPP Project

| SECTION 1: APPLICANT'S DETAILS | |
|--------------------------------|--------------------|
| Employee Name | Asif Khan |
| Designation | UCPO |
| CNIC No. | 11101-1963563-5 |
| District/UC | Bannul Takhti Khel |
| Leave application date | 20/11/2020 |

| SECTION 2: DETAILS OF LEAVE | |
|---|---|
| Reason of Leave Applied for (Tick in appropriate box) | |
| <input type="checkbox"/> Hajj | <input type="checkbox"/> Umrah/Ziarat |
| <input type="checkbox"/> Chillah, Tableegh, Ehtikaf | <input type="checkbox"/> Christmas, Diwali |
| <input type="checkbox"/> Study/Exams | <input type="checkbox"/> Maternity |
| <input type="checkbox"/> Family Wedding | <input type="checkbox"/> Self-Wedding |
| <input type="checkbox"/> Immediate Family Death | <input type="checkbox"/> Self-Sick Leave |
| <input type="checkbox"/> Immediate Family-Sick Leave | <input type="checkbox"/> Accident/Sickness-while at work |
| <input type="checkbox"/> Accident/Sickness-while not at work | <input checked="" type="checkbox"/> Emergency Leave Aunt Death |
| <input type="checkbox"/> Vacations | <input type="checkbox"/> Others |
| Number of Days Leave Applied for <u>two days</u> | |
| Leave start date <u>20/11/2020</u> | Leave end date <u>21/11/2020</u> |
| OIC Name and designation: <u>Afsay TTM</u> | |
| Employee signature:  | Date: <u>20/11/2020</u> |
| PEO endorsement:  | Date: <u>20/11/2020</u> |
| PTL endorsement: For more than Two weeks | Date: |
| CTC final approval: | Date: |

CTC Remarks, if any _____

NOTE: Leaves during campaign days are NOT allowed