

CHIP Training and Consulting (Pvt) Ltd LEAVE APPLICATION FORM-PTPP Project

SECTION 1: APPLICANT'S DETAILS		
Employee Name	MAHIR HUSSAIN	
Designation	UCDO	
CNIC No.	21303-0196835-1	
District/UC	KUNJALIZAT Upper / Cuman	
Leave application date	26/02/2020	

SECTION 2: DETAILS OF LEAVE			
Reason of Leave Applied for (Tick in appropriate box)			
Hajj	Umrah/Ziarat		
Chillah, Tableegh, Ehtikaf	Christmas, Diwali		
1 Study/Exams	Maternity		
Family Wedding	Self-Wedding		
Immediate Family Death	Self-Sick Leave		
Immediate Family-Sick Leave	Accident/Sickness-while at work		
Accident/Sickness-while not at work	Emergency Leave		
Vacations	Others		
Number of Days Leave Applied for: 04			
Leave start date: $02/03/2020$ Leave end date: $05/03/2020$			
OIC Name and designation:			
Employee signature:	Date: 26/02/2020		
5th March 2020, due to	only, from 3rd March till Mandatory Training about March 2020 in MCH Center Parachinar. Date: 26/02/2020		
PTL endorsement: For more than Two weeks	Date:		
CTC final approval:	Date:		

CTC Remarks, if any

NOTE: Leaves during campaign days are NOT allowed