

SECTION 1: APPLICANT'S DETAILS	
Employee Name	Rizwan ullah
Designation	Union Council Polio Officer
CNIC No.	12201-0414010-7
District/UC	Tank - Gul Imam
Leave application date	15.3.2020

SECTION 2: DETAILS OF LEAVE	
Reason of Leave Applied for: (Tick in appropriate box)	
<input type="checkbox"/> Hajj	<input type="checkbox"/> Umrah/Ziarat
<input type="checkbox"/> Chillaah, Tableegh, Ehtikaf	<input type="checkbox"/> Christmas, Diwali
<input type="checkbox"/> Study/Exams	<input type="checkbox"/> Maternity
<input type="checkbox"/> Family Wedding	<input type="checkbox"/> Self-Wedding
<input type="checkbox"/> Immediate Family Death	<input type="checkbox"/> Self-Sick Leave
<input checked="" type="checkbox"/> Immediate Family Sick Leave	<input type="checkbox"/> Accident/Sickness-while at work
<input type="checkbox"/> Accident/Sickness-while not at work	<input type="checkbox"/> Emergency Leave
<input type="checkbox"/> Vacations	<input type="checkbox"/> Others
Number of Days Leave Applied for:	
Leave start date: 16.3.2020	Leave end date: 18.3.2020
OIC Name and designation:	
Employee signature: <i>[Signature]</i>	Date: 15.3.2020
PEO endorsement: <i>Dr. M. Shoaib Saad Jaffer</i>	Date: 15-03-2020
PIL endorsement	Date:
For more than Two weeks	Date:
CTC final approval:	Date:

CTC Remarks, if any _____

NOTE: Leaves during campaign days are NOT allowed

Nizam
UPEC Chairman