

SECTION 1: APPLICANT'S DETAILS

Employee Name	NABEEL KHAN
Designation	UCPO
CNIC No.	14201-2436109-1
District/UC	Hangu/Sarozai
Leave application date	22-4-2020

SECTION 2: DETAILS OF LEAVE

Reason of Leave Applied for (Tick in appropriate box)

- |  |  |
|--|--|
| <input type="checkbox"/> Hajj                                | <input type="checkbox"/> Umrah/Ziarat                    |
| <input type="checkbox"/> Chullab, Tableegh, Eltikat          | <input type="checkbox"/> Christmas, Diwali               |
| <input type="checkbox"/> Study/Exams                         | <input type="checkbox"/> Maternity                       |
| <input type="checkbox"/> Family Wedding                      | <input type="checkbox"/> Self-Wedding                    |
| <input type="checkbox"/> Immediate Family Death              | <input type="checkbox"/> Self-Sick Leave                 |
| <input type="checkbox"/> Immediate Family Sick Leave         | <input type="checkbox"/> Accident/Sickness while at work |
| <input type="checkbox"/> Accident/Sickness while not at work | <input type="checkbox"/> Emergency Leave                 |
| <input type="checkbox"/> Vacations                           | <input checked="" type="checkbox"/> Others               |

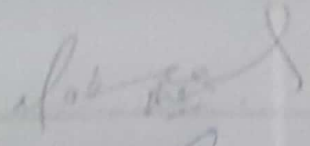
Number of Days Leave Applied for 02

Leave start date 23-04-2020

Leave end date 24-4-2020

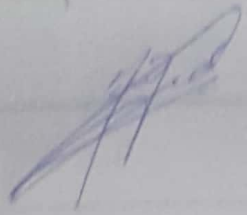
OIC Name and designation

Employee signature



Date 22-4-2020

PTO endorsement



Date 22/4/2020

PII endorsement  
For more than two weeks

Date

CIC (if approval)

Date