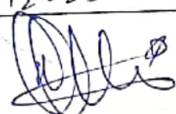



CHIP Training and Consulting (Pvt) Ltd
LEAVE APPLICATION FORM-PT PP Project

Employee Name	Uzma
Designation	AS
CNIC No.	17301-13054840
District/UC	Peshawar/Daag
Leave application date	19-12-23

SECTION 2: REASON OF LEAVE	
Reason of Leave Applied for (Tick in appropriate box)	
<input type="checkbox"/> Hajj	<input type="checkbox"/> Umrah, Zarat
<input type="checkbox"/> Chillah, Tableegh, Ehtikaf	<input type="checkbox"/> Christmas, Drwah
<input type="checkbox"/> Study/Exams	<input type="checkbox"/> Maternity
<input type="checkbox"/> Family Wedding	<input type="checkbox"/> Self-Wedding
<input type="checkbox"/> Immediate Family Death	<input checked="" type="checkbox"/> Self-Sick Leave
<input type="checkbox"/> Immediate Family-Sick Leave	<input type="checkbox"/> Accident/Sickness-while at work
<input type="checkbox"/> Accident/Sickness-while not at work	<input checked="" type="checkbox"/> Emergency Leave
<input type="checkbox"/> Vacations	<input type="checkbox"/> * Others
Number of Days Leave Applied for	
Leave start date 19-12-23	Leave end date 20-12-23
OIC Name and designation: 	
Employee signature: 	Date: 19-12-23
PEO endorsement: _____	Date: _____
PTL endorsement: _____	Date: _____
For more than Two weeks	
CTC final approval: _____	Date: _____

CTC Remarks, if any _____

NOTE: Leaves during campaign days are NOT allowed