|  |  |
| --- | --- |
| **SECTION 1: APPLICANT’S DETAILS** | |
| Employee Name | Ahsan Ali |
| Designation | UCPO |
| CNIC No. | 36302-4129809-5 |
| District/UC | Multan / Khawaja Fareed Colony |
| Leave application date | 14-12-2020to15-12-2020 |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **SECTION 2: DETAILS OF LEAVE** | | | | | | | | | |
|  | Reason of Leave Applied for (Tick in appropriate box) | | | | | | | | |
|  |  |  | Hajj |  | |  |  | Umrah/Ziarat | |
|  | | | | | | | | | |
|  |  |  | Chillah, Tableegh, Ehtikaf |  | |  |  | Christmas, Diwali | |
|  | | | | | | | | | |
|  |  |  | Study/Exams |  | |  |  | Maternity | |
|  | | | | | | | | | |
|  | \* |  | Family Wedding |  | |  |  | Self-Wedding | |
|  | | | | | | | | | |
|  |  |  | Immediate Family Death |  | |  |  | Self-Sick Leave | |
|  | | | | | | | | | |
|  |  |  | Immediate Family-Sick Leave |  | |  |  | Accident/Sickness-while at work | |
|  | | | | | | | | | |
|  |  |  | Accident/Sickness-while not at work |  | |  |  | Emergency Leave | |
|  | | | | | | | | | |
|  |  |  | Vacations |  | |  |  | Others | |
|  | | | | | | | | | |
| Number of Days Leave Applied for = 02 Days | | | | | | | | | |
| Leave start date: 14. 12. 2020 | | | | | Leave end date: 15.12.2020 | | | | |
| OIC Name and designation: | | | | | | | | | |
|
|
|
| Employee signature:\_\_\_\_\_\_\_\_\_\_\_\_Ahsan Ali\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | Date:\_\_\_\_\_\_\_12.12.2020\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| PEO endorsement:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| PTL endorsement:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  For more than Two weeks | | | | | | | | | Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| CTC final approval:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

CTC Remarks, if any \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**NOTE:Leaves during campaign days are NOT allowed**

## Re: Application for leave

|  |  |
| --- | --- |
| From | [**Dr.Ghauri R**](mailto:dr.r.ghauri@gmail.com) |
| To | [**AHSAN ALI**](mailto:ahsang_2009@hotmail.com) |
| Cc | [**hareem@ctc.org.pk**](mailto:hareem@ctc.org.pk)**,**[**Saba Irshad**](mailto:saba.irshad23@gmail.com)**,**[**Drabid Who**](mailto:drabidwho@yahoo.com) |
| Date | **Sun 23:01** |

## Message Body

**To protect your privacy, remote images are blocked in this message.**[**Display images**](http://webmail.ctc.org.pk/cpsess1812472943/3rdparty/roundcube/?_task=mail&_caps=pdf%3D1%2Cflash%3D0%2Ctiff%3D0%2Cwebp%3D0&_uid=667&_mbox=INBOX&_action=show#loadimages)

Approved

**Best wishes,**

*Dr. Rashid Ghouri*

*Polio Eradication Officer*

*World Health Organization*  
*Cell:*[*+92-333-0214444*](tel:+92%20333%200214444)

Email :- [dr.r.ghauri@gmail.com](mailto:dr.r.ghauri@gmail.com)

On Sat, Dec 12, 2020 at 11:46 AM AHSAN ALI <[ahsang\_2009@hotmail.com](mailto:ahsang_2009@hotmail.com)> wrote:

Respected Mam,

Please find attached leave form.

Regards. Ahsan Ali

UCPO - UC Khawaja Fareed Colony