

**CHIP Training and Consulting (Pvt) Ltd**  
**LEAVE APPLICATION FORM-PTPP Project**

SECTION 1: APPLICANT'S DETAILS	
Employee Name	Liaqat Ali
Designation	UCPO
CNIC No.	3130477850235
District/UC	Rahim Yar Khan/UC Machka
Leave application date	06/01/2021

SECTION 2: DETAILS OF LEAVE	
Reason of Leave Applied for (Tick in appropriate box)	
<input type="checkbox"/> Hajj <input type="checkbox"/> Chillah, Tableegh, Ehtikaf <input type="checkbox"/> Study/Exams <input checked="" type="checkbox"/> Family Wedding <input type="checkbox"/> Immediate Family Death <input type="checkbox"/> Immediate Family-Sick Leave <input type="checkbox"/> Accident/Sickness-while not at work <input type="checkbox"/> Vacations	<input type="checkbox"/> Umrah/Ziarat <input type="checkbox"/> Christmas, Diwali <input type="checkbox"/> Maternity <input type="checkbox"/> Self-Wedding <input type="checkbox"/> Self-Sick Leave <input type="checkbox"/> Accident/Sickness-while at work <input type="checkbox"/> Emergency Leave <input type="checkbox"/>
Number of Days Leave Applied for.	
Leave start date. 07/01/2021	Leave end date. 08/01/2021
<u>OIC Name and designation:</u>	
Employee signature: _____	Date: _____
PEO endorsement: _____	Date: _____
PTL endorsement: _____ For more than Two weeks	Date: _____
CTC final approval: _____	Date: _____

CTC Remarks, if any \_\_\_\_\_

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**NOTE: Leaves during campaign days are NOT allowed**

The screenshot shows a Microsoft Outlook interface with an email thread titled "FW: Leave application". The email is from Faraz Chaudry to Hareem Tareem. The thread includes several replies and forwarded messages related to leave applications for various staff members.

**FW: Leave application**  
 Faraz Chaudry <dr.faraz@live.com>  
 Sent: Wed 1/6/2021 5:10 PM  
 To: Hareem@ctc.org.pk  
 Cc: Haris Tareem

**Message** (4) Format - Leave application form.doc (44 KB)

**Recommended and Forwarded**

Regards,  
 Dr Faraz Chaudry  
 DSO Rykhan

----- Original message -----  
 From: Iiaqat solangi <iiaqat.machka@gmail.com>  
 Date: 06/01/2021 4:47 pm (GMT+05:00)  
 To:  
 Cc: Omer Farooq <sumaryk@gmail.com>, dr.faraz@live.com, Haris Tareem <haristareem4@gmail.com>, hareem@ctc.org.pk  
 Subject: Leave application

The left sidebar shows a list of emails in the inbox, including several "Leave application" and "[EXT] Sick leave" requests from various staff members like Robina Shah, Nadia Qasim, and others.