

## HR

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**From:** HR <hr@chipconsulting.org>  
**Sent:** Wednesday, February 14, 2024 11:22 AM  
**To:** 'israr.abro@chipconsulting.org'  
**Cc:** 'Muhammad Ishfaq'; 'naila.nizam@chipconsulting.org'  
**Subject:** RE: Leave Approval

Dear Supervisor,

According to policy guidelines, the leave request outlined below, which has been endorsed by you, will be approved utilizing the accrued leave balance.

Regards,  
Farah Abbas Khan  
HR Department  
+92-349-7760712  
Chip Training & Consulting (Pvt.) Ltd.

-----Original Message-----

From: israr.abro@chipconsulting.org [mailto:israr.abro@chipconsulting.org]  
Sent: Wednesday, February 14, 2024 11:13 AM  
To: Hr <hr@chipconsulting.org>  
Subject: Leave Approval

Dear Mam,

Rajib Ali solangi safety warden Qazi Ahmed filling station request for long leave 10 days due to construct his home that's why he request for 10 days I approve his leave for 10 days from 14-2-2024 to 24-2-2024.

Regards,  
Israr Abro Supervisor- Hyderabad