

CHIP Training and Consulting (Pvt) Ltd
LEAVE APPLICATION FORM-PTPP Project

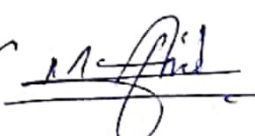
Employee Name	Naimat ulleah Khan.
Designation	UCPO (Arwaza)
CNIC No	21301-2735310-5
District/UC	Kurrum / Arwaza.
Leave application date	18/1/2021


Reason of Leave Applied for (tick in appropriate box)

<input type="checkbox"/> Hajj	<input type="checkbox"/> Umrah/Ziarat
<input type="checkbox"/> Chillah, Tableegh, Ehtikaf	<input type="checkbox"/> Christmas, Diwali
<input type="checkbox"/> Study/Exams	<input type="checkbox"/> Maternity
<input type="checkbox"/> Family wedding	<input type="checkbox"/> Self-Wedding
<input type="checkbox"/> Immediate Family Death	<input type="checkbox"/> Self-Sick Leave
<input checked="" type="checkbox"/> Immediate Family-Sick Leave	<input type="checkbox"/> Accident/Sickness-while at work
<input type="checkbox"/> Accident/Sickness-while not at work	<input type="checkbox"/> Emergency Leave
<input type="checkbox"/> Vacations	<input type="checkbox"/> Others

Number of Days Leave Applied for five-Days.

Leave start date 19/1/2021 Leave end date 23/1/2021

OIC Name and designation: UCPO - Mufahid Khan 

Employee signature: 	Date: <u>18/1/2021</u>
PEO endorsement: <u>Dr M. Tahir DSO-Kurra</u>	Date: <u>18/1/2021</u>
PTL endorsement: _____ For more than Two weeks	Date: _____
CTC final approval: _____	Date: _____

CTC Remarks, if any _____

NOTE: Leaves during campaign days are NOT allowed