

CHIP Training and Consulting (Pvt) Ltd

LEAVE APPLICATION FORM-PTPP Project

SECTION 1: APPLICANT'S DETAILS	
Employee Name	Mohammad fàrooq khàn
Designation	UCPO
CNIC No.	12101-2249339-3
District/UC	Multsn uc shamasabad
Leave application date	27-2-2021

SECTION 2: DETAILS OF LEAVE	
Reason of Leave Applied for (Tick in appropriate box)	
<input type="checkbox"/> Hajj	<input type="checkbox"/> Umrah/Ziarat
<input type="checkbox"/> Chillah, Tableegh, Ehtikaf	<input type="checkbox"/> Christmas, Diwali
<input type="checkbox"/> Study/Exams	<input type="checkbox"/> Maternity
<input type="checkbox"/> Family Wedding	<input type="checkbox"/> Self-Wedding
<input type="checkbox"/> Immediate Family Death	<input type="checkbox"/> Self-Sick Leave
<input type="checkbox"/> Immediate Family-Sick Leave	<input type="checkbox"/> Accident/Sickness-while at work
<input type="checkbox"/> Accident/Sickness-while not at work	<input checked="" type="checkbox"/> Emergency Leave
<input type="checkbox"/> Vacations	<input type="checkbox"/>
Number of Days Leave Applied for. 1 days	
Leave start date. 27/2/2021	Leave end date. 27/2/2021
<u>OIC Name and designation:</u>	
Dr, Rashid ghorì sab	
Employee signature: Mohammad fàrooq khàn	Date: 24/2/2021
PEO endorsement: _____	Date: _____
PTL endorsement: _____ For more than Two weeks	Date: _____
CTC final approval: _____	Date: _____

CTC Remarks, if any _____

NOTE: Leaves during campaign days are NOT allowed

CHIP Training and Consulting (Pvt) Ltd

LEAVE APPLICATION FORM-PTPP Project

The screenshot shows a Microsoft Outlook window with the following details:

- Subject:** Re: Leave application
- From:** Dr.Ghauri R <dr.ghauri@gmail.com>
- Sent:** Fri 2/26/2021 7:52 PM
- To:** Farooq Baloch
- CC:** Saba Inshah; hareem@ctc.org.pk

The email body contains the following text:

Approved.

On Fri, 26 Feb 2021 at 5:55 PM, Farooq Baloch <farooqb@ctc.org.pk> wrote:
Please check the attac

Best wishes,

Dr. Rashid Ghauri
Polio Eradication Officer
World Health Organization
Cell: +92-333-0214444
Email - dr.r.ghauri@gmail.com

The interface also shows a list of other emails in the inbox, including "Employment card", "Contract Closure Letters of PTPP Punjab Staff Members", and "Leave application".