

Leave Application Form

To

The PEO

SUBJECT: Application for (Sick / Medical / Annual / wedding / Maternity / Domestic Umrah / Haji / Emergency) Leave
~~Note: create the file in the folder~~

Respected Sir/Madam,

It is stated that, I Waseem Gul working as UCPO in union council Sheikh Junaid abad request for leave for a period of 1 days, starting from 19-7-19 on account of the subject cited above.

Name: Waseem Gul

Designation: UCPO

Union Council: S.J.A

Comments from UPEC Chairman: -

The above leave request is hereby Endorsed/Recommended for approval, with the comments that the proposed leave will not affect the objective of the program and planned activities during the requested leave period.

Signature: _____

Comments of AC/FC/HRO/DHCSO:

Signature: _____