

## HR

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**From:** abrar.hussain@ctc.org.pk  
**Sent:** Thursday, April 25, 2024 3:17 PM  
**To:** 'Muhammad Ishfaq'  
**Cc:** 'HR'  
**Subject:** RE: SW Farhan Arif Accidental Leaves Approval

Dear Farah, Please Note Accident Date of SW is 18<sup>th</sup> April. Please consider Accidental Leaves of SW from 18<sup>th</sup> April.

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**From:** abrar.hussain@ctc.org.pk [mailto:abrar.hussain@ctc.org.pk]  
**Sent:** Wednesday, April 24, 2024 10:29 AM  
**To:** 'Muhammad Ishfaq' <ishfaq@ctc.org.pk>  
**Cc:** 'HR' <hr@chipconsulting.org>  
**Subject:** SW Farhan Arif Accidental Leaves Approval

Dear Sir,

As it is in your notice SW Farhan Arif from Rahwali Filling Station Gujranwala met with an accident. He got serious injuries and due to injury on Head he is unable to communicate properly. Dr. referred him week rest in Discharge Slip. SW Requested Leaves till Saturday 27<sup>th</sup> April. SW is on leave since 19<sup>th</sup> April. Your Approval is required to proceed.

Regard's

***AbRAR Hussain***  
*Supervisor Bike Straddling*  
*Central Punjab*  
*Chip Training & Consulting*  
*0301-6600299*