CHIP Training and Consulting (Pvt) Ltd
LEAVE APPLICATION FORM-PTPP Project

SECTION 1: APPLICANT'S DETAILS	
Employee Name	Muhammad ishtiaq
Designation	UCPO
21203.3668891.7	
District/UC	Khyber / gani khel
Leave application date	23/07/2019

SECTION 2: DETAILS OF LEAVE

Reason of Leave Applied for (Tick in appropriate box)

☐	Hajj	☐	Umrah/Ziarat	
☐	Chillah, Tableegh, Ehtikaf	☐	Christmas, Diwali	
☐	Study/Exams	☐	Maternity	
☐	Family Wedding	☐	Self-Wedding	
☐	Immediate Family Death	☐	Self-Sick Leave	
☐	Immediate Family-Sick Leave	☐	Accident/Sickness-while at work	
☐	Accident/Sickness-while not at work	Y	Emergency Leave	
☐	Vacations	☐	Others	

Number of Days Leave Applied for. 07

Leave start date.24/07/2019	Leave end date.30/07/2019

OIC Name and designation:

Muhammad ishtiaq afridi

Employee signature:_____muhd ishtiaq afridi_____   Date:____30/07/2019_____

PEO endorsement:___Dr. Ghwayomid (illegible)___ Date: 30/7/2019

PTL endorsement:_____
For more than Two weeks   Date:_____