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aziz khan

00:49 (10
hours ago)

to Hafeez, Muhammad, Najeeb, mabdullah, me

Dear Dr Sab

Kindly refer to the below email about maternity leave purpose of CHW BB Shabana code 1645-A UC Bostan for 20 days period starting from 9th Sep till 29th Sep, 2024. However in her absence a reserve candidate will work with us whose CNIC will be submitted to CTC HR office for further processing.

Regards

Aziz Ur Rehman Kakar

TDOSO Karezat Pishin

Mob #: 0310-8036530

----- Forwarded message -----

From: <zahida.hayat@yahoo.com>

Date: Thu, Sep 5, 2024, 8:29 PM

Subject: Application for maternity leave

To: <khanaziz.khan775@gmail.com>

Cc: <kakar.rehmat@gmail.com>

Dear Sir,

I am writing this application to inform you that I am writing on behalf of our team member code 1645-A, expecting a child, and requesting maternity leave . The expected delivery date is 13th September 2024.

She requested 20 days of maternity leave starting from 9 September 2024 to 29 September 2024, and the relevant documents are attached.

Additionally, on her behalf, our other team member, namely Bibi Shreefa, will work on her absence and the required documents submitted.

Please let me know if there is any additional information required from my side.

Sincerely,
Zahida Hayat

UCOO
Bostan

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