

CAREER OPPORTUNITIES

CHIP Training & Consulting is seeking to hire experienced and competent professionals for the following position in Karachi, Quetta, Peshawar and Islamabad:

Project Officer-Legal- Karachi, Peshawar & Quetta

- LL.B degree with minimum 2 years post qualification experience, including one-year experience of trial court.
- Review and disciplinary letters, conducting inquiries and writing investigation reports.

Accounts & Admin Officer- Karachi, Peshawar & Quetta

- ICMA qualified or part qualification with a relevant professional certification in Finance, or Accounts is a plus. Proven experience of 3 to 4 years' experience in payroll, accounting or related roles.
- Ability to work both independently and as a part of a team, with a proactive and self-driven attitude. High accuracy in analysing payroll data and reporting.

Admin & Logistics Officer-Islamabad

- Bachelors /Master's Degree with 3 to 4 years' experience providing administrative support and managing staff queries.
- Obtaining quotation with vendors, providing logistics support to staff, executing training & meeting events, maintaining inventory records and monthly reporting.

Note: Please apply and share your CV at jobs@chipconsulting.org by August 27th, 2023. Only shortlisted candidates will be called for the test and interview.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER